No. 2020/RS(M)/Paperless Working  

New Delhi, Dated 04.05.2020

The General Manager, All Indian Railways/PU, NF(C), CORE  
The DG/RDSO & NAIR/Vadodara  
CAOs, DMW/Patiala, WPO/Patna, COFMOW, IROAF/NDLS, RWP/Bela

Sub: Online Refund of EMDs/Tender document Cost through digital pay orders- 
Modification in bank account details.

Ref.- Railway Board’s JPO No. 2019/RS(M)/Paperless Working dated 31.05.2019

Vide Railway Board’s JPO under reference, detailed process flow for refund of 
Earnest Money Deposits (EMD)/Tender document Cost (TDC) etc. through digital pay 
orders was issued under joint signature of Stores, Engineering and Finance/Accounts Dte. 
of Railway Board.

For the purpose of refund of EMD/TDC, the Bank Account details mentioned by 
the bidder in their bid are only considered at the time of generation of the Digital Pay 
Order. In this regard, cases have been reported where bank account details submitted by 
the bidder in the bid are required to be amended because of various reasons. Some of the 
reasons are mentioned below:

(i) Bidder has entered incorrect bank account details while bidding.

(ii) The bank account details given by bidder while bidding have undergone 
a change for any reason, and are no longer valid.

The matter has been examined and it has been decided that an interface shall be 
provided to the bidders in IREPS application for allowing them to correct / update their 
bank details against any participated tender. The latest modified bank account details 
submitted by the bidder through this interface shall be incorporated in any subsequent 
digital pay orders generated through IREPS system.

The bidders will be allowed to update the bank details only under the following 
circumstances:

\[\text{Signature}\]  

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(i) The tendering authority has not yet generated the digital pay order for release of EMD/TDC to the firm, against the tender,

(ii) The digital pay order generated against the bidder against the tender has been returned by accounts for any reason whatsoever and same has not been resubmitted to IPAS for payment.

The modified bank details submitted by the bidder shall also be incorporated in all the subsequent purchase orders issued through iMMS/IREPS in the name of the bidder against that tender, subject to the condition that the draft purchase order preparation has been initiated after submission of modified bank details by the bidder.

(Vinod Kumar)  (Gaurav)  (Sanjeev Sharma)
DRS (M)        DCE(G)   DF(A)

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