



(भारत सरकार) GOVERNMENT OF INDIA
(रेल मंत्रालय) MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



No. 2021/RS(G)/509/2 (E 3352278)

New Delhi, Dated: 20.6.2024

**Principal Chief Materials Manager,
All Zonal Railways**

Sub: Revised Stores Shield Criteria for Zonal Railways w.e.f FY 2024-25 onwards.
Ref: Railway Board letter of even no. dated 12.7.2023.

Twenty three (23) Criteria for Stores Shield for Zonal Railways was last updated on 12.7.2023.

Now, it has been decided that two parameters dropped from the Stores Shield criterion from 2024-25 onwards which is as follows:

Dropped Parameter for Stores Criteria from 2024-25 onwards						
SN	Parameter	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
17	Procurement of common use Goods by stores officers through GeM	Ratio of value of procurement of goods through GeM by total value of POs issued to trade by the Railway. Full Marks to Rank 1. Subsequently deduction of 1 marks for every drop in rank.	50	50	March to February	GeM Database
18	Procurement of Services by Stores officers through GeM	Total annual procurement of Services (value in Rs Cr) through GeM. Full Marks to Rank 1. Subsequently deduction of 2 marks for every drop in rank.	100	100	March to February	Railways

Accordingly, revised consolidated Stores Shield Criteria is placed at Annexure-A.

This is issued with the approval of M/T&RS.

(Chandan Kumar)

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MD, CRIS for kind information and necessary action

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Proposed Revised for Stores Shield Criteria						
SN	Parameters	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
1	Monthly average of availability of Safety Items	Full marks for 100% availability (> 1 month stock). Reduction of 5 marks for every 0.25% reduction in availability. (Monthly availability will be average of daily availability)	100	100	March to February	iMMS
2	Monthly average of availability of Passenger Necessity	Full marks for 100% availability (> 1 month stock). Reduction of 5 marks for every 0.25% reduction in availability. (Monthly availability will be average of daily availability)	50	50	March to February	iMMS
3	Monthly average of Overall availability of Items	Target-99% Full marks for 99% availability 5 bonus mark for every 0.1% additional availability over the target. Below 99% deduction of 5 marks for every 0.25% reduction in availability. (Monthly availability will be average of daily availability)	200 + 50	250	March to February	iMMS
4	Average Settlement time of tender cases Target: TC Cases- 45 days DA Cases- 15 days	(For both stock and N/stock cases) a) TC Case- 80 marks for achieving 45 days 1 bonus marks for every 1 days reduction below 45 days (Max-20 bonus marks) Deduction of 2 marks for every increase of 1 day in average tender settlement time b) DA Case- 80 marks for achieving 15 days . 4 bonus marks for every 1 day reduction below 15 days (Max-20 bonus marks) Deduction of 8 marks for every increase of 1 day in average tender settlement time (If already decided cases are reopened for decision, then the final date of settlement shall be considered for evaluation)	a) 80+20 b) 80+20	200	March to February	IREPS



Proposed Revised for Stores Shield Criteria

SN	Parameters	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
5	Physical Monthly Average Inventory Turn Over Ratio (Without fuel and without scrap) Target 30%	Full marks for achieving target 5 bonus marks for every 1% reduction from target (Max-bonus-50 Marks) Deduction of 2.5 marks for every 1% increase over the target. (Monthly average of Physical TOR)	100 + 50	150	March to February	iMMS
6	Timely publishing of tenders for non-stock demands	Full marks if average time to float tenders of non-stock demands is within 30 days from registration of demands. 1 bonus mark for every 3 days reduction in time. Deduction of 1 mark for additional 1 day over 30 days.	40 + 10	50	March to February	iMMS
7	Timely grant of Receipt note (average no. of days from Date of actual receipt of material in depot to date of RO) Target - Average 7 days	Target- 7 days Full marks for achieving target. Deduction of 2 marks for each 1 day average delay. Below 7 days, 2 bonus marks for every 1 day reduction.	34 + 6	40	March to February	iMMS
8	Slow moving items (defined as item whose annual issue value < 25% of opening Balance as on 1st March + annual receipt during March to Feb) a) In terms of No of Slow moving items (as % of total stock items excl. scrap) b) In terms of value of slow moving items (as % of total stock value at Feb end, excl. fuel & Scrap)	Target- 10 % (February end Position of slow moving items, for both Nos. and value) Full marks for achieving target. Deduction of 2 marks for every 0.5% increase above target for both (a) and (b). No marks for >10% achievement. Below target, 2 bonus mark for every 0.5% reduction for both (a) and (b).	a) 40+10 b) 40+10	100	March to February	iMMS
9	Percentage of retendered cases (as % of total tender cases decided including Retender) Target-15%, Medical items (82 Group) would be excluded	Target-15% Full marks if 15% or lower and 4 bonus mark for every Reduction of 1% below 15%. 4 marks deduction for every increase of 1% in achievement above 15%	80 + 20	100	March to February	IREPS



Proposed Revised for Stores Shield Criteria

SN	Parameters	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
10	Coverage of non-stock demands within 6 months (% of demands covered in 6 months)	Full marks for achieving non-stock demand coverage of 90% and above. Above 90% 1 bonus marks for every 1% increase . Below 90% deduction of 1 mark for every 1% reduction in achievement. No marks for achieving below 50%	40 + 10	50	March to February	iMMS
11	Clearance of Rejection Cases – Pending rejection more than 60 days (number and value both) as % of cumulative rejection during last year (number and value both)	Target- 3% of total rejection Full marks for achieving target. Deduction of 2 mark each for every increase in pending rejections (a) number and (b) value by 1%. No marks for pending rejections (both number and Value) above 10% (c) Average age of pending Rejection cases at the end of February- Full marks for upto 6 months, 10 marks for above 6 months to 1 year and no marks for more than 1 year average age.	20+20+20	60	March to February	iMMS
12	Clearance of Stock Sheet -Value (absolute) of pending Stock-sheets in Rs. Lacs per Rs. 100 cr of transaction (i.e receipt + issue) excl. fuel.	(a) Full marks to lowest and others will be ranked 2 to 17. Deduction of 3 marks for every drop in rank. (Average of monthly position will be considered) (b) Average age of pending Stock Sheets at the end of February- Full marks for upto 6 months, 15 marks for above 6 months to 1 year and no marks for more than 1 year average age.	50+30	80	March to February	iMMS
13	Adequacy of coverage (Items with stock + live c/dues having valid DP> 6 months all the time as % of total stock items excl. scrap)	(Monthly average based on daily average) Full marks to rank 1. Subsequently deduction of 9 marks for every drop in rank.	150	150	March to February	iMMS
14	Average time taken in release of PO after Tender Settlement.	Lower the better. Full marks to rank 1. Subsequently deduction of 6 marks for every drop in rank.	100	100	March to February	IREPS/ iMMS



Proposed Revised for Stores Shield Criteria

SN	Parameters	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
15	<p>Sanction and receipt/execution of M&P and Works (both revenue and capital)-</p> <p>To be evaluated in terms of number and value per 100 crores of issue excl. fuel. Period shall be taken as just completed calendar year closing on December 31st</p> <p>a) No. of M&P/Works Sanctioned</p> <p>b) Value of M&P/Works Sanctioned</p> <p>c) No. of M&P/Works received/executed</p> <p>d) Value of M&P/Works received/executed</p>	<p>Sanction of M&P/Work-20 marks each for number and value</p> <p>Receipt/execution of M&P/Work- 20 marks each for number and value</p> <p>Ranking shall be made for each separately. Highest ranked will get 20 marks for each and deduction of 1 mark for every drop in rank.</p> <p>(position as on 1st January to be seen)</p>	<p>20+</p> <p>20+</p> <p>20+</p> <p>20</p>	80	March to February	Data to be entered by Railways in iMMS/ IREPS in e-MCDO
16	<p>Innovation/ Achievement/ Good work done</p>	<p>Each railway to give its best 3 innovation/ achievement/ good work done upto February of current FY. Some indicative criteria are - Innovation, Achieving economy, Manpower Savings, increasing efficiency, Image makeover, Enhancing safety of Man and Material etc., special work done, work of specific projects allocated from Railway Board etc</p> <p>The achievements should be measurable and verifiable. Supporting Documentation/ details should be submitted.</p> <p>3 nominated PEDs/EDs shall evaluate each innovation/ achievement/ good work done out of 10 marks independently. Sum of this will give the marks out of 30.</p> <p>For each innovation/achievement/good work done. Total 90 marks</p>	30+30+30	90	March to February	Railways



Proposed Revised for Stores Shield Criteria

SN	Parameters	Criteria for allotment of marks	Marks	Max. Marks	Period of consideration	Source
17	Implementation of UDM- Issue of material through demands generated in UDM	% of demands for issue of stock items generated through UDM. Higher the better. Full marks to Rank.1. Subsequently deduction of 2 marks for every drop in rank.	100	100	March to February	iMMS data
18	Implementation of e-Bills for supply contracts	% of numbers of bills processed online to total bills paid. Higher the better. Full marks to Rank 1. Subsequently deduction of 2 marks for every drop in rank.	100	100	March to February	IPAS Data
19	Manpower Planning – Timely execution of inter-zone/inter-unit transfer orders of Gazetted officers	Relieving of transferred officers -within 15 days (average time)-100 Marks -within 16 to 23 days (average time)- 75 marks -within 24 to 30 days (average time) -50 marks - Relieving of transferred officers beyond 30 days (average time)-0 Marks	100	100	March to February	IRCMS Data
20	Handling of Warranty Complaints No. of Warranty Complaints cleared from March to Feb as % of (Opening Balance as on 1st March + Arising from March to Feb)	Target=90% Full marks for achieving target. Deduction of 2 marks for every 0.5% decrease below target . 2 bonus mark for every 0.5% increase.	80+20	100	March to February	From Railways
21	Average P.O. e-Modification request pendency time	Target-10 days (Maximum) Full marks for achieving Target 5 Bonus marks for every 1 day reduction in average pendency time from 10 days. Max bonus Marks-20 For average pendency time greater than 10 days 3 marks to be deducted for every 1 day increase from 10 days	80+20	100	Daily Average from March to February	iMMS/ IREPS
22	MTRS		200	200	March to February	Railway Board
	Total			2350		

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