

S.No. 11

Minutes of the meeting of the Principals/ZRTIs held in Railway Board on 02.12.2013

1. Address by Member (Traffic)

		Action By
1.1	There should be stress on the quality of training imparted to the staff at the ZRTIs. The feedback on quality of training for guards, section controllers, ALP leaves considerable scope for improvement.	All COMs CCMs ED (T&MPP)
1.2	Use of Information technology in training at the ZRTIs is very low. Training must include coverage of all the IT systems implemented on IR. There should be at least one paper on IT in the ZRTIs.	All COMs CAO/FOIS MD/CRIS
1.3	Responsibility of the Station Managers is changing. They should be taught station management, contract management, passenger amenities etc at the ZRTIs. With increase in outsourcing of services, many of the staff are facing vigilance cases because of lack of knowledge and poor implementation of the rules and procedures. Case studies on the vigilance cases can be taught to the staff in a contract management course at the ZRTIs.	All COMs CCMs
1.4	Principals ZTRIs informed that the paper setting in the ZTRIs is through a manual mechanism. At present, 40% of the questions are objective in nature. CRIS should make a programme for the ZRTIs for random selection of questions from the question bank to be maintained at the ZTRIs	MD/CRIS ED (C&IS)
1.5	There should be an online portal for the ZTRIs where the ZRTIs can interact with each other and share information on the courses, syllabi, teaching material etc. A committee of the Principals of Chandausi, Bhusawal, Udaipur and Tiruchirapalli should give a report on the same in 3 months.	ED/(C&IS) MD/CRIS
1.6	Railway Board has decided to curtail the training given to commercial clerks from 62 days to 10 days. A similar review of the training period for the other courses is also required.	ED(T&MPP) DPM DTT/POL
1.7	Principals/ZTRIs should give feedback on the changes in the course contents for Operating and Commercial staff within one month. For Operating department, the feedback should be sent to DTT/POL/Railway Board and for Commercial department, the same should be sent to Dir/PM/Railway Board.	ED(T&MPP) DPM DTT/POL All COMs CCMs
1.8	An annual running shield for best ZRTI should be instituted at Railway Board level.	ED (T&MPP)

1.9	Zonal Railways are not nominating officers of Hqrs/Divisions to give training sessions in the ZRTIs. All Zonal Railways should nominate officers of divisions/HQ and any shortfall should be reported to Railway Board.	All COMs CCMs
1.10	Review of working of ZRTIs and issues faced by them should be included in the agenda of the COMs conference.	DTT/G

2. Address by AM/IT :

2.1	All software implemented on IR should have a training module so that the staff can be trained on the software. Many of the software development projects don't have provision for a training module	MD/CRIS CAO/FOIS ED/C&IS
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3. Address by AM/C :

3.1	ZRTIs in their monthly MCDOs to COMs should mention the name of officers nominated who have failed to give training or refused/delayed checking of answer sheets.	All COMs
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4. Address by Adv/Safety:

4.1	A presentation on the Safety Information Management System (SIMS) – http://sims.railnet.gov.in was given to the Principal ZRTIs.	
4.2	SIMS has details of all the accidents reported by Zonal Railways and this should form the basis of the course contents in the ZRTIs. Each ZRTIs was asked to take the user ID and Password in accessing the accident data from ED(Safety) I.	ED/Safety-I
4.3	Adv/Safety stressed on the fact that the accidents on Indian Railways are reducing. As the number of accidents on IR reduces, the capacity to deal with the accidents will also reduce. This calls for sharing and managing the knowledge on the accidents so that the institutional capacity to deal with accidents is sustained.	All COMs
4.4	The content of the course in the ZRTIs is out dated and same should be upgraded in line with the technology upgradation of IRs.	ED(T&MPP) DPM DTT/POL

5. Issues raised by ZRTIs:

ZRTI – (SINI/SER)

5.1	The ZRTI is not having electricity supply for up to 25 days in a month. The generator set provided is not exclusive for the ZRTI and this causes serious interruptions in managing the ZRTI.	COM/SER
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ZRTI – TPJ/SR

5.2	The honorarium for Yoga Instructors is Rs.75/- per hour. This is grossly inadequate to attract Yoga instructors to impart the courses which are mandatory for the safety category. This should be enhanced.	ED(T&MPP)
5.3	To attract quality trainers to the ZRTIs, Principal ZRTI/TPJ suggested increasing the incentive for instructors from 15% to 20%.	ED(T&MPP)

ZRTI – Chandausi/NR

5.4	There is a shortage of IT infrastructure at the ZRTI. No infrastructure is available for taking classes on information technology subjects.	COM/NR
5.5	There is no connectivity of ICMS, CMS or COA at the ZRTI.	COM/NR CAO/FOIS

ZRTI – MZP/ECR

5.6	There is a serious problem of hostel accommodation. The requirement is for 350 staff while the capacity is only for 200 staff. There are no terminals for the IT systems at the ZRTI.	COM/ECR
5.7	ZRTI suggested that a safety oath should be started for the staff when they attend the first introductory course after recruitment. This will imbibe a sense of responsibility in the fresh recruits.	ED(T&MPP)

ZRTI – BSL/CR

5.8	ZRTI/BSL requested for the operating manuals and GRs should be printed in diglot format. There is ambiguity between Hindi and English versions of GRs. This should be resolved.	ADV/SAFETY
5.9	Some of the zonal railways have reduced the period of training for the traffic apprentice from two to one year. However, there are no instructions from Railway Board to this effect.	ED(T&MPP)

5.10	The staff appointed on compassionate appointment quota to Traffic Apprentice/Station Masters should be required to undergo psycho tests on similar lines as for other recruits.	ED (T&MPP)
5.11	The refresher courses for mail express drivers at the ZRTIs can be reduced by 15 days.	EDME (TR)
5.12	Minimum marks required for passing for ASM category is 60%. However, the requirement is prescribed at 60% for traffic and 50% for commercial subjects. There is no clarity on passing a candidate where he/she has passed in both traffic and commercial but has an aggregate of less than 60% marks.	ED(T&MPP)
5.13	Rs.10 crores as the cost of training is due from Konkan Railway Corporation. This should be recovered at the earliest.	ED/PSU

ZRTI – BHULI/ER

5.14	The court case of the mess Committee staff is pending since long. Early finalization of the case was sought.	COM/ER
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ZRTI – APDJ/NFR

5.15	Principal ZRTI/APDJ raised the issue of shortage of funds and even basic computer hardware like PCs cannot be purchased.	COM/NFR ED(T&MPP)
5.16	The honorarium for Yoga Teachers is very less and it should be increased from the present Rs.75/- per hour.	ED (T&MPP)
5.17	There is delay in the evaluation of answer sheets by the officers. MT took serious note of the delay and zonal railways should ensure that no delay in publication of results is attributed to this account.	ALL COMs

ZRTI – UDZ/NWR

5.18	Principal/ZRTI/UDZ suggested that a sandwich course should be introduced for newly recruited ASMs so that they are given exposure to field working in between two theoretical inputs.	DTT/POL
5.19	The quality of instructors is a cause of concern as zonal railways like WR are not forwarding the applications of willing candidates to the ZRTI.	COM/WR COM/NWR
5.20	MT suggested that the vacancy notices of instructions of ZRTIs should be posted on the railnet site of the zonal railways so that those interested can apply directly. If selected, COMs can then be approached to have them relieved.	ALL COMs

5.21	The present age limit for posting as a trainer in a ZRTI is 52 years. This should be increased to 55 years.	ED (T&MPP)
5.22	The Ticket Checking staff is the nodal officer in case of Disaster Management. However, they aren't imparted disaster management training at the ZRTIs.	EDPM ADV/SAFETY

ZRTI – MAULA ALI/SCR

5.23	Principal/ZRTI should be delegated the financial powers for sanctioning and outsourcing development of animated presentation/videos for use as teaching aid in the ZRTIs. Principal informed that a simulator for SMS is under development at Maula Ali.	ED (T&MPP) COM/SCR
5.24	No UTS training is imparted to the ECRCs. However, at some stations UTS/PRS terminal are being operated by ECRCs.	EDPM
5.25	The present duration of customer care training for ticket checking staff is inadequate. This should be increased.	EDPM


(R. Gopalakrishnan)
DTT/POL/Railway Board

No. 2013/TT-I/76/25

New Delhi, dated 20/12/2013

Copies to :

MT	AM/C	Adv. (IT)	Adv. (Safety)	EDTT/M
EDTT/S	ED/PM	ED(C&IS)	ED(T&MPP)	ED(Safety)/I
EDME (Tr.)	MD/CRIS	CAO/FOIS	Dir/Ops./CRIS	DTT/G

All COMs/IR

All Principals, ZRTIs

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