



भारत सरकार/GOVERNMENT OF INDIA  
रेल मंत्रालय/MINISTRY OF RAILWAYS  
(रेलवे बोर्ड/RAILWAY BOARD)



**CIRCULAR**

**Sub: Payment of Travelling Allowance (TA) to the Officer/staff for duties performed during General Election to Lok Sabha-2024.**

It has been decided to permit payments of Travelling Allowance to the Officers/Staff of Railway Board who have performed election duty in various capacities for the conduct of General Election to Lok Sabha-2024.

Accordingly, concerned Officers/Staff who wish to claim TA may submit their TA Bills in triplicate mentioning the date-wise details of the election duties performed, duly certified by the respective ARO/RO/Sector Officer/SDM (Election)/Nodal Officer of concerned District Election Office for arranging payments. It may be noted that such of the Officers/Staff who have performed long term duties may claim their TA as payable for their 'to & fro' official journey from their temporary Headquarters only. Further, TA may be claimed by the Officers/Staff who have performed short term duties for their 'to & fro' journey on official duty as payable from their permanent Headquarters i.e. Railway Board offices at Rail Bhawan, Railway Office Complex, Tilak Bridge (previously known as COFMOW Building Complex) & Dayabasti and National Rail Museum, Chanakyapuri.

The payment of TA to the employees will be subject to the condition that no official vehicle was arranged for them to perform the Election duties and neither they have claimed any TA from the concerned election office nor received any TA or advance in this regard.

(Priya Gopalakrishnan)  
Deputy Secretary (G), Railway Board

No. 2024/G/4/LS-24

Dated: 21.08.2024

To:-

All the Officers/Staff of Railway Board concerned including those working at Railway Office Complex, Tilak Bridge (previously known as COFMOW Building Complex) & Dayabasti and National Rail Museum, Chanakyapuri for information and necessary action.