



VACANCY NOTICE NO: 21/2021

रेलटेल कॉर्पोरेशन ऑफ इंडिया लि./RAILTEL CORPORATION OF INDIA LTD
रेल मंत्रालय के अधीन सार्व/क्षेत्र उपक्रम.PSU UNDER MINISTRY OF RAILWAYS

GENERAL MANAGERS
ALL RAILWAYS/NEW ZONES/PRODUCTION UNITS

DIRECTOR GENERAL'S / DIRECTORS
ALL RAILWAY TRAINING INSTITUTES

No.RCIL-CO0PnA(DEPU)/22/2021(Comp No.16287)

Date: 13 .07.2021

ORGANIZATION	RAILTEL CORPORATION OF INDIA LTD (RCIL)
TITLE & NO OF POSTS	GENERAL MANAGER(FIN): 01
LOCATION	SECUNDERABAD/SR
DURATION	THREE YEARS OR TILL RCIL IS EXEMPTED FROM THE RULE OF IMMEDIATE ABSORPTION, WHICHEVER IS EARLIER
SERVICE	IRAS
TERM OF APPOINTMENT	DEPUTATION
AGE	SAG OFFICER SHOULD NOT EXCEED 58 YEARS ON THE CLOSING DATE OF RECEIPT OF APPLICATION AND BELOW SAG SHOULD NOT EXCEED 56 YEARS ON THE CLOSING DATE OF RECEIPT OF APPLICATION
SCALE OF PAY	PARENT PAY PLUS DEPUTATION ALLOWANCE
SPECIFIC REQUIREMENTS	(I) He/She will be responsible for accounting and finance matters in respect of establishment, expenditure, book keeping, taxation, tenders, project works, audit matters etc. (II) Capability of Liasioning with Railways and other institutions. (III) Any other works as assigned from time to time. (IV)Computer proficiency is necessary
MINIMUM ELIGIBILITY	SAG OR SG OFFICERS WITH 18 YEARS OF GR.'A' SERVICE
NOTE	CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE.
WEB ADDRESS	WWW.RAILTELINDIA.COM
CLOSING DATE	30 DAYS FROM DATE OF ISSUE

CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE –MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAY ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES WITH BIO DATA INDICATING PREVIOUS POSTINGS TOGETHER WITH A STATEMENT GIVING DETAILS OF PREVIOUS DEPUTATION, IF ANY, IN CENTRAL PSUs DULY SIGNED BY THE APPLICANT ALONGWITH VIGILANCE/ DAR CLEARNACE AND 5YEARS OF APARS TO CORPORATE OFFICE/RCIL, EAST KIDWAI NAGAR, NEW DELHI. APPLICATIONS RECEIVED WITHOUT ENCLOSERS WILL NOT BE ENTERTAINED AT ALL. ADVISE ALL ELIGIBLE SC/ST/OBC OFFICERS ALSO.

(Manik Sinha)

Addl.General Manager/HR

रेलटेल कॉर्पोरेशन ऑफ इंडिया लिमिटेड (भारत सरकार का उपक्रम)
RailTel Corporation of India Ltd. (A Government of India Undertaking)

CIN : U64202DL2000GOI107905

Registered & Corporate Office : Plate-A, 6th Floor, Office Block, Tower-2, East Kidwai Nagar, New Delhi - 110023
T : +91 11 22900600, F +91 11 22900699 | Website : www.railtelindia.com

**PRESCRIBED PROFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

Important (please don't leave blanks)	Vacancy Notice No. (appears on the top right side of notice)	
	File No. (appears on the left side of vacancy notice)	
	Post against which application has been submitted	
	Choice of Station (wherever applicable)	

Personal Data

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS (Date of entry into Time Scale)	:	
8.	Date of entry in Gr. B (wherever applicable)	:	
9.	Present Pay Level/Basic Pay	:	
10.	Date from working in present pay level	:	
11.	Present Designation & Railway	:	
12.	Contact Details	:	
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	
		:	

13. Educational Qualifications:-

S. No.	Qualification/Degree	Years/Division	Institution/University, Place/Country

14. Experience Details:-

S. No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG) (Pay level in case of Non-Gazetted staff)	From	To

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15. Details of previous deputation/foreign assignment (if any):-

S. No.	Organisation	Designation	From	To

16.	Whether debarred from deputation? If yes, please furnish details.	:	
17.	Whether cooling off period completed? If yes, date or return from previous deputation with details, whenever applicable	:	

18. APAR Ratings for last 5 years, if available:-

Year	Rating

19. Awards, if any:-

S. No.	Name of award	Brief Details

20. Punishments, if any in career:-

I certify that the details furnished by me above are true and I am eligible for the post as the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: