



कोलकाता मेट्रो रेल कार्पोरेशन लि.  
KOLKATA METRO RAIL CORPORATION LIMITED

(A GOVERNMENT OF INDIA UNDERTAKING)

CIN - U60100WB2008GO1127338

REGISTERED OFFICE:

KMRCL Bhavan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata-700021

Phone : 2213 4345, 6607 1117 Fax : 2213 4380. Website : www.kmrc.in

No.KMRCL/GM/Admin/Vacancy-Notice- ALO/Deputation/198/2020

Dated 10/12/2020

**KOLKATA METRO RAIL CORPORATION LIMITED (KMRCL)**, a Central Public Sector Enterprise, Government of India, formed to implement the East West Metro Corridor Project at Kolkata, invites applications from eligible candidates for appointment on deputation basis to the post indicated in the table below as per the terms and conditions regarding educational and other qualifications, working experience, age limits, pay scale level, as noted against each of the said Table :

| Sl No | Name & Number of post                           | 7 <sup>th</sup> CPC pay scale level  | Qualifications | Maximum Age limit               | Working Experience   | Tenure of Deputation period |
|-------|---|--|----------------|---------------------------------|--|-----------------------------|
| 1     | Assistant Law Officer 01 (One) post at Kolkata. | Pay scale level – 09 (Rs 53,100-1,07,900)- 7 <sup>th</sup> CPC. GP- Rs 5400/- - 6 <sup>th</sup> CPC. | Graduate/LLB   | Above 55 years as on 01/11/2020 | Group B Officer, working in Indian Railways for more than 05(Five) years in Law matters preferably dealing of Claim & Arbitration cases. | 05 (five) years             |

**Note :** For filling up of the above post, only the candidates employed in Zonal Railways and Production Units, Railway Public Sector Undertakings, Autonomous bodies and other units of Railway Organisations fulfilling the eligibility conditions of the concerned post will be considered.

**Emoluments**

Emoluments will be fixed on Parent Pay + Deputation Allowance and Perks as admissible as per rules.

**Facilities attached with the post**

Besides the emoluments, as admissible, the post, as mentioned in the Table above, carry the benefits as admissible as per HR rules of KMRCL.

Contd....2

### **Procedure for application**

1. Application furnishing a comprehensive bio-data including name, father's name, date of birth, postal address, details of qualification. E-mail address, mobile number and experience (covering organization, position held with areas of responsibility and emoluments drawn) supported by attested copies of documents along with two copies of passport size photograph in favour in a sealed envelope superscribed with "**Application for appointment to the post of ..... on deputation**" should reach Managing Director, Kolkata Metro Rail Corporation Limited, KMRCL Bhavan, HRBC Office Compound, Munshi Premchand Sarani, Kolkata – 700021.
2. All applicants shall apply **through proper channel** and shall produce a "**No objection Certificate**" from the present employer at the time of interview.
3. APAR's grading for last five years to be attached.
4. Applications received late/incomplete in any matter will not be entertained.
5. Applicants will not be allowed to withdraw their names in case selected for deputation.
6. Last date for receipt of application is **30 days** from the date of issue of notice.

By Order of the  
Managing Director  
Kolkata Metro Rail Corporation Limited

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

|  |   |  |
|--|---|--|
| <b>Important</b><br><i>(please don't leave blanks)</i> | <b>Vacancy Notice No.</b><br><i>(appears on the top right side of notice)</i> |  |
|  | <b>File No.</b><br><i>(appears on the left side of vacancy notice)</i>        |  |
|  | <b>Post against which application has been submitted</b>                      |  |
|  | <b>Choice of station</b><br><i>(wherever applicable)</i>                      |  |

**Personal Data**

|     |   |   |  |
|-----|---|---|--|
| 1.  | Name  | : |  |
| 2.  | Gender  | : |  |
| 3.  | Service   | : |  |
| 4.  | Department  | : |  |
| 5.  | Category  | : |  |
| 6.  | Date of Birth   | : |  |
| 7.  | DITS<br>(Date of entry into Time Scale)                                 | : |  |
| 8.  | Date of entry in Gr.B<br>(wherever applicable)                          | : |  |
| 9.  | Present pay band with Grade Pay and basic pay as on date of application | : |  |
| 10. | Present Designation & Railway   | : |  |
| 11. | Contact Details   |   |  |
|     | (a) Email ID  | : |  |
|     | (b) Telephone (O)   | : |  |
|     | (c) Telephone (R)   | : |  |
|     | (d) Mobile Number   | : |  |

**12. Educational Qualifications:-**

| S.No. | Qualification/Degree | Year/<br>Division | Institution/University,<br>Place/ Country |
|-------|----------------------|-------------------|---|
|       |                      |                   |   |
|       |                      |                   |   |
|       |                      |                   |   |
|       |                      |                   |   |

**13. Experience Details:-**

| SNo. | Designation &<br>Railway with Place of<br>posting | Grade<br>(i.e. Gr.B/SS,<br>JAG/SG/SAG) | From | To |
|------|---|--|------|----|
|      |   |  |      |    |
|      |   |  |      |    |
|      |   |  |      |    |
|      |   |  |      |    |

|     |   |   |  |
|-----|---|---|--|
| 14. | Details of previous deputation/<br>Foreign assignment, if any   | : |  |
| 15. | Whether debarred from<br>deputation? If yes, please furnish<br>details.   | : |  |
| 16. | Whether cooling off period<br>completed? If yes, date of return<br>from previous deputation with<br>details, wherever applicable. | : |  |
| 17. | Whether applied for Central<br>deputation under Central Staffing<br>Scheme/CVO. If yes, registration<br>number (if any).          | : |  |

If selected to the post against this application, I shall immediately withdraw my application for deputation under Central Staffing Scheme/Chief Vigilance Officer, failing which I shall join CSS/CVO for deputation in case of selection.

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:  
Date: