

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)



No. 2019/TC(FM)/4/18-Part(1) (eOffice-3318467)

Dated: 19.05.2025

Principal Chief Commercial Managers
All Indian Railways

Principal Financial Advisor
All Indian Railways

Sub: Process flow for Quarterly payments/ settlement for payment of accumulated freight rebate (on 3rd Party/Railway utilization of GPWIS Rake).

Ref: (i) JDFM, Railway Board's Letter No. 2019/TC (FM)/4/18-Part(1) (eOffice-3318467) dated 21.10.2024.
(ii) FOIS (SYSTEM) letter No CAO/FOIS/TMS/LWIS/2024/GPWIS dated 02.05.2025

Enclosed herewith is FOIS's letter (ref-ii) along with annexure detailing the process flow designed by FOIS for quarterly payments/settlement of accumulated freight rebate for 3rd party/railway utilization of GPWIS rates.

Zonal Railways may kindly take necessary action as required and clear all provisional payments (75%) before quarterly settlement of GPWIS rebates as per policy.

DA : As above

Yasir Rizvi
(Deputy Director Freight Marketing)

Copy to:

- (i) Executive Director Finance (Commercial), Railway Board
- (ii) Director Finance (Accounts)



FREIGHT OPERATIONS INFORMATION SYSTEM (SYSTEM)
OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER
CHANAKYA PURI, NEW DELHI-110021

No. CAO/FOIS/TMS/LWIS/2024/GPWIS

Date: 02.05.2025

Executive Director Freight Marketing
Ministry of Railways
Railway Board,
New Delhi.

Sub: Automate the payment of accumulated freight rebate (on 3rd Party/Railway utilization of GPWIS Rake) in Investor's account.

Ref: JDFM, Railway Board's Letter No. 2019/TC (FM)/4/18-Part(1) (eOffice-3318467) dated 21.10.2024.

As per the instructions issued by Railway Board regarding automation of the payment of accumulated freight rebate (on 3rd Party/Railway utilization of GPWIS Rake) in Investor's account, the necessary changes have been incorporated in the FOIS/IREPS/IPAS applications from 11.04.2025 and Data from FOIS has been disseminated to all zonal Railways for approval via IREPS and IPAS modules to facilitate payments to customers.

Now process flow for Quarterly payments/ settlement has also been designed in FOIS system (as given in annexure-A).

Railway Board is requested to issue necessary instructions to all Zonal Railways to follow this process flow and clear all provisional payments (75%) before quarterly settlement of GPWIS rebates as per policy.

This is for Railway Board's kind information and necessary action please.

Da: As above

RAVI
MOHAN
SHARMA
(Ravi Mohan Sharma)
Dy.CPM/Systems-III

Digitally signed by
RAVI MOHAN
SHARMA
Date: 2025.05.14
12:02:50 +05'30'

Copy to:

- i) Director Traffic Commercial (Rates), Railway Board
- ii) GM/FOIS/TMS/CRIS

Process flow for Quarterly Payments/Settlement:

- The rebate payout transactions for a particular GPWIS Rake agreement for making Provisional payments can be attempted maximum upto 9 times in a quarter (thrice every month of the Quarter). Once these payments are processed by FOIS and sent to IREPS, the payments are deemed to be completed unless and until any rejection details are received either from IREPS or IPAS System. The rejected cases of 75% rebate payout shall be considered in the Quarter end payout as 100% outstanding.
- On the 11th day of the next month of a quarter, the TMS system shall calculate the net payable amount after adjusting the already paid provisional payments and due taxes for processing the quarterly payments.
- On the same day, the above calculation with breakup of taxes shall be displayed to the customer on FBD portal as well as to the FOIS zonal user in TMS Zonal query application.
- It is also to be mentioned that to ensure efficiency, the proceedings for Provisional and Quarterly payments are to be done in a time bound manner. The commercial and finance departments should ensure to complete the processing of Provisional payments within 10 days of receiving the payment requests. The FOIS system shall display the details of Quarterly payments to the customer as well as to the zonal user on 11th day of the quarter month. A detailed flow for reference is provided at the bottom.
- The option to upload the e-Invoice shall be enabled on FBD Portal on 11th day, wherein the customer shall upload the e-Invoice according to the applicable GST rates. The customer must upload the e-Invoice on FBD portal within 5 days i.e. by 15th day of the month.
- On the next day i.e. 16th day of the month, the FOIS system shall push the request for Quarterly payments to IREPS, for verification and issuance of Pay-order for the balance amount.
- **However, it is important to note that Quarterly payments, at IREPS application, shall only be processed for issuance of Pay-order after all the transaction requests for Provisional payments have been settled for that corresponding quarter.**
- The above-mentioned validation shall be applicable in IREPS application so that all the requests for Provisional payments are settled before processing of Quarterly payments, and to ensure correct accounting of the rebate payout.

Assumptions for a Scenario:

1. If an e-Payment transaction is attempted for the collection of freight amount on 29th June, and for some reason, gets into the pending list for collection. Here, as per rules, eRR is

Issued based on LC/BG. The same RR shall be considered for 100% rebate amount in quarterly payments because no provisional payment request has been attempted for that RR.

2. For other than e-Payment transactions, if the invoice date is 29th June and the collection of freight amount is done on 4th July, the same RR shall be considered for 100% rebate amount in quarterly payments because no provisional payment request has been attempted for that RR.

3. If a transaction of Provisional payment has failed due to any reason after the Quarterly payments have already been processed for that quarter, then such cases shall be dealt manually by the zonal authorities for 75% Provisional payment to the customer.

Quarterly payments flow for Reference:

- 1st July - Last slot (21-30 June) of cases for Provisional payments to be sent to IREPS
- 1st to 10th July - To be processed by commercial and finance departments
- 11th July - FOIS system to display the details for Quarterly payments to Customer & Zonal user
- 11th to 15th July - Customer to ensure the uploading of e-Invoice
- 16th July - FOIS system to push the request for Quarterly payments to IREPS