

**GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
RAILWAY BOARD  
\*\*\*\*\***

No. 2024/Sec(E)/TRG-5/7

New Delhi, Date: 20.11.2024

**The Principal Chief Security Commissioners/RPF,  
All Zonal Railways & RPSF.  
Including KRCL, Kolkata Metro, ICF, MCF, CORE,  
All PUs, Constructions & CSC/RDSO.  
Director/JR RPF Academy/ LKO & TC/KGP.**

**Sub: Police Training Offer from Germany, reg:**

**Ref: MHA, Police Div. II, letter no. 21023/03/2024-Part 1 (PP)/937, dated-25.10.2024.**

\*\*\*\*\*

With reference to the above, MHA has informed that Permanent Mission of India to the United Nations (PMI to UN) has informed about the invitation received from the UN for the training course being conducted by the Federal Republic of Germany which are open to international participants.

The job descriptions along with the requisite eligibility criteria/qualifications for the above course are enclosed/attached with the letter for ready reference. Other requirements are given in the enclosures as **Annexure-I & II**.

Willingness of eligible and suitable officers to the rank of **Dy.SP/SP** active in police service along with nomination form, Bio Data, Last five years APAR grading, D&AR, Vigilance and Cadre Clearance may be forwarded through proper channel to this office **till 30.11.2024** for onward submission to MHA.

Applications received after due date or incomplete in any respect will not be considered.

**No direct/advance application will be entertained .**

**DA: As above.**

Signed by

Vineet Kharb

Date: 20-11-2024 13:18:04  
(Vineet Kharb)

**Director/RPF  
Railway Board**

**Copy to:-** SO/Sec(Spl.) to upload in RPF webpage.

No.21023/03/2024-Part1(PP)

Government of India

Ministry of Home Affairs

Police-II Division

(Pers - Policy Section)

\*\*\*\*\*

North Block, New Delhi

Dated the 24<sup>th</sup> October, 2024

To

1. The Secretaries to Government of India
2. The Chief Secretaries and DsG(P) of all States / UTs.
3. The Directors - IB/CBI/SVPNPA/SPG/NEPA/NICFS/CFSL/DCPW/NTRO.
4. The DsG -BSF/CRPF/ITBP/CISF/NSG/RPF/BPR&D/SSB/NCB/NIA/Assam Rifles

**Subject :- Police Training Offer from Germany – reg**

Sir/Madam,

Permanent Mission of India to the United Nations (PMI to UN) has informed about the invitation received from the UN for the training course being conducted by the Federal Republic of Germany.

2. The course details are as follows:

S.No	Course	Schedule	Place
1	Leadership	07.04. - 11.04.2025	Boeblingen
2	Pre-Deployment Training	12.05. - 23.05.2025	Bruehl
3	Pre-Deployment Training	12.05. - 23.05.2025	Luebeck
4	Training of Trainers	12.05. - 23.05.2025	Bruehl
5	Monitoring, Mentoring and Advising	12.05. - 16.05.2025	Luebeck
6	Community Policing	19.05. - 23.05.2025	Boeblingen
7	Women, Peace & Security	02.06.- 06.06.2025	Boeblingen
8	Project Management in support of peace missions	02.06.- 06.06.2025	Bruehl
9	Pre-Deployment Training	30.06. - 11.07.2025	Bruehl
10	Training of Trainers – SGBV	30.06. - 11.07.2025	Boeblingen

E-Office No.

11	Pre-Deployment Training	14.07. - 25.07.2025	Boeblingen
12	Pre-Deployment Training	21.07. - 01.08.2025	Luebeck
13	Pre-Deployment Training	15.09. - 26.09.2025	Boeblingen
14	Pre-Deployment Training	06.10. - 17.10.2025	Bruehl
15	Training of Trainers – SGBV	06.10. - 17.10.2025	Boeblingen
16	Training of Trainers	06.10. - 17.10.2025	Bruehl
17	Team and Conflict Management in Peace Operations	13.10. - 17.10.2025	Luebeck
18	Community Policing	03.11. - 14.11.2025	Boeblingen
19	Pre-Deployment Training	17.11. - 28.11.2025	Boeblingen
20	Monitoring, Mentoring and Advising	17.11. - 21.11.2025	Luebeck
21	Pre-Deployment Training	24.11. - 05.12.2025	Luebeck
22	Project Management in Support of Peace Missions	08.12. - 12.12.2025	Bruehl
23	Women, Peace & Security	08.12. - 12.12.2025	Boeblingen

3. The course is being conducted by the Federal Republic of Germany. The aim of the course is to prepare the participants for deployment in UN Peace operations. **No fixed slot from India is available. It is an open invitation for all members' states of UN.** The candidates should have a broad experience of police service, and are selected to serve as a police officer in an international peace support operation. The recommended nominees by Government of India will be selected by the UN. The selection process considers a balance in professional and organizational backgrounds.

4. The offer does not include any funding for travel of participants to Germany or any per diems for food or other expenses. **The participating Member State will cover all travel, visas and daily expenses**, i.e. the nominating/recommending organization will cover all expenses.

5. The nomination of eligible and suitable candidates in the rank of DySP/SP active in police service for the above said courses may be forwarded through proper channel to this Ministry by 10<sup>th</sup> December 2024 along with the requisite documents duly signed and completed in all aspects as mentioned in Annexure-I & II. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected. Applications received through proper channel only i.e. through Home Department (State)/ approval of Head of Organization/ UT division in



3

case of AGMUT cadre officers, will be entertained. **Applications received after the deadline specified i.e. 10.12.2024 will not be considered.**

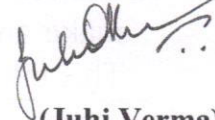
6. The duly completed and signed Bio-data, EAC form, HR certificate along with the forwarding letter including APAR/ACR gradings for the Last Five Years(Mandatory) of the nominated candidates are required to be submitted (PDF format only) through email at [police2-un@mha.gov.in](mailto:police2-un@mha.gov.in) before the last date of submission of nominations as mentioned above.

7. Nominating governments/organizations are advised to submit a maximum of 10 nominations for all courses combined. If more than 10 nominations are received, only the first 10 will be considered. Each candidate may apply for only one course from the circulated list, and nominating governments/organizations must verify this before forwarding nominations to the Ministry.

8. As a part of Digital India initiative, all the required documents are to be sent in digital mode only (to above mentioned email) and no hard/physical copies are required.

Encl As above

Yours faithfully,



(Juhi Verma)

Director (P&C)

Tel. No.: 011-2309 3301

Copy to:

1. The Chief Secretaries of UTs and Commissioner of Police, Delhi:- Kindly be noted that the nominations are to be submitted through UT Division, MHA only.
2. The Commissioner of Police, Mumbai, Kolkata, Chennai and Bangalore:- Kindly be noted that the nominations are to be forwarded through respective State Government only.
3. JS(UNP), MEA, JNB (A-wing), New Delhi-110011.
4. SO (IT), MHA : With the request to upload the above communication on MHA website (Police Division-II(UN Courses/Workshops) and also under "what's new.

## Annexure-I

### Requisite requirements

- A. Personal details as per **Annexure-II** along with **APAR/ACR gradings of Last Five Years(Mandatory)**. **No hard copies of APAR/ACR are required to be sent.**
- B. Hand written forms will not be entertained/accepted. Bio-data Forms must be duly signed and authorized by the recommending authority.
- C. The nominations without Vigilance clearance and Cadre Clearance (for all Officers) from respective Ministries/Departments/State or UT/Organizations' shall be summarily rejected.
- D. Applications through proper channel only i.e. through Home Department (State) and approval of Head of Organization will be entertained. Applications received after the deadline specified will not be considered.
- E. Concerned authorities may please ensure and advice their officers not to make any direct queries with this ministry or UNHQ regarding selection. This ministry will not entertain personal queries from individual applicants.

## **BIO- DATA Proforma**

### **ANNEXURE-II**

**1. Name of Post Applied/Course**

**2. Duration of the course**

**3. Name of the Officer(as per official documents)**

**4. Designation/Rank, Organization, Pay scale/level**

**5. Present Place of Posting**

**6. In the case of officers on Deputation with other organization:-**

**Name of Parent Organization**

**Name of organization presently employed**

**Date of Deputation**

**Expected Date of repatriation to parent cadre/organization**

**7. NoC from Parent Cadre (if on deputation) mandatory :Yes/No/NA**

**8. Date of Birth**

**9. (a) Education qualification**

**(b) Required qualification as per applied job/posts(Yes/NO)**

**10. Date of Joining Police Service**

**11. Date of Superannuation**

**12. Service/Cadre/Batch:-**

**13. Previous UN Experience**

**14. Other Foreign/international Experiences**

**15 Contact Details: Telephone No**

**Office**

**Residence**

**Mobile**

**E-mail**

**16. APAR/ACR Gradings of Last 05 years (mandatory):-**

Assessment Year	Gradings
-----------------	----------

**17. Outstanding Achievements, if any**

**18. Last Five(years) work profile/experiences**

**I hereby certify that, i fulfill the eligibility requirement notified for the post applied for**

**Signature of applicant**

Recent Passport  
Size Photograph



HR Certificate

(No any other language/format than mentioned below will be accepted)

"The Department/organization of ..... is hereby confirming that Mr/Mrs ..... has been neither convicted of, nor currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law or international humanitarian law. The Department/Organization of ..... also certifies that it is not aware of any allegations against the nominated candidates that they have committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law."

To be signed by an officer

Not Below the Rank of DIG/Director



# UNITED NATIONS

## Employment and Academic Certification

Attachment to Personal History Profile (P11)

For guidance on the submission package you may refer to the briefing material "How to prepare the submission".

**A. TO BE COMPLETED BY CANDIDATE (from sections 1 to 11):**

1. PERSONAL DATA:			
Family Name:	Given name:	Middle names:	Gender: M/F
e-mail address:			

2. POSITION/S TO WHICH YOU ARE APPLYING:	
Title: 1. 2. 3. ...	Job Opening Number:

3. MILITARY SERVICE HISTORY / POLICE SERVICE HISTORY			
Date of Commission (for military officers) or date of enlistment/entry to service (for police officers):			
Current rank	Date Last Promoted	Date eligible for promotion to next rank	Projected Retirement date from current rank
Branch/Corp/Mustering			
Sub Specialisation/additional qualifications			
Are you currently working for the United Nations? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain: _____ _____			

4. DEGREES AND ACADEMIC DISTINCTIONS OBTAINED:				
	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		RANK and DEGREES OBTAINED:
		FROM: Month/Year	TO: Month/Year	
Military or Police Degrees	<u>Military Academy</u> (and/or similar military officer institution) - name and address:			RANK OBTAINED:  DEGREE OBTAINED:
	<u>Command and Staff College</u> (and/or similar military officers institutions) - name and address:			RANK OBTAINED:  DEGREE OBTAINED:



(8)

	<b>Police Academy</b> (and/or similar law enforcement training institution) - name and address:			<b>RANK OBTAINED:</b>  <b>DEGREE OBTAINED:</b>

8  
(9)

	NAME of INSTITUTION, PLACE AND COUNTRY. Please give complete address.	ATTENDED:		DEGREES and ACADEMIC DISTINCTIONS OBTAINED
		FROM: Month/Year	TO: Month/Year	
Civilian Degrees				

5. MILITARY AND/OR POLICE TRAINING COURSES/SEMINARS: Related to the post		
Name of Course	Date attended: FROM mm/yy- TO mm/yy	Institution

6. EXPERIENCE IN PEACEKEEPING OPERATIONS: Specify UN or other International Experience, start with your most recent experience and list in reverse order			
Dates FROM mm/yy- TO mm/yy	Mission/ Operation/Locati on	Position/title (Milob, HQ Staff, Contgt, Adviser, International Police Officer (IPO), Police Adviser, FPU Officer, Professional Post or Above)	Description of duties



7. <b>COMMAND EXPERIENCE</b> (at Battalion/equivalent level or above when applying for position at the P5 level and above):			
Start with your most recent experience and list in reverse order			
Dates FROM mm/yy- TO mm/yy	Unit level: Company/ Battalion/ Brigade/ Division or equivalent. Police Command Experience	Unit/Position/Org	Significant Unit Activities

8. <b>SIGNIFICANT EXPERIENCE RELATED TO THE FUNCTIONS OF THE POST/S YOU ARE APPLYING:</b>		
Start with your most recent experience and list in reverse order		
Dates FROM mm/yy- TO mm/yy	Position/Org	Operation/Activity

9. <b>INTERNATIONAL EXPOSURE OTHER THAN PEACEKEEPING OPERATIONS:</b>		
Start with your most recent experience and list in reverse order		
Date: FROM mm/yy- TO mm/yy	Position/Org	Function/Activity

94

10. Additional Comments:

11. I certify that the statements made by me in answer to the foregoing questions are complete and correct. I understand that any misrepresentation or material omission made on a Personal History form or other document requested by the Organization renders a candidate ineligible for further consideration.

*I declare that I have never committed, been convicted of and am not currently under investigation or being prosecuted for any criminal, human rights, civil action or disciplinary offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose). I declare that I have not been involved, by act or omission, in the commission of any violation of international human rights law or international humanitarian law.*

*I am not able to attest to the proceeding paragraphs for the following reasons: .....*  
.....  
.....

Date ..... Signature .....

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.

I am not able to attest to the proceeding paragraphs for the following reasons: .....

Date ..... Signature .....

N.B. You will be requested to supply documentary evidence which supports the statements you have made above. Do not, however, send any documentary evidence until you have been asked to do so by the Organization and, in any event, do not submit the original texts of references or testimonials unless they have been obtained for the sole use of the Organization.



12

**B. TO BE COMPLETED BY THE RELEVANT LOCAL AUTHORITY:**

On behalf of .....I certify that the information provided by .....  
is complete and correct.

*I further certify that the nominated candidate has never been convicted of, or is not currently under investigation or being prosecuted for, any criminal or disciplinary offence, or any violations of international human rights law, civil action or disciplinary offence.*

*The Government of ..... is not aware of any allegations against the nominated candidate that she/he has committed or been involved, by act or omission, in the commission of any acts that may amount to violations of international human rights law or international humanitarian law.*

*In the case of the nominee who has been investigated for, charged with or prosecuted for any criminal offence, with the exception of minor traffic violations (driving while intoxicated or dangerous or careless driving are not considered minor traffic violations for this purpose), but was not convicted, the Government is requested to provide information regarding the investigation(s) or prosecutions concerned.*

Date..... Official Stamp .....

**PLEASE NOTE:**

**An incomplete or unsigned form will not be accepted**