



Channel of Submission of cases pertaining to Works-I in Board's Office in accordance with Office Order No. 27 of 2025

Subject distribution in the Works Dte. amongst the two branches i.e. Works-I & Works-II is on Zonal Railway basis. **Works-I branch has been allotted 8 Railway Zones** i.e. Southern, South Western, Central, Northeast Frontier, West Central, North Western, Western & North Eastern Railway.

Each SO/DD/JD has been allotted two Zonal Railways.

Details of Subjects	Dealing Officer	Channel of Submission	Level of Final Disposal
1. Processing of cases for appraisal and sanctioning of projects pertaining to Plan Heads (funded through GBS) i.e. New Lines (PH-11), Gauge Conversion (PH-14), Doubling (PH-15) and Traffic Facility (PH-16) which inter-alia includes:- <ul style="list-style-type: none"> sanctioning of surveys, survey estimates, scrutiny of survey reports and formulation of policy/guidelines regarding surveys; Scrutiny of Detailed Project Report, Works Estimates, Revised Estimates, Detailed Estimates, Completion Estimates etc, for sanction; Correspondence related to General charges in Estimates and Yardstick for officers; Scrutiny of projects through Expanded Board consisting of Railway Board, Ministry of Finance, NITI Aayog, MOSPI, etc. Processing works for sanction by the Board and MR. Correspondence with NITI Aayog, Cabinet Committee on Economic Affairs, PMO, Ministries/ Departments and other Directorates of Railway Board wherever required for clearance, sanction and allocation of funds. 	SO/DD/JD	Dir/GS/Civil-I/ Dir/GS/Civil-II  ED/GS/Civil-I	PED/GS MI CRB&CEO MR
2. Progress and Monitoring of sanctioned projects pertaining to Plan Heads (funded by GBS) PH-11- New Lines, PH-14- Gauge Conversion, PH-15 - Doubling which inter-alia includes:-	SO/DD/JD	Dir/GS/Civil-III/ Dir/GS/Civil-V  ED/GS/Civil-II	PED/GS MI CRB&CEO MR

Details of Subjects	Dealing Officer	Channel of Submission	Level of Final Disposal
<ul style="list-style-type: none"> • Allotment of funds for projects, re-appropriations, etc. • Railway Development in N.E. Region: - Liaison with NEC/MHA/DoNER, policy regarding non-lapsable funds in respect of NE region projects. • North Eastern Council meeting and meeting of Committee of Ministers for Economic Development of N.E. Region - Railway matters. • Disposal of all VIP references, Matters related to Standing Committee, Estimates Committee, Inter State Zonal Council, Audit Paras regarding construction of New Line, Gauge Conversion and Doubling; • Monthly submission of information to Cabinet Secretariat. • All matters related to RVNL. • Monitoring of scrap disposal - targets and achievements by all Construction Units. • Fixing of targets and reviewing of performance of CAO units of All Indian Railways. • Chief Administrative Officer (Construction) / Chief Engineer (Construction) Conferences and other meetings with Zonal Railway officers. • Parliament Questions, RTIs on above including issues related to Construction of new Railway terminal, foundation stone laying ceremonies for various projects and details of projects in various States and on zones, details of land acquired by Railways. 			
