



भारत सरकार / GOVERNMENT OF INDIA  
रेल मंत्रालय / MINISTRY OF RAILWAYS  
(रेलवे बोर्ड / RAILWAY BOARD)

No. 2024/SBEC-III/Elections

रेल भवन, नई दिल्ली - 110 001, तिथि :

RailBhawan, New Delhi - 110 001, dated : 11.12.2024

The PCPOs/Returning Officers  
Zonal Railways (Open Line)  
Metro Railway, Kolkata  
Production Units (CLW & RCF only).

**Sub: Retention of Election Records/ Ballot.**

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Section 21 provides for retention of Unused Ballot Papers for a period of 2 months by the Returning Officer. This provision for retention of 2 months is also to be extended to all relevant records connected with Secret Ballot Election-III and the voted Postal Ballot, with the respective Presiding Officer.

2. In case of any complaint/ Court Case etc. arising out of the election matter, the entire related record should be retained till complete closure of the complaint/ Court Case. CCTV recording in Hard Disk should be retained for a period of atleast 1 year and as feasible thereafter, as it shall help in developing our system.

  
(Rajiv Gandhi)  
EDE/RRB &

Member Secy. cum Convener SBEC  
e-mail: [sbec@rb.railnet.gov.in](mailto:sbec@rb.railnet.gov.in)