



रेलवे सूचना प्रणाली केन्द्र

(रेल मंत्रालय भारत सरकार का संगठन)

CRIS

CENTRE FOR RAILWAY INFORMATION SYSTEMS
(An Organisation of the Ministry of Railways, Govt. of India)

No. CRIS/GM-PS/EPS/2

Dated: 08.12.2017

1. Executive Director (Civil Engineering)/ G
Railway Board,
Rail Bhawan,
New Delhi- 110001
2. Executive Director (Railway Stores)/ G
Railway Board,
Rail Bhawan,
New Delhi- 110001

ASO RS/M
ASO RS(M)
Re get uploaded on our
website (Stores section)
13-12-17
ED PS/G.

Sub: Bill Tracking Module

Ref: Principal Executive Director/ Accounts' letter no. 2017/ACII(CC)/37/16 dated 27.10.2017.

1. In accordance with the Rly. Bd. Instructions, a facility has been provided in IREPS from 30.11.2017 whereby Vendors/ Contractors can track the status of their bills submitted to Railways against all types of Works and Service contracts, and against Supply contracts for Non-stock items. This module covers all the contracts for which the bills are submitted by the vendors/ contractors to the executive department for passing, and the executive department forwards the bill to finance department for payment.

A separate facility for viewing status of bills against stock items (submitted directly to Accounts department) is already available to the vendors.

2. The vendors/ contractors have been provided an interface in the Bill Tracking Module to enter the bill particulars like Bill Number, Bill Amount, Contract number & date, the official to whom the physical copy of the bill has been submitted etc. The details so submitted become available to the users of the executive department in real time.

The official of the executive department to whom the bill is submitted has been provided the facility to acknowledge the bill (if the bill has been received), or to discard the entry (if the bill has not been submitted). Once the bill has been acknowledged, the executive department official can forward the bill details to other officials of his department for approval/ clarification etc., forward the bill to accounts department for payment, or return the bill to the contractor. History of all transactions is maintained by the system, and all concerned railway users can view the same.

Based on the action taken by the executive department, the status of the bill automatically gets updated and the same can be viewed by the vendor/ contractor.

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3. The module can be used by Zonal railways as well as by PUs.

For railway units where IPAS is already implemented, the bills forwarded by the executive department become available to the concerned users through IPAS. All subsequent bill payment processes (Allotment of CO6 / CO7 number, bill payment, return of bill etc.) that are carried out by the Accounts user on IPAS become visible to the vendors / contractors as well as the users of the concerned executive department through their IREPS account. This has been achieved through integration between IPAS and IREPS applications.

For railway units where IPAS is not implemented, the bills forwarded by the executive department is available to the concerned Accounts department users through their IREPS account, and these users have been provided the facility to update CO6 / CO7 number, passed amount, reason for return (for returned bills) etc. through IREPS. The details so updated become available to the vendors/ contractors, as well as to the users of the concerned executive department.

4. User manuals have been prepared for railway users as well as for vendors / contractors, and these have been uploaded on IREPS portal. These can be accessed by the users through learning center link on their home page.
5. **The system requires the users of executive department of all zonal railways and production units, and all accounts department users of PUs (where IPAS is not implemented) to update the position of bills through their IREPS account. It is requested that necessary instructions may be issued to all railway users for prompt action for pending bills in the Bill Tracking Module.**


08.12.2017

(Rajesh Abrol)
GM/VIMS

Copy to: Principal Executive Director/Accounts, Railway Board, New Delhi - for kind information and Action on Para 5 above.