

**Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board)**

No. 2005/TG-V/10/17.

New Delhi, dated 1.02.06

The Chief Commercial Managers,
All Zonal Railways.

Commercial Policy Circular No. 19 of 2006

Sub: Recovery of debit against AC Coach Attendant for loss of bed roll items.

The procedure laid down for the recovery of the cost of lost bed roll items from the responsible staff has not been uniform among the zonal railways. The matter was examined in consultation with Finance. Board has decided that the following methodology shall be adopted for such recoveries from the AC Coach Attendants irrespective of whether they are departmental or contractual depending on the codal life of the lost bed roll items.

Item	Codal Life	Mode of Recovery (% of the purchase rate from the date of introduction)
Pillow cover/Face Towel	12 months	<ul style="list-style-type: none">• 100% within the 1st half year.• 75% within the 2nd half year.• 25% beyond the life time.
Bed Sheet	24 months	<ul style="list-style-type: none">• 100% within the 1st half year.• 80% within the 2nd half year.• 60% within the 3rd half year.• 40% within the 4th half year.• 25% beyond the life time (after 24 months)
Pillow	36 months	<ul style="list-style-type: none">• 100% within the 1st year• 75% within the 2nd year,• 50% within the 3rd year• 25% beyond the life time (after three years)

Item	Codal Life	Mode of Recovery (% of the purchase rate from the date of Introduction)
Blanket	60 months	<ul style="list-style-type: none"> • 100% within the 1st year • 80% within the 2nd year • 60% within the 3rd year • 40% within the 4th year • 25% within the 5th year and Beyond life time (after five years).

These instructions will come into force with immediate effect. Old cases need not be re-opened.

This has the concurrence of the Finance Directorate of the Ministry of Railways.


(Ravinesh Kumar)
Director, Traffic Commi(G)
Railway Board

No. 2005/TG-V/10/17

New Delhi, dated 2.03.06.

Copy to:

- I. FA & CAOs /All Zonal Railways
- II. Director of Audit, Northern Railway, New Delhi.


For Financial Commissioner/Railways
Railways.

No. 2005/TG-V/10/17

New Delhi, dated 2.03.06.

Copy for necessary action and information to:

- a. Managing Director, Indian Railway Catering and Tourism Corporation Ltd. Bank of Baroda Building, 16 Parliament Street New Delhi.
- b. Managing Director, Konkan Railway Corporation, Belapur, Navi Mumbai.


(Ravinesh Kumar)
Director, Traffic Commi(G)
Railway Board

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