

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No.2021/O&M/12/4

Dated:- 23.12.2021

General Managers,
All Indian Railways/PUs
DG/NAIR & DG/RDSO
CAO/DMW, Patiala & RWP/Bela

Sub: 67th National Railways Award, 2022

Every year, Railway Week is celebrated from 10th to 16th April. During the Central function, National Award for Outstanding Services is presented to selected Officers/staff for their exemplary, outstanding and meritorious performance. Railway Week National Award for Outstanding service is the prestigious lifetime award.

2. From 2021 onwards, **Railway Week National Award has been renamed as 'National Railways Award'**. It has also been decided that from 2022 onwards, awardee list of '**National Railways Award**' would be notified on **16th April every year** and actual presentation function would be held thereafter as per convenience of Hon'ble MR.

3. Accordingly, nominations of Officers/Staff for grant of National Railways Award, 2022 is invited for further consideration by Board as per the guidelines indicated at **Annexure-I**.

3.1 **Keeping in view that National Railway Award is the prestigious life time highest category award conferred by Board, few important aspect which may be kept while forwarding nominations are as under:-**

- a) An internal screening committee comprising PHOD/HOD may be set up at HQ level to shortlist the nominations. Only really deserving cases be shortlisted and recommended to Board;
- b) Prior to submission of nomination to Board, priority number against each nominee be allotted by the concerned GM/CAO/DG irrespective of Gazetted/Non-gazetted, Department and category under which nomination is being made;
- c) Nominations may strictly be limited to any one of the category as indicated in para 3.2 below. No official be nominated for multiple category as such nominations would not be processed;
- d) Maximum number of nominations to be forwarded are indicated below. The same be strictly adhered to as excess nomination over and above the quota fixed for ZR/PU/Other unit would not be processed:-

Railway/PU/Other Units	Maximum Number of Nominations to be sent	Remark
Zonal Railways	10 each	A priority number is also to be accorded for each nominee by the GM/CAO/DG of the unit. The priority number from 1 to 10 / 1 to 5/ 1 & 2 as the case may be, is irrespective of Department and category of nominee viz Gazetted /Non Gazetted.
Production Units	5 each	
Other Units/NAIR/RDSO	2 each	

e) **Nominations for consideration of above award is to be made for the work done upto 31st December, 2021.**

f) Shortlisting of nominations would be as per category of nomination (not as per Department or Gazetted/Non-gazetted) or as from ZR/PU/Other Unit, accordingly, nominations be thoroughly screened before forwarding it to Board's Office.

g) A summary sheet, as per **Annexure-IV**, indicating name, designation, category, priority number, Mobile number and email-id may invariably be attached along with forwarding note addressed to Secretary/RB.

h) No hard copy of nominations is to be sent only soft copy (one in PDF- not editable) and other in MS-word(editable format) with font type 'Times New Roman- size 14, is to be sent through email at secyrb@rb.railnet.gov.in

i) **Last date of nomination viz 31st January be strictly adhered to.**

3.2 Categories under which nomination are to be made is as under:-

- I.** New Innovations/processes/procedures leading to economy in expenditure, improvement in productivity, import substitution etc;
- II.** Meritorious Acts even in disregard to personal safety leading to protection of life and property on Railways;
- III.** Special efforts made to increase earning/tackle ticketless travel, theft, increase in loading/saving Expenditure etc;
- IV.** Exemplary work done to improve operation, Security and Safety, better maintenance and utilization of assets;
- V.** Completion of projects in record time;
- VI.** Outstanding performance in the field of sports leading to National/International recognition;
- VII.** Outstanding performance in any other field.

4. **Annexure-I, II, III & IV** of this letter are available on Railnet and IR official website under the link O&M of Secretary's Branches for information.

5. Nominations complete in all respects and as per Category (**not as per Department or Gazetted/non-gazetted**) may be forwarded in one lot at **secyrb@rb.railnet.gov.in** by **31st January 2022** positively with a forwarding letter indicating approval of the **GM/DG/CAO** as the case may be. While forwarding nominations, it should be clearly indicated that no D&AR and/or Vigilance case(s) is pending against the concerned employee. Incase in future, there is any change in DAR and Vigilance clearance of nominee, Board office may be advised as early as possible.

5. The receipt of this letter may be acknowledged through email and name, designation, Telephone (P&T and CUG) and Email_ID of the coordinating officer of the Railway for the Railway Week awards be intimated at **vibhuti.singh@ gov.in**

6. **Last date for forwarding the soft copy of nominations viz 31st January, 2022 be strictly adhered to.**

Encl:-4



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