

GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

No. 95/TG-III/631/5

New Delhi, dt.

12.12.2001.

The General Managers (Catering)
All Indian Railways.

Commercial Circular No. 87/2001

Sub: Policy on supply of news paper to the passengers of Rajdhani/Shatabdi Trains.

Ref:- 1. No.89/TG.I/10/50 dt: 4.10.1995, 13.11.1995,9.6.1998.
2. No.95/TG.III/631/6 dt: 16.04.2001.

Supply of newspapers to the passengers of Rajdhani/Shatabdi Express trains free of cost in both morning and evening was introduced in the year 1995. Over the years instructions were issued, from time to time, in regard to procurement and supply of newspapers and disbursement of newspaper charges to licencees by Commercial and Catering & Tourism Dte. Instructions were also issued from time to time in regard to procurement of language newspapers viz. English, Hindi and other regional languages. However, it has been observed that railways are following different systems in this regard. It has, therefore, been decided to issue a comprehensive policy in supersession of all the instructions issued so far. Zonal Railways should follow the guidelines as under:-

1. Supply of newspapers:

- 1.1 Railways will supply Newspaper to every passenger travelling by Rajdhani/Shatabdi express trains or any other train notified for this purpose free of charge.
- 1.2 Newspapers will be supplied as per the actual number of passengers travelling on the sector wherever supply of newspaper is made. Newspaper is supplied as a take-away facility to the passengers.
- 1.3 CCMs of zonal railways will decide with regard to supply of newspapers in morning or evening depending upon the train timings and availability of reputed newspapers.

2. Type of Newspapers to be supplied:

- 2.1 Zonal Railways will decide the type of newspaper of different languages to be supplied in these trains as per the passengers' demand. While selecting newspapers, it should be kept in mind that wide ranges of reputed daily newspapers having good circulation are supplied.
- 2.2 Only daily newspapers will be supplied. This does not include weekly or monthly Newspapers/magazine.

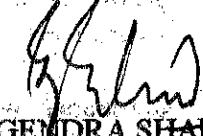
- 2.3 To promote use of Hindi and regional languages, newspapers in Hindi/English languages should be supplied in the ratio of 50:50 in Hindi speaking areas and newspapers of Hindi/English/Regional language in equal proportion in other than Hindi speaking areas. Railway may also decide to supply newspapers for meeting the regional requirement, if any even in Hindi speaking areas to meet the passengers demand. However, it should be ensured that there is no complaint on this account.

3. System of procurement/supply and payment of bills:

- 3.1 As the cost of the newspapers is absorbed within the integrated fare structure of Rajdhani/Shatabdi Express trains zonal railways will bear the cost of this service.
- 3.2 Agency managing catering service will also supply newspapers i.e. either railways departmentally or through licencees.
- 3.3 In case where catering services are managed departmentally railways will procure and supply newspapers departmentally from bookstalls at railway stations. Railway will deduct commission @ 15% on total bills submitted against the actual number of newspapers supplied.
- 3.4 In case catering services are managed by the licencees, the supply of newspapers will also be made by them. Railways will reimburse towards the printed cost of actual number of newspapers supplied, after deducting 15% commission.
- 3.5 The Train Superintendent will certify the number of newspapers based on the actual number of passengers supplied with the name of the newspapers and the printed price so that the actual amount of bill can be verified for reimbursement. Licencee will submit this certificate of TS along with bills.

This issues with the concurrence of Finance Directorate of Railway Board.

Kindly acknowledge receipt.

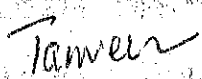

(YOGENDRA SHARMA)
DIRECTOR/CATERING
RAILWAY BOARD.

12/12/01

No. 95/TGIII/631/5

New Delhi, Dated : 12.2001.

Copy to: FA&CAO, All Indian Railways, for information and necessary action.


For Financial Commissioner, Railway Board

Copy to : Accounts II, F(Comml), TC(Rates), TC(CR), TC-II, TG-I, TG-V and Hindi Rajbhasha-I Branches of Railway Board.