

भारत सरकार **BHARAT SARKAR**  
रेल मंत्रालय **MINISTRY OF RAILWAYS**  
रेलवे बोर्ड **RAILWAY BOARD**  
नई दिल्ली **New Delhi**

**No. 2001/RS(G)/779/7**

**Dated: 8.11.2017**

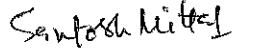
The General Manager, All Indian Railways/PUs, NF(C), CORE  
The DG/RDSO/Lucknow & NAIR/Vadodara  
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RCF/RBL/NDLS  
MD/All Railway PSUs, KRCL, MRVC

**Sub:** Hospitality by suppliers/vendors to the Government Officials – reg.

**Ref:** Ministry of Finance OM No. F.11/13/2017-PPD dated 24.10.2017

Please find enclosed herewith Ministry of Finance, Department of Expenditure's above referred Office Memorandum on the above subject for guidance and compliance.

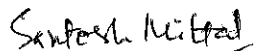
DA : As above

  
(Santosh Mittal)  
Dy. Dir. Rly. Stores(G)-I  
Railway Board

**No. 2001/RS(G)/779/7**

**Dated: 8.11.2017**

1. PFAs, All Indian Railways & Production Units
2. The ADAI(Railways), New Delhi
3. The Directors of Audit, All Indian Railways

  
(Santosh Mittal)  
Dy. Dir. Rly. Stores(G)-I  
Railway Board

**No. 2001/RS(G)/779/7**

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1. PCMMs, PCEs, CMEs, CEEs, CSTE, All Indian Railways & PUs, RCF/RBL/NDLS, COFMOW, CORE, WPO and RWP/Bela
2. The Directors—
  - a. Indian Railway Institute of Sig. Engg. & Telecom, Secunderabad
  - b. Indian Railway Institute of Mech. & Elec. Engg., Jamalpur
  - c. Indian Railway Institute of Elect. Engg., Nasik
  - d. Sr. Prof. (Material Management), NAIR, Vadodara
  - e. Indian Railway Institute of Civil Engg., Pune
  - f. Indian Railway Institute of Traffic Management, Lucknow

3. MD, CRIS, Chanakya Puri, New Delhi
4. MD, RITES, RITES Bhavan, Sector-29, Gurugram
5. Director, Iron & Steel, 3, KoilaGhat Street, Kolkata
6. Executive Director (Stores), RDSO, Lucknow
7. Chief Commissioner, Railway Safety, Lucknow
8. Zonal Railway Training Institute, Sukadia Circle, Udaipur

*Santosh Mittal*  
(Santosh Mittal)  
Dy. Dir. Rly. Stores(G)-I  
Railway Board

**No. 2001/RS(G)/779/7**

**Dated: 8.11.2017**

Copy to :

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D Rail Bhavan

*Santosh Mittal*  
(Santosh Mittal)  
Dy. Dir. Rly. Stores(G)-I  
Railway Board

Copy to:- Sr. PPSs / PPS / PS to :

1. MR, MoS(S), MoS(G)
2. CRB, FC, ME, MTR, MRS, MS, MT, SECY., DG(RS), DG(S&T), DG(Personnel), DG (RHS), DG (RPF)
3. All AMs, PEDs & Executive Directors of Railway Board

No.F.11/13/2017-PPD  
Ministry of Finance  
Department of Expenditure  
PP Division  
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516, Lok Nayak Bhawan, New Delhi.  
Dated 24<sup>th</sup> October, 2017.

**Office Memorandum**

**Subject : Hospitality by suppliers/ vendors to the Government Officials – reg.**

It has been brought to the notice of this Department that in the contracts signed with suppliers by some of the Ministries/ Departments have clauses of pre-inspection at the firm's premises, where there is a provision that the suppliers or the vendors will pay for the travel, stay, hospitality and other expenses of the inspecting officials. This is not in keeping with need to safeguard the independence of the inspecting teams. Such provisions in contracts need to be discouraged, so that inspections are not compromised. Necessary steps may be taken to strictly avoid such provisions in the contracts with suppliers/ vendors.



(Vinayak T Likhari)

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To

Secretaries and Financial Advisors of All Central Government Ministries/ Departments.