

Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)

No.2000/TG.I/20/N/14.

New Delhi, dated 27.10.2006.

To

The General Managers (Comml.)
All Zonal Railways.

Commercial Circular No-92 of 2005
Sub:- Policy on earmarking of berths on demand from IRCTC for
Value added tour packages.

Ref:- i) Board's letter No.2000/TG.I/20/N/14 dt. 28.11.2006 &
No.2000/TG.I/20/N/14 dated 26.9.2002.

ii) Board's letter No.2005/Tourism/140/12/Pt. dt. 27.7.2006 &
No.2005/Tourism/140/12/Pt. dt. 17.8.2006.

Policy instructions for earmarking berths on demand for value added tour packages were issued vide Board's letters under reference No.(i) above. Subsequently, instructions on the same subject were also issued by the Catering & Tourism Directorate of Railway Board vide letters under reference No.(ii) above. Railways have requested for clarification in regard to the policy to be followed in the light of the above circulars.

2. The aforesaid policy instructions have been reviewed by the Board and it has been decided that the instructions contained in para 4 of Tourism Directorate circular dt. 27.7.2006 and also in circular 17.8.2006 regarding allocation of berths in existing trains and additional coaches, if attached stand withdrawn. However, instructions in regard to luxury tourist trains and domestic tourist trains mentioned in circular No.2005/Tourism/140/12/Pt. dated 27.7.2006 would remain unchanged.

3.0 In regard to earmarking of berths on demand from IRCTC on existing trains and in additional coaches for value added tour packages following consolidated instructions will be applicable in supersession of previous instructions.

-2/-

4.0 Booking

4.1 Number of berths to be earmarked in the Passenger Reservation System for the value added tour packages of IRCTC would be finalized by IRCTC in consultation with the CCM/PMs of the concerned Zonal Railways at least 70 days in advance of the scheduled commencement of the first trip. The number of berths earmarked for this purpose will not exceed 10% of total berths in Sleeper class and 15% of total berths in AC Class in that train.

4.2 IRCTC will make value added tour packages based on these earmarked berths by including sight seeing, stay, etc. and will market these tourism products.

4.3 The value added tour packages should cover both peak and non-peak periods.

4.4 The periodicity and the number of berths should be uniform through the currency of the tour so as to reduce the requirement of maintenance of varying Data base in the PRS. Any relaxation in this regard should be decided in consultation with CCM/PM.

4.5 The berths decided to be earmarked would be incorporated in the train profile.

5.0 Payment

5.1 A lump sum deposit equivalent to the passenger fare as applicable for the berths earmarked plus 15% for the first trip for each circuit would be taken at the time of earmarking the accommodation. This deposit will be refunded on completion of the currency of the particular value added tour packages.

5.2 IRCTC will furnish names of the passengers booked 72 hours in advance of the tour. For each berth utilized by IRCTC, the IRCTC will pay the normal fare plus 15% service charge. No concession would be admissible. However, ticket for child would be issued as per child fare.

5.3 The list of names of the tourists booked will be given by IRCTC 72 hours before the scheduled departure of the train to the CCM/PM as well as to the CRS/Charging at the train originating station. The names should be incorporated in the PRS and the unutilized berths would be released for the general public.

6.0 IRCTC in consultation with CRIS and CCM/PM would evolve a procedure for e-booking of the earmarked berths by IRCTC. If booking is done through e-ticketing,

suitable procedure for adjustment of fare as applicable plus 15% service charge for the berths booked by IRCTC for value added tour package against a rolling lump sum deposit of IRCTC will be evolved

7.0 Others

7.1 Indian Railways will not be liable for any consequential damages arising out of any agreement/provision between the passenger and IRCTC. Indian Railways will not be responsible for any damages if the scheme/package is terminated at short notice.

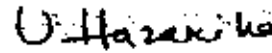
7.2 IRCTC will be responsible for ensuring compliance of all conditions as laid down by Indian Railways.

7.3 If there is no post of CCM/PM on some zonal railway, the powers shall be exercised by CCM/PS.

7.4 The utilization of quota earmarked for IRCTC would be reviewed after six months from the date of implementation and report sent to Board's Office and thereafter minimum percentage of charges, to be paid by IRCTC will be decided.

8.0 This issues with the concurrence of Finance Directorate of this Ministry. These instructions will take effect from the date of issue of this letter.

Receipt of this letter may be acknowledged.



(U HAZARIKA)

Director, Passenger Marketing,
Railway Board.

No.2000/TG.1/20/N/14.

New Delhi, dated 27.10.2006.

Copy forwarded to:

1. DAI(Railways), New Delhi with 64 spares.
2. FA&CAOs, All Zonal Railways.


for Financial Commissioner, Railways.

Copy to: MD/IRCTC, New Delhi.