

Haryana Rail Infrastructure Development Corporation Ltd.
(A JV of Government of Haryana and Ministry of Railways)

No.: HRIDC/Estb-8/2019/

Dated: 07.09.2020

VACANCY NOTICE
(No. HRIDC/20/2020)

Filling up the Post of Deputy General Manager (Finance) in Haryana Rail Infrastructure Development Corporation Ltd. (Hridc) at Chandigarh

Haryana Rail Infrastructure Development Corporation Limited (HRIDC) is a joint Venture of Ministry of Railways (MOR) with Government of Haryana (GOH) in accordance to the Union Cabinet decision with an objective to develop rail infrastructure in the state of Haryana and also to carry on the Business Development, financing, planning and implementation of Railway projects along with development of other infrastructure facilities.

Applications are invited from motivated and target oriented Officers of the Service mentioned below on deputation for the post of Deputy General Manager (Finance) in HRIDC. The details of the post and eligibility are given below:

NAME OF ORGANIZATION	:	Haryana Rail Infrastructure Development Corporation Ltd.
TITLE OF POST	:	Deputy General Manager (Finance) at Level-11 Pay scale – one post
LOCATION	:	Chandigarh
DURATION	:	3 years (extendable as per rules)
SERVICE	:	IRAS or other Organized Accounts Services/Group-B Railways Account Officer
TERM OF APPOINTMENT	:	Deputation
AGE	:	Not more than 55 years
SCALE OF PAY	:	Parent pay + other perks and allowances as per HR policy of HRIDC.
QUALIFICATION	:	Sr. Scale officer working in level-11 or Jr. Scale officer working in Level-9 or Level-10 with 5 year working experience in Gazetted Cadre.
NOTE	:	Cutoff date for age and eligibility would be reckoned as on closing date of vacancy notice.
SPECIFIC REQUIREMENT	:	Officer should have exposure in works matter preferably in construction organization/projects, Tenders, Accounting, Taxation, Legal matters, Funds Management, and Budget matters.
WEB ADDRESS	:	www.hridc.co.in

CLOSING DATE	:	30 days from the date of issue
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HOW TO APPLY:

Eligible and interested candidates may apply in the prescribed application format, Annexure-I attached. All relevant documents should also be enclosed with the application. Complete filled-up application should reach this office within 30 days of this notification and should be addressed to: -

**Managing Director,
Haryana Rail Infrastructure Development Corporation Ltd.
SCO No. 17-18-19, 3rd Floor, Sector-17 A,
Chandigarh.**

A scanned copy of the application may be sent online on email career.hridc@gmail.com , within 30 days of this notification.

A copy of the application may also be sent simultaneously to their Administrative officer/ HR for forwarding the same to HRIDC, duly indicating No Objection/ Vigilance/ DAR Clearance etc.

**DGM (HR)
HRIDC**

PRESCRIBED PERFORMA
FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS

Important (please don't leave blanks)	Vacancy Notice No./ Date	
	Post against which application has been submitted	

Personal Data

1	Name	:	
2	Gender	:	
3	Service	:	
4	Department	:	
5	Category	:	
6	Date of Birth	:	
7	DITS (Date of entry into Time Scale)	:	
8	Date of entry in Gr. 'B' (whenever applicable)	:	
9	Present Pay Level (pre-revised band with Grade Pay) and basic pay as on date of application	:	
10	Present Designation & Department	:	
11	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

12. Education Qualification: -

S. No.	Qualification / Degree	Year/ Division	Institution/ University, Place/ Country

13. Experience Details:-

S. No.	Designation & Department with place of posting	Grade	From	To	Natures of duties performed

14. Details of previous deputation/ foreign assignment (if any)

S. No.	Organization	Designation	From	To

15	Whether debarred from deputation? If yes, please furnish details.	:	
16	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable.	:	
17	Details of awards/punishment	:	

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice. The relevant documents in this regard are attached herewith.

I also certify that a copy of the application has been endorsed to my Administrative Officer viz. _____ for forwarding the application to HRIDC indicating No Objection, Vigilance/ DAR Clearance etc.

(Name and signature of the applicant)

Place:

Date:

FORWARDING/ CERTIFICATION BY EMPLOYER

Certified that the information/ details provided in the above application by the applicant are true and correct as per the facts available on record. He possesses educational qualifications and experience mentioned in vacancy circular. If selected, his relieving shall be subject to exigencies of work.

2. It is also certified: -

- i. That there is no vigilance/disciplinary case or criminal case pending or contemplated against Shri_____.
- ii. That his integrity is certified.
- iii. That his APAR dossier for the last five years, duly attested by a Competent Officer is enclosed.
- iv. It is certified that no major/minor penalty has been imposed on him during last ten years.
- v. That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement.

Signature_____

Name_____

Mobile No._____

Office Seal_____

Place:

Date: