

भारत सरकार (GOVERNMENT OF INDIA)  
रेल मंत्रालय (MINISTRY OF RAILWAYS)  
रेलवे बोर्ड (RAILWAY BOARD)

No. 2024/RS(IC)/166/1

New Delhi, dated 20/03/2025

The General Managers, All Indian Railways/PUs, NF(C), CORE  
DG, RDSO/Lucknow, NAIR/ Vadodara  
PCAO, PLW/Patiala, COFMOW  
CAO, WPO/Patna, RWP/ Bela

**Sub.: Effective use of 'User Depot Module' (UDM) of IREPS**

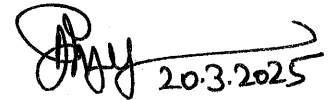
Ref.: Railway Board letter of even number dated 04/04/2024.

Instructions on the effective use of UDM of IREPS have been issued vide letter under ref. wherein under para 3 ii, it was stated that after 01/06/2024, stock available in UDM shall also be taken into consideration besides stock in stores depots, while taking procurement decision for stock items and for assessing adequacy of coverage.

2. It is hereby clarified that the stock available in UDM up to two months' AAC quantity may be considered as buffer inventory stock on UDM- over and above the buffer in stock of Stores Depots, while taking procurement decision (i.e., calculation of NPQ) for stock items, so as to ensure continuous and uninterrupted supply of items for smooth and secure train operations.

3. PCMM is competent to modify the above requirement, in consultation with PFA and PHOD of the respective user department, duly considering local requirements ensuring efficient Railway working. These powers may not be delegated downwards either by PCMM, PFA or by PHOD of user department.

4. This is issued with the concurrence of Finance Directorate of Railway Board along with the approval of Railway Board (MTRS).



(S.Natarajan)

Director Railway Stores (IC)

Railway Board

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Tel. No. 011 23047518

No. 2024/RS(IC)/166/1

Date: 20/03/2025

1. PFAs, All Indian Railways & Production Units.
2. The ADAI (Railways), New Delhi.
3. The Directors of Audit, All Indian Railways.



For Member Finance,  
Railway Board

Contd./

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Lucknow  
Chief Commissioner, Railway Safety, Lucknow  
Zonal Railway Training Institute, Sukadia Circle, Udaipur

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All AMs, PEDs & Executive Directors of Railway Board.



भारत सरकार Government of India  
रेल मंत्रालय Ministry of Railways  
रेलवे बोर्ड (Railway Board)



No. 2024/RS(IC)/166/1

नई दिल्ली New Delhi Dated: 04.04.2024

The General Managers, All Indian Railways/PUs, NF(C), CORE  
DG, RDSO/Lucknow, NAIR/Vadodara,  
PCAO, PLW/Patiala, COFMOW/New Delhi  
CAO, WPO/Patna, RWP/ Bela.

**Sub: Effective use of 'User Depot Module' (UDM) of IREPS.**

User Depot Module (UDM) of IREPS was launched on pan India basis in November, 2020, to digitize all material management activities at user end. The module enables online visibility of consumption pattern and inventory to all stakeholders over Indian Railways, hence, is an effective tool for better procurement decisions, monitoring and optimum utilization of resources. Effective use of UDM was emphasized by Board vide CRB & CEO's D.O. letter No.2022/RS(M)/Paperless Working/UDM dated 04.06.2022. The D.O. letter inter alia emphasized that from 1<sup>st</sup> July 2022 all such transactions would be through UDM and only e-ledgers would be maintained by stockholders. All Zones and Production Units have confirmed compliance to the same.

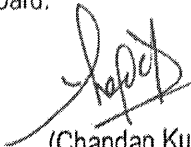
2. During a review meeting with PCMMs on 24.01.2024, most of the PCMMs mentioned that UDM data regarding consumption and available stock for many consignees are not reliable. As all receipts, be it from trade or from stores depots, are only through UDM, such inconsistency in data is mainly due to non-generation of issue vouchers through UDM (i.e. issuing material on paper without making entry in UDM). Many PCMMs opined that reliance on such faulty data for calculating the procurable quantity for stock items may result into less/ excess procurement. Such a situation may not only lead to poor inventory management but also affect production/ maintenance/ operation.

3. In view of above and to ensure UDM data reliability, following is decided:

- i). All consignees should update their material inventory in UDM and all material transactions at user-end should be carried out through UDM. Maintaining physical ledgers for materials, if any, should be discontinued immediately. After 01.06.2024 only e-ledgers in UDM shall be considered as authentic.
- ii). After 01.06.2024, stock available in UDM shall also be taken into consideration besides stock in stores depots, while taking procurement decision for stock items and for judging adequacy of coverage.
- iii). After 01.06.2024, stock verification of consignee depots should be done based on e-ledgers in UDM. Stock verification in stores depot will continue as being done presently.
- iv) After 01.06.2024 any proposal for closure of stock sheet on account of non updation of UDM shall not be considered.
- v) Physical ledgers which will be or have been closed should be kept in safe custody as per extant provisions.

4. Zonal Railways may also consider putting in suitable checks for regulating issues to consignees based on stock available with them in UDM e-Ledgers.


This is issued with the concurrence of Accounts Directorate of Railway Board.

  
(Chandan Kumar)  
Director Railway Stores(IC)  
Railway Board

No. 2024/RS(IC)/166/1

Dated:04.04.2024

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Directors of Audit, All Indian Railways

  
For Member Finance  
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All AMs, PEDs & Executive Directors of Railway Board