



इंडियन रेलवे कैंटरिंग एण्ड टूरिज्म कॉरपोरेशन लिमिटेड  
(भारत सरकार का उद्यम-मिनी रत्न)  
INDIAN RAILWAY CATERING AND TOURISM CORPORATION LTD.  
(A Govt. of India Enterprise-Mini Ratna)

"CIN-U74899DL1999GOI101707" E-mail : info@irctc.com Website : www.irctc.com

**VACANCY NOTICE NO. 11/2021**

**No. 2021/IRCTC/HRD/Deputation/GAZ**

**Date: 19.05.2021**

**GENERAL MANAGERS  
ALL RAILWAYS/PRODUCTION UNITS**

**DIRECTOR GENERAL'S/DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES**

**CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs**

<b>Organisation</b>	Indian Railway Catering And Tourism Corporation Ltd. (IRCTC)
<b>Title &amp; No. of Posts</b>	JGM (E5) / DGM (E4) – Finance – One (01) post.
<b>Location</b>	West Zone/Mumbai. (Transferable as per business requirements)
<b>Duration</b>	Three years or till IRCTC is exempted from the rule of immediate absorption, whichever is earlier.
<b>Term of appointment</b>	Deputation
<b>Service</b>	Finance cadre of Railways/Railway PSUs.
<b>Scale of Pay &amp; Age</b>	Rs. 15600-39100 GP-6600 (6 <sup>th</sup> CPC)/ Level-11 (7 <sup>th</sup> CPC) CDA pattern. (Eligible for E-5 post) -OR- Rs. 15600-39100 GP-5400 (6 <sup>th</sup> CPC)/ Level-10 (7 <sup>th</sup> CPC) CDA pattern. (Eligible for E-4 post) -OR- Pay Scale Rs. 80000-220000, IDA pattern (Eligible for E-5 post) -OR- Pay Scale Rs. 70000-200000, IDA pattern (Eligible for E-4 post)  Maximum Age 55 years as on closing date of vacancy notice.
<b>Job description</b>	To take care of accounting through ERP, Direct/Indirect taxation, Railway co-ordination, departmental catering, tender vetting, new projects monitoring, funds management, budgets, cost control, internal audits and other works as assigned by higher officials.
<b>Qualification/Experience</b>	1. Officer should be Graduate from recognised university. 2. Proficiency of work in Accounts field and working knowledge of MS-office/excel/word/access, etc.
<b>Perks &amp; Benefits</b>	1. Parent Pay Plus Deputation Allowance as applicable and all other perks and allowances applicable as per IRCTC policy.

पंजीकृत एवं कॉरपोरेट कार्यालय : 11वां तल, स्टेट्समैन हाऊस, बी-148, बाराखम्बा मार्ग, नई दिल्ली-110 001 दूरभाष : 011-23311263-64 फैक्स : 011-23311259

Regd. & Corp. Office : 11th Floor, Statesman House, B-148, Barakhamba Road, New Delhi-110 001 Tel. : 011-23311263-64 Fax : 011-23311259

	<p>2. Medical Allowance (outdoor)-7% of the basic pay if opted for medical facilities of IRCTC &amp; reimbursement of medical expenses for hospitalization.</p> <p>3. Uniform fitment allowance-7% of the basic pay. Lease/HRA at prescribed rate etc.</p> <p>*For IDA pay scale the above are included in cafeteria approach of 35%.</p>
<b>Selection Criteria</b>	As per the procedure advised by Ministry of Railways Letter No.2017/E(O)II/41/5 dated 25.05.2017.
<b>Web Address</b>	www.irctc.com
<b>Closing date</b>	21.06.2021
<b>Note</b>	Cut off date for age and eligibility would be reckoned as on closing date of vacancy notice.
<p>Candidates may apply through proper channel for selection on deputation basis to the above mentioned vacancies in the prescribed proforma attached herewith. Zonal Railways etc. may forward the applications of eligible candidate's alongwith Vigilance/D&amp;AR Clearance and APARs of last 03 years to Corporate Office/IRCTC, New Delhi. A scanned copy of application in the enclosed format duly filled may also be sent by candidate in advance through e-mail to <a href="mailto:deputation@irctc.com">deputation@irctc.com</a> as to reach us by 21.06.2021.</p>	

(Sandip Trivedi)  
Group General Manager (HRD)