

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)

No.2021/O&M/12/4

Dated:- 23 /12/2021

Sub: Sub: 67th National Railways Award, 2022

Every year, Railway Week is celebrated from 10th to 16th April. During the Central function, National Award for Outstanding Services is presented to selected Officers/staff for their exemplary, outstanding and meritorious performance. Railway Week National Award for Outstanding service is the prestigious lifetime award.

2. From 2021 onwards, **Railway Week National Award has been renamed as 'National Railways Award'**. It has also been decided that from 2022 onwards, the awardee list of '**National Railways Award**' would be notified on 16th April every year and actual presentation function would be held thereafter as per convenience of Hon'ble MR.

3. Nominations of Officers/Staff for being considered for grant of National Railways Award, 2022 have been called for from Railways/PUs/Other Unit. Accordingly, nominations of Officers/Staff working in Directorates/cell under your control are now invited for the 67th National Railways Award, 2022 **by 31st January, 2022**. Fresh guidelines for forwarding the nominations are indicated at **Annexure-I**.

4. Categories under which nomination are to be made is as under:-

- I. New Innovations/processes/procedures leading to economy in expenditure, improvement in productivity, import substitution etc;
- II. Meritorious Acts even in disregard to personal safety leading to protection of life and property on Railways;
- III. Special efforts made to increase earning/tackle ticketless travel, theft, increase in loading/saving Expenditure etc;
- IV. Exemplary work done to improve operation, Security and Safety, better maintenance and utilization of assets;
- V. Completion of projects in record time;
- VI. Outstanding performance in the field of sports leading to National/International recognition;
- VII. Outstanding performance in any other field.

4.1 **Nominations for consideration of above award is to be made for the work done upto 31st December, 2021.**

4.2 Keeping in view that National Railways Award is the prestigious life time highest category award conferred by Board, while making nominations due diligence may be done so as to ensure that only really deserving official from Board's Office **who have performed extraordinary work meriting recognition at National level is/are be nominated.**

Contd/-

4.3 It may also be noted that normally, Non-Gazetted staff working in Board's Office should be recommended. In exceptional cases, Officers upto JA Grade/Selection Grade, who have done exemplary work may also be nominated. The officers above Selection Grade are not eligible for this award.

4.4 Nomination is to be send only in soft copy (one in PDF- not editable and other in MS-word with font type 'Times New Roman- size 14').

4.5 Annexure-I, II, III & IV of this letter are available on Railnet and IR official website under the link O&M of Secretary's branches for information.

6. Nominations complete in all respects and as per Category (**not as per Directorate or Gazetted/non-gazetted**) may be forwarded at secyrb@rb.railnet.gov.in by 31st January, 2022 positively.

7. Last date for forwarding the soft copy of nominations viz 31st January, 2022 be strictly adhered to.

Encl:-4



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Director/Admin.

Railway Board

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Railway Board

- a) DG/HR, DG/RPF, DG/RHS, DG/Safety
- b) All Additional Members/PEDs.
- c) ED/E&R, ED/I&P, JS/G, JS/E, JS/C, JS/M, JS, ED/Heritage, Dir/D, Dir/P, Dir/OL

Copy to

CRB & CEO/RB, MF, M/Infra, M/O&BD, M/TRS, Secretary/RB
ED/CC

Copy for kind information to:

- (i) PS/MR, EDPG/MR, OSD/MR, OSD/Coord/MR
- (ii) PS/MOSR(D), EDPG/MSR(D)
- (iii) PS/MOSR(J), DPG/MOSR(J)

**Guidelines for Sending Nominations For National Railways Award, 2022
(For Railway Board)**

1. Category under which Nomination to be sent :-
 - I. New Innovations/processes/procedures leading to economies in expenditure, improvement in productivity, import substitution etc;
 - II. Meritorious acts even in disregard to personal safety leading to protection of life and property on Railways;
 - III. Special efforts made to increase earnings and to tackle ticketless travel, thefts, etc;
 - IV. Exemplary work done to improve Operations, Security and Safety, better maintenance and utilization of assets;
 - V. Completion of projects etc. in record time;
 - VI. Outstanding performance in the field of sports, leading to National/International recognition;
 - VII. Outstanding performance in any other field.
2. One official be nominated for only one category. For more than one category separate nomination may be made.
3. Brief Citation/write up in respect of category under which nomination(s) is being made be indicated in the proforma at relevant columns. **Nominations be made for the work done upto 31st December 2021 only. The citation should indicate the exceptional points with respect to category for which nomination is being made**
4. Zonal Railways have been advised to screen and send limited nominations only as per Category and **in favour of Officers/Staff working in the field, unless an exception in real sense could be made in respect of Officers/ Staff working in Offices. Accordingly, really deserving employees meriting recognition at National level may only be nominated from Board's Office.**
5. The scheme of above award covers staff and officers only upto the level of Selection Grade and below. As such, **officers above the Selection Grade may not be nominated.**
6. No recommendation for Group Award be sent as Group Awards are neither considered nor given during the Central Function/National Railways Award Presentation function.
7. National Railways Award is a life time award, as such names of those officers/staff who have received the award (which includes Railway Week National Award) once in the past should normally not be nominated again except in case where some exemplary commendable performance has been shown by the employee. An undertaking in this regard as per **Annexure-III** is to be invariably obtained from the concerned employee that in the past whether he/she has received /been selected for Railway Week National Award or not. **Nomination without undertaking will not be processed.**