

रेल विकास निगम लिमिटेड/RAIL VIKAS NIGAM LIMITED  
निगम कार्यालय/Corporate Office

ISSUED ON 24.08.2020

GENERAL MANAGERS  
ALL RAILWAYS/PRODUCTION UNITS

DIRECTOR GENERAL'S/DIRECTORS  
ALL RAILWAY TRAINING INSTITUTES

CMD/MD/CHAIRMAN  
ALL RAILWAY PSUs

No. RVNL/2020/INDENT/8/1

VACANCY NOTICE NO. 2020/RVNL/15-PP&D

ORGANIZATION : RAIL VIKAS NIGAM LTD. (RVNL)

TITLE & NO. OF POSTS : EXECUTIVE DIRECTOR (PROJECT PLANNING AND BUSINESS DEVELOPMENT) – 01 POST

LOCATION : DELHI

DURATION : FIVE YEARS SUBJECT TO GOVT'S APPROVAL FOR EXEMPTION TO RVNL FROM THE RULE OF IMMEDIATE ABSORPTION BEYOND 31.12.2021

SERVICE/DEPARTMENT : ANY DEPARTMENT

TERMS OF APPOINTMENT : DEPUTATION/ABSORPTION

AGE : BELOW 56 YEARS

SCALE OF PAY : PARENT PAY PLUS DEPUTATION ALLOWANCE

SPECIFIC REQUIREMENT : THE INCUMBENT IS REQUIRED TO CONDUCT THE PROJECT PLANNING AND DEVELOPING AND SECURING BUSINESS FOR THE COMPANY IN TERMS OF SPV (AS PER POLICY GUIDELINES), SIDINGS, PMC AND OTHER BUSINESS OPPORTUNITIES IN RAILWAY INFRASTRUCTURES. HIS SERVICES WOULD ALSO BE REQUIRED TO CONDUCT BANKABILITY STUDIES, DPR FOR PROJECT PLANNING AND DEVELOPMENT INVOLVING PREPARATION OF RFP DOCUMENTS AS PER INTERNATIONAL BIDDING NORMS, CONTRACT MANAGEMENT AND COORDINATION CUM INTERACTION WITH THE CONSULTANTS DURING VARIOUS STUDIES.

MINIMUM ELIGIBILITY ESSENTIAL : SAG OFFICER WITH ATLEAST 25 YEARS OF GR. 'A' SERVICE.

DESIRABLE : MBA IN FINANCING  
EXPERIENCE IN BIDDING TENDERS AND PLANNING/EXECUTION OF RAIL INFRASTRUCTURE PROJECTS.

NOTE : CUT OFF DATE FOR AGE AND ELIGIBILITY WOULD BE RECKONED AS ON CLOSING DATE OF VACANCY NOTICE

WEB ADDRESS : [www.rvnl.org](http://www.rvnl.org) –Career -Jobs

CLOSING DATE : 30 DAYS FROM DATE OF ISSUE

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**CANDIDATES MAY APPLY THROUGH PROPER CHANNEL FOR SELECTION ON DEPUTATION BASIS TO THE ABOVE-MENTIONED VACANCIES IN THE PRESCRIBED PROFORMA AVAILABLE AT THE WEB ADDRESS INDICATED ABOVE. ZONAL RAILWAYS ETC. MAY FORWARD THE APPLICATIONS OF ELIGIBLE CANDIDATES ALONGWITH VIGILANCE/DAR CLEARANCE AND APARs TO CORPORATE OFFICE/RVNL, NEW DELHI. A SCANNED COPY OF THE DULY FILLED IN AND SIGNED PROFORMA IN PDF FORMAT MAY ALSO BE SENT BY CANDIDATE THROUGH E-MAIL TO [shailendra.modi@rvnl.org](mailto:shailendra.modi@rvnl.org).**

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**Sr. DGM/HR  
RVNL/CORPORATE OFFICE**

**PRESCRIBED PROFORMA**  
**FOR SUBMISSION OF APPLICATIONS ON DEPUTATION BASIS**

<b>Important</b> <i>(please don't leave blanks)</i>	<b>Vacancy Notice No.</b> <i>(appears on the top right side of notice)</i>	
	<b>File No.</b> <i>(appears on the left side of vacancy notice)</i>	
	<b>Post against which application has been submitted</b>	
	<b>Choice of Station</b> <i>(wherever applicable)</i>	

**Personal Data**

1.	Name	:	
2.	Gender	:	
3.	Service	:	
4.	Department	:	
5.	Category	:	
6.	Date of Birth	:	
7.	DITS <i>(Date of entry into Time Scale)</i>	:	
8.	Date of entry in Gr.B <i>(wherever applicable)</i>	:	
9.	Present Pay Level in Pay Matrix (7 <sup>th</sup> CPC) & Basic Pay	:	
10.	Present Designation, Place of posting & Railway	:	
11.	Contact Details		
	(a) Email ID	:	
	(b) Telephone (O)	:	
	(c) Telephone (R)	:	
	(d) Mobile Number	:	

**12. Educational Qualifications:-**

S.No.	Qualification/Degree	Year of passing	Marks/Grade	Institution/University, Place/ Country

**13. Experience Details:-**

S.No.	Designation & Railway with Place of posting	Grade (i.e. Gr.B/SS, JAG/SG/SAG)	From	To	Job Description

**14. Details of previous deputation/foreign assignment (if any):-**

S.No.	Organisation	Designation	From	To	Job description

15.	Whether debarred from deputation? If yes, please furnish details.	:	
16.	Whether cooling off period completed? If yes, date of return from previous deputation with details, wherever applicable	:	

**17. APAR Ratings for last 5 years:- (required)**

Year	Rating

**18. Awards, if any:-**

S.No.	Name of award	Brief Details

**19. Punishments, if any in career:-**

I certify that the details furnished above by me above are true and I am eligible for the post as per the criteria laid down in this vacancy notice.

**(Name and Signature of the applicant)**

**Place:**

**Date:**

**FORMAT OF APPLICATION ON PERMANENT ABSORPTION BASIS FOR**

**THE POST OF.....**

Affix here passport  
size photograph

1	Name	
2	Father's Name	
3	Date of Birth	
4	Sex	
5	Status (Married/Single)	
6	Whether SC/ST/OBC/Minority	
7 (i)	Address with contact number	
(ii)	Mobile No	
(iii)	e- mail address	
8	Details of Dependents (Name, Age & Relationship)	
9	Hobbies/Extra Curricular Activities	
10	Present Organisation in which you are working, its address and Phone Numbers	

11	Present Position  Date of Appointment on the Present Position  Present Pay scale / Emoluments	
12	Date of Appointment in Railways  Grade/Pay/Scale at the time of Appointment in Rlys  Last position held in Rlys  Last Grade/Pay/Scale in Rlys  Date of Retirement/Resignation  Total Length of service in Rlys  Pension Details, if any  (Copy of P.P.O. to be attached)	
13	Type of Separation from Railways (Tick the relevant type)	1. Voluntary Retirement  2. Resignation  3. Others (specify)

14 **Educational/Technical Qualification**

Name of Examination	Name of Board/University	Year of Passing	Subjects	% of Marks	Class/ Division

15 **Professional Experience**

(a) **Railway Service**

SN	Name of Organisation & Address with Place of Posting	Design.	Scale of Pay/	From	To	Nature of Work

(b) **Other than Railway Service**

SN	Name of Organisation & Address with Place of Posting	Design.	Scale of Pay / Emoluments	From	To	Nature of Work
16	Details of Punishment if any in the last 10 years					
17	Details of Awards, if any					
18	Have you ever been involved in any anti-national activities (Tick)			(Yes / No )		
19	Have you ever been convicted, If yes, details					
20	Any criminal case lodged against you, If yes, details					

21. **Declaration**

1. I hereby solemnly affirm that the statement made and information furnished by me in the above performa is true and correct.
2. I have not concealed any information.
3. However, if any information furnished herein is found to be fraudulent, incorrect and untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my appointment if made.
4. I agree to abide by the Rules and Regulations of RVNL.
5. I also hereby certify that neither I have been compulsorily retired from Railway Service as punishment/penalty under RS (D&A) Rules, 1968 nor prematurely retired under Rule 1802, 1803 & 1804 of IREC-Vol-II. My service certificate is enclosed (only in case of ex-Railway servants).

Place\_\_\_\_\_

Signature of Candidate

Date\_\_\_\_\_

(Name of the Candidate).....



**UNDERTAKING**

In the event of my selection as ..... in RVNL, I will tender my resignation in my Parent Organisation. i.e. ....

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date \_\_\_\_\_

**AFFIDAVIT**

I,.....S/o..... while working as ..... do hereby solemnly affirm and declare that I am free from D&AR/SPE/Vigilance angle and no proceedings have been contemplated or pending against me in the said Organisation.

In case any information comes to my notice, I will inform RVNL of the same immediately.

I, further, understand that if any adverse information comes to the notice of RVNL which was not disclosed by me, in addition to termination of Service, other actions as deemed fit would be taken by RVNL.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Design \_\_\_\_\_

Organisation \_\_\_\_\_

**VERIFICATION**

I declare that the information furnished by me in the Application Form is true to the best of my knowledge and belief and that nothing has been concealed.

(Signature of the applicant)

**ANNEXURE-D**

**(Certificate to Be Furnished by the Employer/Head of Office/Forwarding Authority)**

1. Certified that the particulars furnished by \_\_\_\_\_ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also certified that: -

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. \_\_\_\_\_

ii) His/Her integrity is certified.

iii) His/Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of JAG, are enclosed.

Signature \_\_\_\_\_

Name & Designation \_\_\_\_\_

\_\_\_\_\_

Telephone No, \_\_\_\_\_

Office Seal \_\_\_\_\_

**List of enclosure:**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_