



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No.TC II/2910/2022/Imprest to station
(3385310)

New Delhi, dt 06.04.2022

The General Managers,
All Zonal Railways-

Sub: Provision of special imprest for refund of PRS counter tickets under unusual circumstances.
Ref: This office letter of even no.TC-II/2910/2020/Imprest to station dated 20.03.2020.

In continuation to above instruction regarding imprest cash for refund of passenger fare on PRS counter ticket in view of Pandemic Covid 19, Ministry of Railways have further decided that the instructions dated 20.03.2020 as referred above shall become applicable, after the approval of Divisional Railway Manager, in event of huge number of cancellations due to agitation, flood, accidents, natural calamities etc leading a situation where traffic receipts at stations fall short of refunds to be issued at PRS counters.

- Point 1 of the above referred policy shall be modified as -"Sr. DCM/DCM incharge shall advise the amount required for refund of tickets, after approval from DRM, duly taking into account the receipts and likely refunds during the situations like agitation, flood, accidents, natural calamities etc. where, due to huge number of cancellations, traffic receipts fall short of refunds to be issued at PRS counter. Adequate arrangements for security of cash shall also be ensured at station".
- All such records along with the accountal details shall invariably be part of station returns sent to TA office.
- Other terms and conditions shall remain same as instructed vide letter dated 20.03.2020.
- This disposes off NR's letter no.CCM/PRS/Booking/Spl.Imprest Cash/2021 dated 31.12.2021.

This issues with the concurrence of Finance and Accounts Directorates of Ministry of Railways.

(Vipul Singh)
Director Passenger Marketing
Railway Board

(Rajat Agrawal)
Joint Director Finance Commercial-I
Railway Board

Copy to:

For information & necessary action:

- PCCMs of all Zonal Railways.
- PFA's of all Zonal Railways.
- CMD/KRCL/Navi Mumbai.
- MD/CRIS, New Delhi.

