

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. 88-Sec(E)/Leave/1. New Delhi, dt. 3-4-1998

The Chief Security Commissioners,
All Indian Railways.

The CSC/RPSF,
Railway Board.

STANDING ORDER NO. 52.

Sub: Sanction of Special Casual Leave to
RPF personnel - Guidelines to be
followed.

The Railway Board in their Master Circular No. E(G)90 LEL-5 dated 22-5-1991 have laid down detailed instructions regarding the occasions and purposes for which Special Casual Leave may be sanctioned to railway employees. This Circular has been sent to all Chief Security Commissioners from the Security Directorate vide No.88-Sec(E)/Leave/1 dated 31-3-1998.

2. According to the Master Circular, Special Casual Leave can be sanctioned to cover absence from duty when railway employees have to attend, inter-alia, sports events, cultural activities, Republic Day Parade, etc. This is to enable the employees to draw their salary for the period of their absence from their regular duties.

3. It is seen that RPF personnel who are deputed on sports, cultural activities or important Parades are treated as on duty and the Travelling Allowance and Daily Allowance is paid to them as per Rules. Therefore, the practice of announcing Special Casual Leave (to be availed of prospectively) on occasions like Republic Day Parade, Raising Day Parade, sports events, cultural events, etc. is irregular. This practice should be discontinued forthwith.

4. It is reiterated that Special Casual Leave cannot be sanctioned as a reward for participation in the events mentioned above which are part of the official duties of RPF personnel. Wherever appreciation of excellent performance is called for, the senior officers concerned may sanction cash rewards, Good Service Entries and, in outstanding cases, even the DG's Commendation and Insignia. Out-of-turn promotion can also be awarded under the Rules for outstanding

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achievement in sports.

5. The Team Managers, Captains and gazetted officers leading the teams and contingents will ensure that RPF personnel do not raise any demand for sanction of Special Casual Leave before VIPs, DG/RPF, CSCs. etc. Such conduct is prejudicial to discipline of the RPF. The contents of this Standing Order should, therefore, be explained to all RPF personnel. A copy of this S.O. translated into the regional languages should be displayed on all Notice Boards in the Force.

- A. P. Durai

3.4.98

(A.P. Durai)
Director General/RPF
