

**GOVERNMENT OF INDIA/BHARAT SARKAR
MINISTRY OF RAILWAYS/RAIL MANTRALAYA
(RAILWAY BOARD)**

No. TC-1/2012 /214/2

New Delhi, dt. /4 .11.2014

Chief Commercial Manager,
All Zonal Railways

FA & CAO,
All Zonal Railways

Sub: Service Tax Certificate for Transportation of goods by Rail (STTG Certificate)

Ref : (i) Rates Circular No.29 of 2012
(ii) Rates Circular No.27 of 2014


Please refer to para 4(xiii) of Rates Circular No.29 of 2012 which stipulates that on written request of customer, CCM office will issue a monthly Certificate giving details of service tax collected.

Representation has been received from rail user stating that on certain Zonal Railways, the time taken for issue of Service Tax Certificate is sometimes more than one year.

The matter has been examined. It has been decided to fix thirty (30) days timeline for delivery of Service Tax certificate (STTG Certificate) on written request from customer.

On receipt of a request from the customer, Commercial Department of concerned Zonal Railway will prepare the certificate within a period of ten (10) days and send it to Traffic Accounts' office for verification and counter signature of Dy. CAO/T. Traffic Accounts' office will complete this procedure and return it back to Commercial Department within a period of ten (10) days. Immediately on receipt of STTG certificate from Traffic Accounts' office, Commercial Department will issue the certificate to the concerned customer.

This issues with the concurrence of Finance & Accounts Directorates of Railway Board.


(Aashima Mehrotra)
Director, Traffic Comml.(Rates)
Railway Board