

No. 1/Estt(G-3)/2025(CIR)- 4797
INTELLIGENCE BUREAU
(Ministry of Home Affairs)
Government of India
New Delhi, the 20.08.2025

To,

The Director General (HR)
Rail Bhavan, Ministry of Railways,
256 (A), Raisina Road, Rajpath area
Central Secretariat, New Delhi-110001.

Office of Director General (HR)
Railway Board
E-office No. 2201633
Date 22/8/25

Sub: Deputation to IB.

Sir,

We are in need of dynamic officials with expertise in engineering domains to join our workforce on deputation in the ranks of ACIO-I/WS and ACIO-II/WS (level-8 and level-7 respectively as per 7th CPC).

2. We therefore solicit your co-operation by way of nominating suitable officials possessing the requisite educational qualification and experience (as detailed at Annexure-A). The selected officials would be entitled to all perks admissible to civilian central government employees, besides a special security allowance @ 20% of basic pay + DA and additional compensation in lieu of duty performed on holidays. It is requested to ensure that this is given wide publicity within your organization, so that maximum number of eligible officials are apprised of this opportunity.

3. Nominations of eligible and willing officers may be forwarded to the undersigned at Room No. 3054, Intelligence Bureau, Ministry of Home Affairs, 35 S.P Marg, Bapu Dham, New Delhi-110021, along with the following documents within two months of receipt of this letter:

- i) Bio-data in the enclosed pro-forma.
- ii) Vigilance clearance / Integrity Certificate.
- iii) Attested copies of APARs for the last 5 years.
- iv) Major/minor penalty statement, if any, during the last 10 years.

Yours faithfully,

[Signature]
20/8/2025

(Abhijit Das)
Joint Deputy Director

Encl: as above.

[Handwritten notes and signatures]
EDE/44. (21/9)
PED/44. (21/9)
JDE/N-1
DD/EN
S-1
Sanjay
29/9/25

ELIGIBILITY CRITERIA FOR DEPUTATION

1. Assistant Central Intelligence Officer-I/Workshop (six vacancies tentatively), General Central Service (Group-B), Non-Gazetted, Non-Ministerial in level 8 (Rs. 47,600-1,51,100) of the pay matrix as per 7th CPC.

Eligibility: Deputation / Absorption

Officers of the central government or state governments or union territory administrations:

(a) (i) holding analogous post on a regular basis in the parent cadre or department ;

OR

(ii) with two years' service rendered after appointment to the post on a regular basis in level 7 (Rs. 44,900-1,42,400) in the pay matrix or equivalent in the parent cadre or department;

AND

(b) possessing the following educational qualifications and experience:

(i) Three years' diploma course in Mechanical engineering from a recognized university or institute.

AND

(ii) Two years' experience in the field of Mechanical Engineering.

2. Assistant Central Intelligence Officer-II/Workshop (six vacancies tentatively), General Central Service (Group-C), Non-Gazetted, Non-Ministerial in level 7 (Rs. 44,900-1,42,400) of the pay matrix as per 7th CPC.

Eligibility: Deputation

Officers of the central government or state governments or union territory administrations:

(a) (i) holding analogous post on regular basis in the parent cadre or department ;

OR

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in level 6 (Rs. 35,400-1,12,400) of the pay matrix or equivalent in the parent cadre or department;

AND

(b) possessing the following educational qualification:

(i) Three years' diploma in Electrical or Mechanical engineering from a recognized Polytechnic institute.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation or absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed three years.

Note 3: The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on closing date of receipt of applications.

Note 4: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level of the pay matrix extended based on the recommendations of the said Pay Commission.

Note 5: As per extant DoP&T guidelines, cooling-off period of minimum three years must be completed after previous deputation stint, if any.

Note 6: The number of vacancies in each post are tentative and subject to change as per administrative exigencies.

BIO-DATA/ CURRICULUM VITAE PROFORMA**Post applied for:**

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of confirmation in grade	
iii) Date of retirement under Central/ State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/ Office at the time of issue of Circular and issue of Advertisement in Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate .	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			
Basis Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments	
16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)			
16.6 Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/ Scholarships/ Official Appreciation iii) Affiliation with the professional bodies/ institutions/ societies and; iv) Patents registered in own name or achieved for the organization v) Any research/ innovative measure involving official recognition vi) any other information (Note: Enclose a separate sheet if the space is insufficient)			

(Tick whichever is applicable)

i) I, Shri/Smt/Ms. _____, hereby declare that none of my family members and/or close relatives have previously resided/are currently residing in a foreign country.

OR

ii) I, Shri/Smt/Ms. _____, hereby declare that my family members and/or close relatives have previously resided/are currently residing in a foreign country, as detailed below (attach separate sheet if space insufficient):

Name (S/Shri/Smt./Ms.)	Relation	Passport number and contact number	Full address of residence and period upto which resided	Purpose (permanent resident, employment, education, medical treatment etc.)

Signature (in full)

Place:

Date: