



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) RAILWAY BOARD

CIRCULAR

**Sub: Calling of nominations for Vishisht Rail Seva Puraskar (VRSP) and
Rail Seva Puraskar (RSP) – 2023 reg.**

Attention is invited to Board's Circular of even number dated 31.05.2023 wherein nominations for above mentioned awards were called (copy enclosed). The last date for sending nomination was 25.06.2023 which was further extended upto 14.08.2023. Now, it has been decided to extend the last date for sending nominations for VRSP and RSP upto 28.12.2023 to felicitate wide participation.

2. Accordingly, nominations duly approved in Annexure may be sent to Joint Secretary/Railway Board at neenakandpal.rb@gov.in latest by 28th December, 2023 for consideration. The subject of mail may invariably be written as "Nomination –Vishisht Rail Seva Puraskar (VRSP)-2023/Rail Seva Puraskar (RSP)-2023."

Encl: one

No.2023/O&M/12/2

Dated : 21.12.2023

(T.Srinivas)

Joint Secretary/Railway Board
t.srinivas1@gov.in
Tele No 011-47845551

All Officers and Branches in Board's Office at Rail Bhawan, COFMOW building and at Dayabasti, New Delhi.

Copy to :-

CRB & CEO, M/Infra, M/O&BD, M/TRS & MF

Secretary/Railway Board

EDPG/MR, EDPG/MoSR(D), EDPG/MoSR(J)

Room No. 229, 2nd Floor, Rail Bhawan, Raisina Road, New Delhi



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड) (RAILWAY BOARD)



CIRCULAR

Sub:- 'Vishisht Rail Seva Puraskar-2023' and 'Rail Seva Puraskar, 2023' during Railway Week at Board's Office.

Every year during Railway Week, awards are given to shortlisted employees working in Board's Office on the pattern of GM Award.

2. The entire award eco-system conferred by Ministry of Railways(Railway Board) has been revised and following has been decided w.r.t. Award at Railway Board's level given during Railway Week from the year 2023 onwards:

- i. Two Category of Awards i.e. 'विशिष्ट रेल सेवा पुरस्कार' and 'रेल सेवा पुरस्कार' is introduced in Board's Office for Railway Board's Officials for meritorious work.
 - ii. For Year 2023, nomination may be forwarded by the AMs/PEDs/EDs(SAG) of Railway Board. Self nomination for these awards through HRMS portal would be introduced from the year 2024 onwards.
 - iii. Board Members/DGs may send nomination to CRB&CEO directly for consideration.
 - iv. Nominations received for these Awards (VRSP & RSP) would be scrutinised and shortlisted by a two members Standing Screening Committee. The members of Standing Screening Committee would be Secretary/RB and AM/Planning.
 - v. The Committee would submit its recommendations and shortlisted awardee list by giving Priority Number (three times of quota fixed for VRSP and RSP) for these awards to CRB & CEO.
 - vi. The final list of awardees of VRSP and RSP at Board's Office would be notified with the approval of CRB & CEO.
 - vii. Chairman & CEO, Railway Board would present the merit certificate to the selected officials of VRSP and RSP during Railway Week Function in Board's Office.
3. The criteria for sending nominations by Board's Officials for the year 2023 would be as under:-

- i. Employee nominated must be on Board's Payroll;
- ii. Employee should have completed 5 years of continuous service in Railways on the date of notification; and
- iii. The nominee must not have received any award (GM/CRB/MR) during last 10 years. A Self Declaration is also to be given in this regard.

3.1 The Officials fulfilling the above criteria would be further adjudged based on their citation and last 5 years APARs.

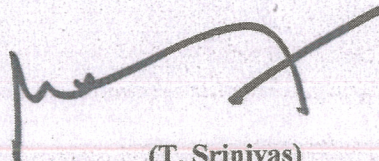
4. In lines with the above, the nominations/recommendations for above awards (VRSP and RSP) are called for as per Annexure-I &II and would be taken only in soft copy [one pdf containing all the enclosures as annexed duly signed and scanned to one file and Bio-Data in word format (other than pdf copy)].

Contd...2/-

5. Accordingly, AM/PEDs/EDs(SAG) of Railway Board may please forward suitable nominations of Officials up to the level of Sr. Scale (with their Bio-Data and Citation) for the above awards.(VRSP-2023 & RSP-2023). The nominations duly approved and in the form as brought out in para 4 may be sent to Joint Secretary/Railway Board at neenakandpal.rb@gov.in latest by 25th June, 2023. The subject of the email may invariably be written as "Nomination-Vishisht Rail Seva Puraskar(VRSP)-2023/Rail Seva Puraskar(RSP)-2023".

DA:- 3

No.2023/O&M/12/2
Dated:- 31.05.2023



(T. Srinivas)
Joint Secretary/Railway Board
Tele No 011-47845551
Email ID: t.srinivas1@gov.in

All Officers and Branches in Board's Office at Rail Bhawan, COFMOW building and at Dayabasti, New Delhi.

Copy to:-

CRB & CEO, M/Infra, M/O&BD, M/TRS & MF

EDPG/MR, EDPG/MoSR(D), EDPG/MoSR(J)

DETAILS OF NOMINATED OFFICER/STAFF FOR 'Vishisht Rail Seva Puraskar' / 'Rail Seva Puraskar, 2023'

(Only soft copy-One PDF and another in Word to be mailed to neenakandpal.rb@gov.in)

The subject of the mail may invariably be written as "Nomination-**Vishisht Rail Seva Puraskar,(VRSP) / Rail Seva Puraskar,(RSP)-2023**".

1.	Name of the Award (VRSP or RSP)	:	
2.	Name of the Officer/Staff (As per Service Record) (in English & Hindi)	:	
3.	Designation (FULL)	:	
4.	RUID No.		
5.	Date of Birth		
6.	Date of Appointment in Railways (if any)		
7.	Date of Appointment in Board's Office		
8.	Whether drawing salary from Railway Board		
9.	Gazetted or Non-Gazetted		
10.	Directorate		
11.	Branch/Cell/Attached with (in case of MTS/Sainik/Stenographic Officials etc.)		
12.	Present Pay & Pay Level (as per 7 th CPC)		
13.	Whether received National Railways Award or CRB Award or GM Award in the past 10 years, if yes, please indicate the year of receiving		
14.	Whether undertaking enclosed as per Annexure-II with regard to CRB/GM or National Railways Award received in the past		
15.	Railway Contact No./Mobile No.		
16.	Whether APAR data for last 5 years is available in Board's Office (if not, please attach)		

Date:

CITATION (Half a page maximum)

(Only pdf format)

DECLARATION(For **Vishisht Rail Seva Puraskar/Rail Seva Puraskar, 2023**)

(Only pdf format)

DETAILS OF CRB/GM/NATIONAL RAILWAYS AWARD RECEIVED BY ME WHILE WORKING IN BOARD'S OFFICE/RAILWAYS/PUs/OTHER UNITS ETC.

(WRITE 'NIL' IF NOT APPLICABLE)

S.NO.	NAME OF THE AWARD (CRB/GM/NATIONAL)	YEAR	REMARKS

I DECLARE THAT THE ABOVE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND NOTHING HAS BEEN CONCEALED THEREOF. I ALSO DECLARE THAT IN FUTURE, IF THE ABOVE INFORMATION IS FOUND TO BE FALSE, NECESSARY D&AR ACTION AS DEEMED FIT MAY BE INITIATED AGAINST ME.

DATED:

SIGNATURE:

NAME OF EMPLOYEE:

DESIGNATION:

IDENTITY CARD NO.:

RUID NO.:

SERVICE BOOK NO.:

PHONE(M):
