Pr. Chief Commercial Manager
All Zonal Railways

Sub: Electronic Transmission of Railway Receipt (eT-RR)
Ref: Rates Master Circular/eT-RR/2019/0 and its amendments

One of the Zonal Railways has brought to the notice Board about wrong entry in eT-RR as Goods Clerk picked up wrong details from the system(TMS/FOIS).

In this regard attention is invited to Para 5.2 of Board’s circular under reference which stipulates that Goods Clerk is responsible for correct preparation of eT-RR. Once eT-RR is generated and freight charges are collected, no correction is permitted in it. It is mandatory for Goods Clerk to carry out correction, if any, before collection of freight and transmission of eT-RR. Zonal Railways should ensure that necessary training is imparted to the Goods Clerks and they are sensitized towards the issue. Commercial Officers of Zonal Railways shall ensure accurate and regular updation of source data in the system (TMS/FOIS).

All concerned may please be suitably advised to scrupulously follow the extant guidelines so as to ensure correct preparation of eT-RR.

(KK Mishra)
Director, Traffic Commercial (Rates)
Railway Board
kk.mishra@gov.in