

Confidential

विनोद कुमार यादव
VINOD KUMAR YADAV



अध्यक्ष, रेलवे बोर्ड
एवं
पदेन प्रमुख सचिव, भारत सरकार
रेल मंत्रालय

CHAIRMAN, RAILWAY BOARD
&
EX-OFFICIO PRINCIPAL SECRETARY
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS

D.O. No. E(O)I-2020/Misc./04

10 AUG 2020

My dear General Manager,

Progress on finalization of DAR proceedings was recently reviewed by Hon'ble MR. While some progress has been made to expedite the finalization of cases, the overall situation remains far from satisfactory.

2. Model time limits for finalization of DAR cases have been laid down by CVC and DoP&T and have been reiterated from time to time. You may review pending Major Penalty cases in your Railway and send a statement indicating targeted timelines for finalization of each case for the stages under your control. I have asked the Vigilance and Establishment directorates of Board to undertake a similar exercise for their part.

3. All Minor Penalty cases need to be disposed off in 3 months' time. A model timeline for the same is **annexed**.

Action taken in the matter may be advised to Secretary, Railway Board in **15 day's time**.

With best wishes,

Yours sincerely,

Encl: As above.

(Vinod Kumar Yadav)

General Managers,
All Indian Railways (including Metro & CORE).

Director Generals, RDSO
Director Generals/Directors of CTIs

Copy to: Secretary, Railway Board
PED/Vigilance, Railway Board

ANNEXURE

Model Timeline- Disposal of Minor Penalty Cases.

S.No.	Stage	Time Limit
1	Issue of Charge Memorandum	One month from the date of receipt of CVC advice
2	Delivery of Charge memorandum to the official	10-15 days from the date of issue
3	Submission of Statement of Defense	10 days from the date of receipt of Charge Memorandum
4	Consideration of Defense Statement	15 days
5	Issue of Final Orders	45 days from the receipt of Defense Statement