



भारत सरकार Government of India  
रेल मंत्रालय Ministry of Railways  
रेलवे बोर्ड (Railway Board)



No. 2024/RS(IC)/166/1

नई दिल्ली New Delhi Dated: 04.04.2024

The General Managers, All Indian Railways/PUs, NF(C), CORE  
DG, RDSO/Lucknow, NAIR/Vadodara,  
PCAO, PLW/Patiala, COFMOW/New Delhi  
CAO, WPO/Patna, RWP/ Bela.

**Sub:** Effective use of 'User Depot Module' (UDM) of IREPS.

User Depot Module (UDM) of IREPS was launched on pan India basis in November, 2020, to digitize all material management activities at user end. The module enables online visibility of consumption pattern and inventory to all stakeholders over Indian Railways, hence, is an effective tool for better procurement decisions, monitoring and optimum utilization of resources. Effective use of UDM was emphasized by Board vide CRB & CEO's D.O. letter No.2022/RS(M)/Paperless Working/UDM dated 04.06.2022. The D.O. letter inter alia emphasized that from 1<sup>st</sup> July 2022 all such transactions would be through UDM and only e-ledgers would be maintained by stockholders. All Zones and Production Units have confirmed compliance to the same.

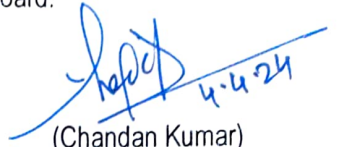
2. During a review meeting with PCMMs on 24.01.2024, most of the PCMMs mentioned that UDM data regarding consumption and available stock for many consignees are not reliable. As all receipts, be it from trade or from stores depots, are only through UDM, such inconsistency in data is mainly due to non-generation of issue vouchers through UDM (i.e. issuing material on paper without making entry in UDM). Many PCMMs opined that reliance on such faulty data for calculating the procurable quantity for stock items may result into less/ excess procurement. Such a situation may not only lead to poor inventory management but also affect production/ maintenance/ operation.

3. In view of above and to ensure UDM data reliability, following is decided:

- i). All consignees should update their material inventory in UDM and all material transactions at user-end should be carried out through UDM. Maintaining physical ledgers for materials, if any, should be discontinued immediately. After 01.06.2024 only e-ledgers in UDM shall be considered as authentic.
- ii). After 01.06.2024, stock available in UDM shall also be taken into consideration besides stock in stores depots, while taking procurement decision for stock items and for judging adequacy of coverage.
- iii). After 01.06.2024, stock verification of consignee depots should be done based on e-ledgers in UDM. Stock verification in stores depot will continue as being done presently.
- iv) After 01.06.2024 any proposal for closure of stock sheet on account of non updation of UDM shall not be considered.
- v) Physical ledgers which will be or have been closed should be kept in safe custody as per extant provisions.

4. Zonal Railways may also consider putting in suitable checks for regulating issues to consignees based on stock available with them in UDM e-Ledgers.

This is issued with the concurrence of Accounts Directorate of Railway Board.

  
(Chandan Kumar)  
Director Railway Stores(IC)  
Railway Board

No. 2024/RS(IC)/166/1

Dated:04.04.2024

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Directors of Audit, All Indian Railways

  
For Member Finance  
Railway Board

#### LIST FOR DISTRIBUTION

Directors of all CTIs,  
PCMMs, PCEs, PCMEs, PCEEs, PCSTEs, All Indian Railways & PUs, COFMOW, CORE, WPO/Patna  
and RWP/Bela  
MD/CRIS, GM/EPs/CRIS  
Sr. Prof. (Material Management), NAIR, Vadodara, ED (Stores), RDSO,  
Chief Commissioner, Railway Safety, Lucknow  
Zonal Railway Training Institute, Sukadia Circle, Udaipur

#### Copy to:

The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan  
The Secy. Gen., RPOF, Room No. 268., FROA, Room No. 256-D & AIRPOA, Room No. 256-D Rail  
Bhavan

#### Copy to:

PSOs/Sr. PPSs/PPSs/ PSs to:  
MR, MOSR(D), MOSR(J)  
CRB&CEO, M(TRS), M(Infra), M(O&BD), M(F), Secretary/RB, DG (RHS), DG (RPF), DG(HR),  
DG(Safety)  
Advisor/MR, EDPG/MR, OSD/MR, OSD/Coord/MR and Addl PS/MR  
All AMs, PEDs & Executive Directors of Railway Board