

Government of India
Ministry of Railways
Railway Board

No. 2009/TGIV/15/RR/1

New Delhi, Dt: 17.12.2015

Managing Director/IRCTC,
11th Floor, B-148,
Statesman House,
Barakhamba Road,
New Delhi – 110001.

(Commercial Circular no. 74/2015)

Sub: Booking of Retiring Rooms through IRCTC Website.

Instructions already exist in Commercial Circular no. 42/2013 for booking of retiring rooms through IRCTC Website. Further, in partial modification to the existing guidelines issued through above said circular, Ministry of Railways (Railway Board) have now decided the following:

Para 2.19 may be read as under:

- Charges for Retiring rooms booked through the internet will be apportioned to the Zonal Railways on the basis of actual earnings of the concerned Railway. Accounting reports may be generated showing the apportioned earnings of each station and each division also. A sample format regarding submission of information about apportionment of the retiring room earning to the concerned Zonal Railways, Division-wise and station-wise is as under:

Railway	Division	Name of Station
		1
		2
	Total	

This issues with the concurrence of Finance Directorate of Railway Board.

(S.K. Ahirwar)

Director Traffic Commercial (G)
Railway Board

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Copy to:

- Chief Commercial Managers, All Zonal Railways.
- The FA&CAOs, All Zonal Railways.
- Principal Directors of Audit, All Zonal Railways.
- GM/PRS/CRIS, Chanakyapuri, New Delhi.

For Financial Commissioner/Railways
Railway Board