

**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
RAILWAY BOARD**

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No.2009/TG-III/600/25

New Delhi, dated 13th September 2011

(Commercial Circular No. 45 of 2011)

The General Managers,
All Indian Railways.

**Sub: Disposal of Waste (Catering Waste Management System).
Ref: Commercial Circular No.14 dated 02.06.1999.**

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With the introduction of the new Catering Policy vide Commercial Circular No.35/2010, the initial guidelines for disposal of waste have been laid down vide para 8.

With the transfer of Catering Units from IRCTC to the Zonal Railways and introduction of more number of trains, the disposal of waste material has become a strategic issue for ensuring cleanliness on railway premises.

While instructions as mentioned above have been circulated to all Zonal Railways to encourage eco-friendly packaging material for service of food and beverages at stations and on trains, a detailed procedure for collection and disposal of waste arising out of Pantry Car services and Static Units is detailed below:-

**PROCEDURE ORDER FOR HANDLING WASTE AND THEIR DISPOSAL
ARISING OUT OF PANTRY CAR SERVICES**

1. In all pantry cars, big size plastic/steel refuse bins with a proper cover preferably one which need not be touched by hand for opening should be placed at such locations so that it does not contaminate the food process, storage areas, and the environment inside..
2. The refuse bins shall be emptied periodically and washed daily with a disinfectant and dried before next use.

Contd. (2)

3. Provision of placement of big size plastic bags should be made inside the refuse bins to collect the waste.
4. In case of licensee operated services, the refuse bins/plastic bags will be supplied by the licensees.
5. All waste material arising out of preparation of food, if any, in pantry car should be collected in the refuse bins.
6. All bearers/waiters will collect the waste material like empty casserole containers, mineral water bottles/pouches, glasses, cutlery, napkins, etc. from the respective coaches after making service to the customers and will collect the wastes in the same container. They should under no circumstances throw any material either in the vestibule or in the coach. They should also not throw waste material from the running train.
7. No waste shall be kept open inside the Pantry car and shall be disposed of in an appropriate manner as per local rules and regulations including those for plastics and other non environment friendly materials.
8. The waste material so collected in the plastic bag should be secured properly so as to not litter the area while transporting the plastic waste bags. The bag should be unloaded at every crew changing point station.
9. The Pantry car staff will unload the bag and dump it in the nominated refuse bins provided on the platforms. The nomination of the refuse bins will be made through instructions issued by the designated department of the Division.
10. The refuse bins (with three colours) so nominated will be prominently painted in Green (for bio-degradable waste), White (for recyclable waste) & Black (all other waste i.e. other than bio-degradable waste and recyclable waste) and shall be sufficient in size to ensure all collections.
11. The station safaiwalas nominated by the designated department at the platforms will collect these bags along with other waste of the station and will dispose them off along with regular waste so as to ensure its clearance from the stations.
12. The CCMs of the Zones shall ensure that the mobile licensees are suitably instructed for the same.
13. The designated department shall ensure the instructions to the station safaiwalas and nomination of dustbins.

14. The location and nomination of refuse bins for disposal of Pantry Car waste should be issued through a local Procedure Order jointly by the Commercial, Medical and Mechanical Departments.
15. It would be the responsibility of the catering inspector in charge in case of departmental units and the licensees in case of private operated units that adequate quantity of plastic bags are available all the time with the pantry car staff.

DISPOSAL OF WASTE FOR STATIC UNITS

1. All Catering Static Units at stations both Major and Minor should have adequate number of refuse bins. These should have proper cover preferably one which need not be touched by hand for opening should be placed at such locations so that it does not contaminate the food process, storage areas, and the environment inside.
2. The refuse bins shall be emptied periodically and washed daily with a disinfectant and dried before next use.
3. The refuse bins should have a provision for big size plastic bags to be placed in the dustbins.
4. The nominated refuse bins shall be prominently painted in Green (for bio-degradable waste), White (for recyclable waste) & Black (all other waste i.e. other than bio-degradable waste and recyclable waste) and shall be sufficient in size to ensure all collections.
5. In case of licensee operated services, the refuse bins and plastic bags shall be provided by the licensee.
6. All waste material arising should be collected in the refuse bins.
7. No waste shall be kept open inside the premise and shall be disposed of in the appropriate manner as per local rules and regulations including those for plastics and other non environment friendly materials.
8. Under no circumstances, any material should be thrown outside the stalls/catering units. In case any catering waste is found lying around 2 metre of the stalls, the responsibility will be fixed on the static catering units at the platform.
9. Detailed guidelines for collection of plastic bags from the refuse bins should be issued locally by the designated department in the Zonal Railways.

10. The waste material so collected in the plastic bags should be secured properly so as to not litter the area while transporting the plastic waste bags.

This may please be acknowledged and the instruction may be widely circulated to all concerned. Railways may arrange frequent inspections at various levels and ensure that Board's instructions are rigidly adhered to.

This issues with the concurrence of Health Directorate.



(Mani Anand)
Executive Director/Tourism & Catering
Railway Board.