

**GOVERNMENT OF INDIA(BHARAT SARKAR)
MINISTRY OF RAILWAYS(RAIL MANTRALAYA)
RAILWAY BOARD**

No.TC-I//2012/214/02 Pt.1

New Delhi, Dt. 06.07.2016

Chief Commercial Manager,
All Zonal Railways.

**Sub: Service Tax Certificate for Transportation of goods by Rail
(STTG Certificate).**

Ref: (i) Rates Circular No. 29 of 2012 and its corrigenda
(ii) Board's letter No.TC-1/2012/214/2 dt.14.11.2014

As per extant guidelines on written request of customer, CCM office will issue a monthly Certificate within a period of 30 days giving details of service tax collected.

Complaints are being received from Rail customers regarding delay in issue of STTG Certificate due to which they are not able to claim credit for the Service Tax Paid from the Service Tax Authorities. Board vide letter under reference(ii) has prescribed an outer limit of 30(thirty) days for the issue of the certificate.

It is desired that necessary instructions be issued to all concerned and system streamlined so that the STTG Certificate is issued in time.

Please ensure strict compliance.

Lata Kumari

**(Lata Kumari)
Director, Traffic Comml.(Rates)
Railway Board**