

भारत सरकार
रेल मंत्रालय (रेलवे बोर्ड)
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 2017/Sec. (Int.)/51/9/1 Pt.

New Delhi, Dated: .07.2019

Directive- 52

Sub: Operation of SIB wing in RPF.

In exercise of the powers conferred under Rule 28 of the RPF Rules, 1987, Director General/ Railway Protection Force hereby issues the following directive in regard to Operation of SIB Wing in RPF.

Mandate:

1. As per the Rule 17.5 of the RPF Rules 1987:

“The Principal Chief Security Commissioner may deploy enrolled members of the Force working in Special Wing of his Security Commissariat in the divisions for collection of intelligence affecting the Security and Functioning of the Railways”

The Intelligence Wing of RPF has primarily monitored Trade Union activities as a part of its Mandate. This needs to be remodeled according to the changed security scenario of the present times and the detailed scope of new activities has been outlined below:

- a) Subversive activities, LWE activities, activities of terror outfits and forces inimical to national security having direct/indirect bearing on railway working.
- b) Intel inputs that have a direct/indirect bearing on improving the punctuality and safety of trains.
- c) Collection of intelligence with regard to threat calls received through letters, telephone calls or social media.
- d) Agitational activities of trade unions/Political parties/pressure groups/contrarian forces having direct/indirect bearing on railway working
- e) Congregations connected with religious festivals, events of local and national importance having direct/indirect bearing on Railway working and security

- f) Intel about any planned disruption by vested interests in congregation to be addressed by the Hon. MR & MOSR & other VVIPs
- g) VIP movement over railway system likely to affect railway working.
- h) Generating Intel about anti-social and other objectionable activities of railway employees including RPF/RPSF and non railway workers working in railway system.
- i) Generating Intel about anti-social and other objectionable activities of civilians from the railway employees.
- j) Development of sources among trackmen/ keymen/ gangmen/ gatemen/ patrolmen/ ESMs/pointsmen/gate mitras/ other railway and non railway staff living in nearby villages, schools, colleges, other establishments in or near railway premises, coolies, vendors, auto/taxi drivers, passenger associations, prominent persons in villages, mohallas, local bodies to collect human intelligence (HUMINT). The list is indicative not exhaustive.
- k) Addition of New Sources by developing existing Sources of other Sister Agencies like IB, MI & LIUs.
- l) Maintenance of dossiers of persons active in railway system with anti-social/subversive leaning/ LWE sympathizers/ OGW of terror outfits including railway employees and RPF, if any.
- m) Close watch on the functioning of RPF at various levels and reporting misdeeds, indiscipline, corrupt practices etc., in order to keep the image and goodwill of RPF protected.
- n) Collection/ information about money laundering, gun running, drug trafficking, narco-terrorism, cross border terrorism/intrusions on railways.
- o) Sharing of Intel inputs having bearing on the National Security with the concerned sister Intel Agencies on real time basis. Constant and real time co-ordination with sister agencies on SMAC platform.
- p) Operation of TMS.

There is a tendency among Zonal Railways to entrust non-mandated duties like conducting fact finding enquiries/DAR enquiries, lodging FIR on behalf of RPF administration, conducting visible watch/patrolling at vulnerable spots, taking action to stop stone pelting over trains or placing foreign material on track etc. These activities expose the intel operatives and hamper their work. These responsibilities are to be performed by the executive wing (RPF posts/OPs/CIB etc) and not by the intelligence branch. PCSCs may desist from entrusting these responsibilities to SIB in future.

Intel Strategy:

The following strategy needs to be adopted for improving the functioning of intelligence wing:

(a) **Development of Independent Sources:** SIB operatives seldom cultivate independent sources. They are largely dependent on information received through casual contacts or intelligence inputs received through other sister agencies. It is high time that they start cultivating their independent sources. The cultivation and maintenance of sources is a standardised process mentioned in **Annexure- 1**.

(b) **Proper Coordination with other Agencies:** In order to get input, verify input from other sources and collate different inputs, it is imperative to exchange inputs with sister agencies. Intelligence fraternity cannot work in water tight compartments. They need to co-ordinate with other agencies, reach out to them, exchange inputs, provide help and back up when needed and give actionable input to concerned agency in time if the input is relevant to them. Timely exchange is crucial while exchanging inputs. Moreover, the inputs need to be shared not indiscriminately, but strictly on need to know basis.

(c) **Use of Intelligence Databank for generating Quality Intel Inputs:** We generally do not create databank of intel inputs due to which all these inputs remain strictly stand alone. A digital databank is necessary to analyse past inputs, examine an input in the context of past inputs, observe a pattern in the inputs received in the past and forecast by extrapolating the pattern.

(d) **Greater use of TECHINT:** More than half of the nation's population uses mobiles and internet. Anyone using the mobile phone/internet will leave his footprints in the digital world. Therefore, in order to gather information, we need to venture into the world of mobile calls and internet. Lot of inputs can be received by analysing call detail records/Subscriber detail records/ Tower dump data/Internet protocol detail records/social media activity etc. We need to develop expertise in handling new and emerging world of data. Therefore, it is being insisted to procure necessary software and get operatives trained in CDR and IPDR analysis. The use of cyber investigative tools and Collection of Open Source Intelligence (OSINT) through social media analysis tools by deploying suitable IT based software will also come in handy for collection of inputs.

Process:

2. The process of intelligence collection entails the following steps:

A. Planning

- **Collection:** through open source like electronic, print media, social media etc, closed sources from sources developed by the Intelligence Operative or by co-ordination with sister agencies etc and also from technical sources like CDR/IPDR, intercepted call, snooping devices and other technical gadgets.
- **Evaluation (Verification and Grading):** The information collected is verified through different sources and graded on the basis of reliability. The grading grid is shown in MAC MATRIX enclosed as **Annexure- 2**.
- **Collation:** different pieces of information received through different sources are collated together to get the complete information.
- **Analysis:** The information thus processed will be analysed.
- **Prediction:** The outcome of analysis will be prediction of a future outcome which forms the basis of resource allocation and future planning by the security agency. The outcome of analysis is called **“Intelligence”**
- **Dissemination:** The Intelligence is, then, disseminated to executive body of the security agency and other sister agencies strictly on “need to know” basis.

B. Review & Feedback:

After dissemination, the intel also needs review on the basis of further developments and inputs received. Subsequently, a feedback mechanism has to be put in place to find out the veracity of input and efficacy of action taken based on the input.

The **raw, incomplete, unverified** and **unprocessed** information should not be dished out as intelligence. Further, focus of SIB should not remain on incident reporting. **Incident reporting** should be resorted to only if the incident has **future implications** for the security agency or has some **hidden dimension** which the executive wing of the security agency is not yet aware of. In other cases, information regarding incident should be treated as information received from open source and subjected to the above mentioned steps before conveying to executive.

3. Constitution of SIB wing in the Zonal Railway:

The posts will be in the rank of Constable, Head Constable, ASI, SI and IPF. These ranks are re-designated as:

Sl.No.	Rank	Designation in the SIB wing
A	Constable	Watcher
B	Head Constable	Security Assistant (SA)
C	Asstt. Sub Inspector	Assistant Intelligence officer (AIO)
D	Sub Inspector	Deputy Intelligence officer (DIO)
E	Inspector	Intelligence Officer (IO)

(i) The Social Media Analysis Cell and unit operating the TMS will be part of the SIB.

(ii) The number of posts in each rank in SIB in the Zonal Railways has already been finalised by Security Directorate as per the requirement of the concerned Zone. PCSC will issue requisite notification.

Initial posting:

4. The RPF personnel found fit after the initial screening (first and second round) by the committee of DIG MAC, PCSC RDSO and Sr.DSC MAS will be posted against the vacancies of SIB wing. If the willing RPF personnel are more in number than the number of posts in SIB wing, personnel having higher seniority will be posted first.

(ii) The vacancies remaining after the initial posting and the vacancies arising in future will be filled after screening mentioned in succeeding paragraphs.

Filling up of vacancies:

5. The vacancies mentioned in para 4 (ii) will be filled up after inviting applications and subsequent screening to be conducted by the PCSCs of the concerned Zones in consultation with MAC division of Railway Board.

Invitation of Applications:

6. Applications for various posts in SIB of the concerned Zone: The following RPF personnel will be eligible to apply:

Designation	Maximum age of eligibility
Watcher	35 years
Security Assistant (SA)	40 years
Assistant Intelligence officer (AIO)	45 years
Deputy Intelligence officer (DIO)	50 years
Intelligence Officer (IO)	55 years

7. The applicants should be free from DAR proceedings/vigilance/criminal cases and should not be undergoing any penalty. They should have clean record of service.

8. The vacancy notice will be circulated by the PCSC of the concerned Zone among all units in the zone (including all RPF personnel of that zone on deputation or posted against ex-cadre posts). The PCSC will give wide circulation to the vacancy notice. A notice of 30 days will be given for submission of application. After completion of 30 days, a list of applications received will be circulated by the concerned PCSC to all units of his/her Zone.

9. The vacancy notice for year 2020 onwards will be circulated for the vacancies arising during the whole year on or before 26th January of that year. The vacancy notice for 2019, if any, will be circulated on or before 1st August 2019.

Screening

10. After the applications are received, the screening of the applicants will be conducted.

(i) Screening may be done to adjudge the suitability of a candidate based on the following Traits:

- Having flair for Intelligence Gathering,
- Good Inter Personal Skills,
- Proficiency in Local Language and Customs,
- Contacts in the Local Population
- Inquisitive and attentive to Details
- Perceptive and possess Ingenuity
- A good Listener and know how to keep Silent
- Able to express clearly and interestingly
- Passion for Anonymity
- Possess Great Patience
- Quick Thinker
- Inconspicuous in appearance

(ii) A screening committee will be constituted by PCSC consisting of three officers of or above the rank of Security Commissioner. In the event of absence of an officer of requisite rank in the Zone, an officer of the rank of Assistant Security Commissioner will be nominated.

(iii) An officer of the rank of DCIO/IB or above will be co-opted in the committee as a technical member. The matter has been taken up with Director IB for nomination of a suitable IB officer in the committee of each Zonal Railway.

- (iv) An observer will be nominated by DG/RPF as his representative to be present during the process of screening and submit his/her report to DG/RPF after completion of screening.
- (v) The following will be the stages of screening:
- (a) Psychological test: based on a standard questionnaire. It will be of 40 marks. The standard questionnaire duly filled up by the candidates will be handed over to the observer. He will get them evaluated and submit the list of marks to the committee. The Questionnaire may be designed by PCSC/RDSO & submitted to DIG/ MAC for approval of DG/ RPF before using it for Psychological Test.
- (b) Test of proficiency in speaking local language: 10 marks will be evaluated by the committee. Zones, where more than one language is spoken, proficiency will be tested in any of the languages spoken. Bonus 10 marks will be awarded if the candidate is able to speak all but not less than four languages with proficiency. Bonus 5 marks will be awarded if he/she is able to speak more than two languages with proficiency.
- (c) Proficiency in IT/Computer Applications: 50 marks will be evaluated by the committee.
- (d) Test of driving a four wheeler: 10 marks: will be evaluated by the committee.
- (e) Record of service: 20 marks: will be evaluated by the committee.
- (f) Test of proficiency in Intelligence Trade Craft: 50 marks: will be evaluated by the technical member and he will submit the list of marks to the committee.
- (vi) The candidates obtaining 60% marks (minimum 108 marks out of full marks 180) will be declared to have qualified. The candidates declared to have qualified will be included in the merit list and subsequently posted to the extent of vacancies on the basis of their merit.

Training:

11. A two week long course on “**Intelligence Trade Craft**” will be conducted by concerned PCSCs in Zonal RPF Training Centres for every RPF personnel on his initial posting in SIB wing after screening. The training module has already been circulated by Railway Board. PCSCs may coordinate with concerned Joint Directors SIB of the concerned states to help them in training by making available the services of experienced IB personnel as trainers. The services of 25 in-house trainers (trained by IB in TOT courses conducted in 2018 and

2019; list already circulated) and 50 other RPF officers trained by IB in May 2019 may also be utilised for training. PCSCs may also approach State Police and Other Security Agencies to avail of the services of reputed Intelligence experts as trainers.

(ii) Director/JJR RPF Academy will co-ordinate with Addl. Director/Training, IB and organise “**Training of Trainers**” courses on Intelligence Trade Craft to develop sufficient number of in-house trainers.

(iii) A weeklong refresher course on “**Intelligence Working**” will be conducted by PCSCs every year for the RPF personnel working in SIB wing. PCSC/ RDSO will prepare the module for the refresher course and get it approved by DG/RPF before circulating it to PCSCs of Zones. Trainers within and outside RPF may be utilized for the course.

(iv) DIG RDSO will set up a social media analytics lab in RDSO. Director JJR RPF Academy will arrange to impart weeklong training to 64 RPF (4 per zone) personnel posted in SIB per annum. He will work in coordination with PCSC RDSO and may engage experts within and outside the government for imparting this training. In addition, specialised software related to training, particularly in cyber surveillance and use of social media analysis tools may be organized by the Zonal railways on regular basis for their Intel operatives.

(v) Concerned PCSCs will procure and operationalize social media analysis software and get suitable RPF staff posted in SIB trained for utilizing the software. The need for separate software for zones may be obviated if the social media analytics lab at RDSO deploys software that can connect all Zonal SIB units.

Tenure

12. Although the tenure of RPF personnel in SIB will be 5 years, the provisions of Directive 32 (revised) regarding tenure transfer will not be applicable on the RPF personnel working in SIB. However, they will not be posted at a location where they have completed 10 years service in continuous spells or 15 years service in broken spells. In the event of SIB personnel having completed 10 years/15 years at a location, they will be transferred and posted within SIB in some other nearby location, however, their unique talent (knowledge of local languages, customs and traditions) that are suited and adapted to that particular local area shall, to the extent possible, be utilised in that area itself. The administration reserves the right to transfer any RPF personnel working in SIB to any other location within the SIB of the zone in the exigencies of service or for administrative reasons or to avoid local entanglements of such personnel or for any such other consideration. Such an action by the concerned competent authority should be recorded with adequate reasons and a detailed report should be submitted to the DIG/ MAC by the Zone within a fortnight from the date of initiation of such an action.

Posting out of SIB

13. DG/RPF reserves the right to post any RPF staff out of SIB without assigning any reason.

(i) Ordinarily, RPF personnel working in SIB wing may not be posted out of SIB prior to completion of tenure. Exceptional cases will be dealt on case to case basis with approval of DG/RPF. In such cases, PCSC concerned will send a proposal to DG/RPF with detailed reasons mentioned therein.

(ii) RPF personnel posted in SIB may be posted out of SIB after completion of tenure on receipt of his/her option in writing. If the concerned staff opts to continue in SIB, he/she may not be posted out and the period subsequent to the completed tenure will be treated as a fresh tenure.

(iii) However, if the staff gets promoted to a higher rank, he/she will be posted out of SIB only in the event of vacancy not being available in SIB in that rank. In case he/she wants to come back to SIB, he/she will have to clear the screening test in his/her new rank afresh.

Reports, returns and documentation:

14. Whereas in the RPF regulations the format for registers pertaining to crime, establishment and others has been prescribed, no particular mention has been made regarding records and registers for SIB. The following registers as per format indicated are hereby suggested:

a) **Open Source (Print/Electronic/Social Media) Information Register- DS 1 (includes information received from contacts)**

Sl No	Date	Name of the source (information received)	Details of the information	Action taken	Result/Remarks

Note: information received from closed sources should be recorded confidentially and kept in personal custody of the Intelligence Operative. The names of closed sources may be camouflaged by keeping pseudonyms that are not used traditionally for naming humans like "Sunrise", "Red rose", "Ivory", "Sapphire" etc.

b) Daily forecast Register- DS 2

Sl. No	Date	Details of the information	Action taken	Results/ Remarks

Report of daily forecasts to be sent by SIB (IC) of the Zone to Intelligence Cell, Railway Board.

c) Register for outsiders involved in subversive/ nefarious activities - DS 3

Sl. No	Details of the person	Details of the activities	Name of associates	Police registration particulars, if any	Area of activity	Remark

d) Dossier format for railway employees and non railway workers working in railway system who indulged in undesirable activities - DS 4

1.	Name of the worker	
2.	Railway or Non Railway (name of firm in case of non railway)	
3.	Parentage	
4.	Place of residence	
5.	Affiliation/ leaning with political parties (present/ past) if any	
6.	Date of birth	
7.	Date of joining service in initial capacity	
8.	Present designation	
9.	Place of working	
10.	Brief details of objectionable activities	
11.	Any adverse trait e.g. corrupt, alcoholic, gambler, running huge debt, womanizer, loan shark, criminal, extortionist,	
12.	Any objectionable activities of the union/association of etc to which he belongs.	
13.	Financial position/ assets of the employee (whether commensurate with known sources of income)	
14.	Any other specific information	

A monthly report with a list of such employees with the details of undesirable activities they are indulging in shall be submitted by the GO (IC) of SIB in the Zone to the DIG/ MAC

e) Register for daily interaction with sister Intelligence/security agencies by IPF/SI (IC)/SIBs of Division to SIB/ Zonal Railway:- (DS-5): A weekly report of the interaction must be submitted to the GO (IC) of SIB in the Zone. The GO (IC) of SIB in the Zone shall submit the monthly gist of these weekly reports to DIG/ MAC.

Div.	Date	Time	Through phone or through personal meeting	Name of person interacted	Designation	Agency to which the person belongs	Gist of information exchanged, etc	Remarks, if any.

g) Village profile register: Annexure 3. (DS-6)

h) Register for the forecasts for the next month. (DS-7), a report to be submitted by SIB (IC) of the Zone to Intelligence Cell, Railway Board every month.

i) Register for unusual/suspicious activity in the area of responsibility: (DS-8), A report in respect of each entry must be submitted to the GO (IC) of the SIB of the zone by the concerned divisional SIB (IC).

j) Register for undesirable activities of RPF/RPSF personnel: (DS-9), the following data for RPF/RPSF personnel of each post/unit will be maintained

- (i) Name of RPF/RPSF unit
- (ii) Morale of the force
- (iii) Grievances of the members of the force which, if remained un-addressed, are likely to result in disruption of smooth functioning of the force.
- (iv) Discipline in the post
- (v) Information regarding acts of indiscipline among officers or non gazetted personnel which has potential to cause disruption in smooth functioning of RPF/RPSF.
- (vi) Rotation of staff on sensitive duties.
- (vii) Staff performing duties in civil dress.
- (viii) Staff & Officers indulging in corrupt/criminal/objectionable activities like money lending, operating gambling (satta/jua), having other remunerative occupation, using fear of uniform for extraneous purposes, misusing government accommodation for running business etc.
- (ix) Any kind of groupism among members of the force on the basis of caste, creed, region, religion, gender etc which is likely to cause disharmony or disaffection among members of the force.
- (x) Any behaviour of the members of the force which is detrimental to safety, security and general well being of the member her/himself or others, for

example excessive alcoholism, drug addiction, mental disturbance, depression, radicalisation etc.

- (xi) Any other information related to member of the force or outsider requiring immediate attention and action on the part of the administration.

A report in this regard will be sent to GO (IC) of SIB in the Zone. Every month GO (IC) of SIB will submit report directly to DIG/ MAC in the same format post wise. GO (IC) of SIB will submit report regarding undesirable activities of RPSF to IG RPSF too in addition to DIG/ MAC and PCSC of the zone concerned in compliance to L.No. 2018/Sec. (ABE)/TR/6/48 dated 20.11.2018.

k) **Register of action taken on threat calls received: (DS-10)** Format enclosed as **Annexure- 4**

l) **Database of inputs/alerts received/generated and occurrences (DS-11)** in MS excel/MS-access. Format enclosed as **Annexure 5**. Occurrences include bomb blast, arson, damage and destruction of railway property, confirmed sabotage, suspected sabotage, track tampering, placing of foreign material on track, explosive recovery, kidnapping of railway employees, train hijack, other activities of terrorists/LWE activists/insurgents like pasting of posters, banners, recovery of pamphlets, graffiti, threatening of railway employees etc. The same database will include the details of inputs received/outputs (alerts/advisories) generated. The database once populated will come in handy for analysis.

The data collected in registers will be analysed regularly and any pattern observed will be shared with executive branch of RPF endorsing a copy to Intelligence Cell, Railway Board.

All registers will be maintained and updated in soft copy (in MS-Excel). The communication to Intelligence Cell, Railway Board will be made strictly through SIB module of RSMS.

Report Writing:

15. Report is a Permanent Record and should always be preserved for future reference. The report should touch all points of Enquiry. **EVERY SOURCE REPORT SHOULD CONTAIN GRADING –A1, B4, C3 ETC.** The report must mention about requirement of further verification on those points on which the Intel Operative is no sure. Retrospection should be done and difficulties encountered should be clearly mentioned in the Report.

A standard report writing format may be designed & implemented in all Zonal Railways in order to ensure uniformity and indexing in the Centralized Data Bank. The committee of CSC RDSO and Sr.SC MAS may design and propose the standard report writing format. The format will be circulated to the Zones after finalization in due course.

Channel of reporting:

16. The following channel of reporting will be adhered to:

(i) All important and urgent intelligence input which requires attention of Railway Board should be passed on directly by SIB/ IsPF of Divisions to Railway Board Intelligence Cell as well as to PCSCs of the Zone.

(ii) Intelligence requiring immediate attention and action on the part of the Division shall be passed on directly to the Sr. DSC/DSC by the unit deployed in that Division.

(iii) Henceforth, the requirement of the intelligence inputs/forecasts being approved by PCSC/CSC of the Zone before sending to Intelligence Cell is dispensed with. It has to be shared on real time basis endorsing a copy to the PCSC/CSC of the Zone.

Infrastructure and resources:

17. As far as possible, the location of the SIB office should be in isolation in order to protect the identity of the sources & their sub handler from other railway personnel.

- The PCSCs shall coordinate with the concerned DRMs to allot a type III/IV quarter in the railway colony earmarked for operationalising it as the SIB Office.
- The identity of the SIB office and its occupants should not be revealed through any office board/name plate.
- Subject to the availability of space, a room should be earmarked for briefing/debriefing of the individual source.
- The concerned PCSCs and Sr. DSCs/DSCs shall earmark atleast 25% of their SSF immediately after receipt for distribution to ASCs/SIB and IsPF/ SIs of SIB units. An annual internal audit about proper accountal/utilisation of the fund shall be conducted by the concerned SC/ASC Intelligence at the Zonal Headquarter and a detailed audit report shall be sent to the DIG/ MAC in the first week of January, every year. The Auditing Officer should record details about proper utilisation of the fund through parameters like amount spent, number of sources developed during the year, number of high-value Intel inputs generated etc.
- Additional SS funds as per need must be made available to SIB by the concerned Divisional Head (Sr.DSC/DSC) and PCSC.

- Imprest of Rs 5000/- or more should be sanctioned for monthly petty expenses of the SIB (IC) of the division. The imprest amount may be more based on the workload, jurisdiction, sensitivity of the area, operational need among other factors.
- Provision of adequate tech Gadgets in the field units shall be ensured by all the PCSCs. Some of the technological gadgets recommended are as under:
 - i. Smart Phones with CUG SIM Cards to all SIB personnel
 - ii. Hidden/Spy cameras
 - iii. Night vision devices
 - iv. CDR Analysis software to analyze CDR/SDR/TDD
 - v. GSM live voice recorder
 - vi. GSM live video recorder
 - vii. Pocket pen voice/ video recorder,
 - viii. Wireless video camera with laptop recorder,
 - ix. Audio/video transmitters that can be concealed
 - x. Audio/video bugs concealed in button/spectacle frame
 - xi. Wide band video UHF link, Laser listening device, video bugs in spectacles, video bugs in tie pins, digital audio miniature bugs, video bug in button etc.

The list is only indicative and not exhaustive. In addition, software/IT application for social media analysis will also be procured for collecting OST (open source Intelligence). While procuring the Gadgets/Software, the Zonal PCSCs shall ensure that mandatory condition of short duration training by the vendor while inviting tenders related to procurement of tech Gadgets/Software should be a part of the tender document.

- Computers with scanners, printers and internet connection should be provided with SIB along with fax, video cameras, digital cameras and photo copiers. LCD/ LED TVs and News Papers should also be provided at all SIB units.
- One four wheeler and one two wheeler at the divisional level SIB and one motorcycle to each sub unit of SIB should be provided. Hiring arrangements of four wheelers should be processed immediately at Zonal levels. Proposal for two wheelers should be processed by Zones for procurement.
- The PCSCs shall ensure that SIB Personnel should be given priority in allotment of railway residential accommodation from the RPF quarter pool by the concerned Sr. DSC/DSC.

Writing of APARs:

18. The following channel for writing APARs of RPF personnel posted in SIB wing will be followed in terms of rule 31 read with rule 17.5 of RPF rules 1987:

Designation	Initiating Officer	Reviewing Officer	Accepting officer
Watcher	Intelligence Officer	Gazetted Officer (IC) of SIB in the Zone	CSC
Security Assistant (SA)	Intelligence Officer	Gazetted Officer (IC) of SIB in the Zone	CSC
Assistant Intelligence officer (AIO)	Intelligence Officer	Gazetted Officer (IC) of SIB in the Zone	CSC
Deputy Intelligence officer (DIO)	Intelligence Officer	Gazetted Officer (IC) of SIB in the Zone	DIG MAC
Intelligence Officer (IO)	Gazetted Officer (IC) of SIB in the Zone	CSC	DIG MAC
Gazetted Officer (IC) of SIB in the Zone (in Junior Scale)	CSC	DIG MAC	IG (C&I)
Gazetted Officer (IC) of SIB in the Zone (in Senior Scale/JAG including SG)	DIG MAC	PCSC	DG

DIG/MAC and IG/(C&I) will exercise powers to write APARs as representatives of the office of DG/RPF.

Command and control:

19. The following channel of command and control will be adhered to:

(i) Administrative control: The salary, wages, leave, TA and other administrative authority will be exercised as per the existing procedure in vogue in the zone.

(ii) Disciplinary control: The Gazetted Officer in-charge of SIB will exercise disciplinary control over RPF personnel posted in SIB as per the schedule of powers prescribed in the RPF rules 1987. Where the Gazetted Officer (IC) of SIB is in Junior Scale, the powers of disciplinary authority in a higher rank will be exercised by an officer of appropriate rank posted in the Zone nominated by the PCSC by notification in this regard. The powers of Appellate Authority and Revisioning Authority against the orders of D.A. will be exercised by DIG MAC and IG (C&I) respectively as representatives of the office of DG/RPF in terms of rule 31 read with rule 17.5 of RPF rules 1987.

Powers to relax, modify or withdraw:

20. The Director General/RPF reserves the right to relax, modify or withdraw any or all provisions of this directive.

Encl: As above



(Arun Kumar)
Director General / RPF

Copy to:

Principal Chief Security Commissioners/ RPF- All Zonal Railways, ICF, KRCL, CORE, Construction, RDSO & RPSF.

Director/ JR RPF Academy, Lucknow & Maula Ali

SOURCE CULTIVATION, HANDLING AND HANDING OVER TO SUCCESSOR

A Source is a human being associated with a target, fully motivated and loyal to the Handler. He/She is one of the main persons responsible for obtaining Authentic Actionable Intel Input.

UTILITY:

- Provides Documents
- Can Forewarn & Forecast
- Can assist Us in Operations
- Can Pinpoint Target's Plans, Modus Operandi, Strength & Weaknesses etc.
- Can Confirm, Contradict & Provide Missing Links of an Information
- Apart from General Information, they are bound to provide specific Information when asked For

TRAITS TO LOOK FOR WHILE SELECTING A PERSON TO ACT AS A SOURCE: The Source to be developed should be Discreet, Faithful, Not excessively Greedy, Manageable (He should not be able to control the I.O.), Sound Memory, Observant & should have a Cool Temper.

MOTIVATION FACTORS WHICH MAKESC A PERSON TO ACT AS A SOURCE: Money, Emotions, Frustration, Ideology, Adventurism, Blackmail etc. are some of the Factors which can be identified by the Handler for Developing Reliable & High Value Sources. Sources Developed by Exploiting their Emotions or Ideology are generally the most Reliable Sources. Our Intel Operatives should develop such Sources.

RECRUITMENT PROCESS FLOWCHART:

CULTIVATION OF SOURCES: Handler of the Source has to regularly create situations for frequent meetings & build rapport. He should look after the material & emotional needs of the source. The Handler should also elicit intel about his/her financial needs.

Following precautions are to be taken by the Handler while handling their Sources:

- No blind faith on the Source
- Monitoring of performance, loyalty, motive & accuracy of the intelligence received regularly
- No false promise
- Treat as a valuable asset & not as personal servant
- Make payments in time
- Assign task within his Capabilities
- Show sympathetic interest in his personal problems
- Review & find out remedial measures if performance worsens

The RPF intel operatives seldom follow these necessary tactics – appropriate Training interventions are required.

Payment Criteria: It is decided on basis of:

- ❖ No. of reports
- ❖ Quality & utility of report
- ❖ Risk involved
- ❖ Value of the intelligence.
- ❖ Future prospects of the source

- ❖ It is supplemented by rewards, gift & reimbursement of other Contingency Expenses - payment makes a source dependent
- ❖ Obtain Receipts – I.O. to keep proper accountal
- ❖ No payment through cheque or new currency notes in running numbers
- ❖ Evaluate performance for raise

Criteria related to evaluation of Intel Input by the Intel Operative:

5 W's (Who, What, When, Where, Why) regarding Intelligence received from Source are to be checked by the Handler in order to detect missing Links. Accuracy & utility to be evaluated & graded by the Source Handler

ACTION TO BE TAKEN IN CASES OF DETERIORATION IN INTEL:

Deterioration can be due to:

- Decline in target's activities
- Drying up of sub-sources of the source
- Personal & family problems
- Transfer or change in operational area of the source handler
- Disappearance of source's motive
- Source turning professional & greedy
- Denial of raise

Reusing of Source by the New Source Handler:

Rarely does a source databank is made available to the New Intel Operative in the RPF Intel Setup. We should make efforts to hand over the source to the new handler in case the old handler relinquishes his/her existing role and moves out.

Every existing source should be approached by the new handler like a fresh source yet to be cultivated and registration process should be initiated and completed without exception. Efforts should be made for establishing liaison with other Agencies to get their sources. Intel Operative's work should be judged by the number of sources he/she operates.

MAC MATRIX FOR EVALUATION OF INFORMATION RELIABILITY OF SOURCE

ALPHABET	RELIABILITY	DESCRIPTION
A	Completely Reliable	No doubt of authenticity, trustworthiness, or competency; has a history of complete reliability.
B	Fairly Reliable	Minor doubt about authenticity, trustworthiness, or competency: has a history of valid information most of the time.
C	Reliability Cannot be Judged	Authenticity, trustworthiness, or competency cannot be judged regarding the input, but has provided valid information in the past.
D	Unreliable	Significant doubt about authenticity, trustworthiness, or competency. History of invalid information in the past.
E	Untested Source	First time Information/ Causal contact.

CREDIBILITY OF INFORMATION

ALPHABET	RELIABILITY	DESCRIPTION
1	Confirmed	Confirmed by other independent sources; logical in itself; consistent with other information on the subject.
2	Likely	Not confirmed; logical in itself; consistent with other information on the subject.
3	Unsupported but probably considered True	Not confirmed; but reasonably logical in itself.
4	Unlikely	Not confirmed, not logical in itself, contradicted by other information on the subject.
5	Probability of the Report Cannot be Judged	First Information provided by the source/ Causal contact.

THREAT ASSESSMENT

- Is the threat credible?
- Is the threat corroborated?
- Is the threat specific and/or imminent?
- How grave is the threat?
- Background Information
- Assessment
- Course of Action
- The cost of action will be great, but the price of inaction will be far greater?

WHAT WE LOOK FOR - ADD TIPP

- **ASSET SPECIFICITY**
- **DOMAIN SPECIFICITY**
- **DISAMBIGUATION**
- **TIMELINE BUILDING**
- **INTEGRITY OF CONTENT**
- **PRECISION OF LANGUAGE**
- **PATTERN RECOGNITION**

Annexure- 3**VILLAGE PROFILE**

Name of village:

Tehsil:

Thana with name and number of SHO:

Sub division:

District:

Distance from railway track: (UP/DOWN)

Name and mobile numbers of elected officials:

1.	Population		14.	Any history of communal violence or caste conflict with names of persons suspected to be involved in inciting violence	
2.	Male Population		15.	Information about animosity between two individuals or families or groups	
3.	Female Population		16.	Information about any resentment against railway	
4.	Adult Literacy		17.	No of unemployed youth	
5.	Main occupation		18.	Information about any unusual gathering of people or mela in the village or nearby area	
6.	Names of rich persons with their occupation				
7.	Names of persons living abroad with details of foreign countries where they are living		19.	Any unusual movement of strangers noticed in the area	
8.	Names and mobile numbers of persons radicalised		20.	Names and mobile number of persons from that village that can be utilised as informers	
9.	Names of persons with criminal antecedents and info about their modus operandi		21.	Name of Village Chowkidar and his mobile no, if any	
10.	Names of persons with LWE leaning (activists/sympathisers)		22.	Names of persons working with police or Homeguard with their mobile nos	
11.	Names of persons in jail		23.	Names and mobile numbers of respected persons	
12.	Name of persons with criminal antecedents presently absconding		24.	Names and mobile numbers of persons of other villages/towns commuting to this village for work	
13	Names of persons working in railways with their mobile numbers.		25.	Names and mobile numbers of persons of this village commuting to other villages/towns daily for work	
26	Name of NGO with contact details of key person active in the area:				

Annexure 5

Sl. No.	Date	Time	Theatre	State	District	Input/ Output/ Occurrence						Train / Station/ Others	Name of Suspect/ Arrested Person	Name of Organisation taking responsibility/ Suspected to be involved	Name of Dead/ Injured/ Victim			Recovery Details	Trains affected	Time taken to restore normalcy	Criminal cases registered	Brief of Input/ Alert/ Occurrence	Follow up action	Remarks
						Input (Information)		Output (Alert)		Occurrence (Event)					Dead	Injured	Victim							
						Activity	Input No.	Received From	Output No.	Sent to	Zone													
															8	9	10							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25

Theatre (Column 4) will include data regarding: - (a) J&K, (b) LWE, (c) North East, (d) Others

Activity (Column 5) will include: - a) Sabotage, (b) Shoot Out, (c) Attack on Security Forces, (d) Bomb Blast, (e) Recovery of Explosives, (f) Damage to Railway Property, (g) Tampering of Track, (h) Obstruction to track, (i) Recovery of A/A, (j) Kidnapping of Railway Employee, (k) Pasting / distribution/ recovery of posters/ sighting banners/ Pamphlet, Graffiti, (l) Threat Call/ Letters/ Telephone Calls, (m) Law and Order disturbance, (n) rail roko/dharna/agitation (o) Heavy Crowd in Station/ Trains, (p) Hijacking of train, (q) Arrest of terrorist/ suspected terror activist/ LWE Cadre/ Insurgent, (r) Recovery of Narcotic/ FICN, (s) Movement of Terrorist/ LWE/ Insurgent (t) Any Other Input/ Output/ Incident

