

**Government of India(Bharat Sarkar)
Ministry of Railways(Rail Mantralaya)
(Railway Board)**

2019/E(LR)III-SBE/1

New Delhi, dated 26.06.2019

To
All PCPOs (Zonal Railways) &
PCPO/Metro Railway, Kolkata.

Sub: Secret Ballot Elections for the purpose of verification of membership and recognition of Trade Unions: Publication of Draft Voters' List.

- Ref: (i) Railway Board's letter No. 2017/E(LR)III/LR/Misc/1 dated 31.05.2019
(ii) Railway Board's order No. ERB-I/2019/23/24 dated 10.06.2019 constituting "Secret Ballot Election Committee".

It may be recalled that, vide referred letter dated 31.05.2019, Zonal Railways etc were advised about proposed Secret Ballot Elections (i.e. SBE-2019) for recognition of Trade Unions (i.e. TUs), likely to be held in the month of August,2019.

02. In this connection, following criteria (pending notification of Final Modalities for conducting SBE-2019) for publishing Voters' List are being hereby conveyed so that Railways have sufficient time to prepare the same and give opportunity to Railway Servants and the Trade Unions(likely to participate in SBE-2019) to scrutinize the Voters' list well in advance.

03. Following categories of Railway Servants shall be eligible to vote in SBE-2019:-

- (a) All Non-gazetted Railway Servants(Group 'C' inclusive of erstwhile Group 'D'), serving as on 01.07.2019.
- (b) Substitutes with Temporary Status, serving as on 01.07.2019.
- (c) Non-gazetted Railway Servants, who are serving on deputation.

(They shall be eligible to vote in the office where their lien is being maintained)

मंत्रालय
Ministry of Railways
रेलवे बोर्ड
Railway Board
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(d) Non-gazetted Railway Servants on deputation to Railway Electrification/Construction projects or any other project where cadre has not been closed.

(They shall be eligible to vote in the office where their lien is being maintained)

(e) Railway Servants in (-1S) Pay Band (if any), serving as on 01.07.2019.

(f) Non-gazetted Railway Servants, serving in Training Centres/Schools and Railway Schools/Colleges, who are permitted to be members of TUs.

(g) Ministerial/clerical Railway Servants serving in the RPF/RPSF establishment but not belonging to RPF/RPSF cadre and who are NOT governed by the Railway Protection Force Act, 1957.

Note: *Only those Railway Servants whose names are borne on the Voters' list of a particular booth shall be eligible to vote at that particular polling booth.*

04. Following categories of Railway Servants/employees/persons shall NOT be eligible to vote in SBE-2019:-

(a) Substitutes without Temporary Status, Casual/Contract labour and those engaged on daily wage basis.

(b) Such Academic staff, who are not permitted to be members of the TUs, and borne on the rolls of Training Institutes/Centres and Railway Schools/Colleges.

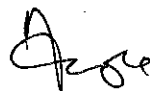
(c) A Railway Servant, who is promoted and has assumed charge of a Group 'B' post on or before the date of polling.

(Her/his name shall stand deleted/deemed to be deleted from the Voters' list)

(d) A Railway Servant, who has superannuated or pre-maturely retired or voluntarily retired or compulsorily retired or dismissed or removed or resigned or is no more, on or before the date of polling.

(Her/his name shall stand deleted/deemed to be deleted from the Voters' list)

Note: *Date of retirement of Railway Servants retiring in July 2019 should be indicated in the Voters' List.*



(e) RPF/RPSF personnel governed under Railway Protection Force Act, 1957.

05. Cases of Transfer:

(a) Names of Railway Servants, whose transfer are carried out after publication of Voters' list, shall stand deleted/deemed to be deleted from the original Voters' list. However, names of such transferred Railway Servants shall be added to the Voters' list at her/his new station of posting. This should be invariably ensured by the immediate controlling officer/supervisor under whom the Railway Servant assumes duty.

(b) In order to avoid any confusion/ inconvenience, it may be ensured that transfers are normally not effected in a manner that Railway Servants have to carry out transfer after publication of original Voters' list.

(c) In rare situations where such transfers are inescapable and names are not possible to be included in the Voters' list of relevant booth, the Railway Servant may vote at the old station/booth (provided that her/his Zonal Railway has not changed) where his name is figuring in Voters' list of that particular booth.

06. Format of Voters' list:-

Name (1)	Post/ Desgn. (2)	Identity card No./ Employee No./ Token No. (3)	PF No./ NPS/PRAN No. (4)	Working Under (5)	Station/ place where posted (6)	Remarks (if any)

Note: Date of retirement of Railway Servants retiring in July 2019 should be indicated in the Voters' List.

07. The draft Voters' list shall be prepared and published on the official websites. Zonal Railways would ensure wide publicity of such website/its URL. Notices should also be published on official Notice Boards. Vide these notices, representations/objections from Railway Servants/Trade Unions regarding validity or otherwise of the names included in the list shall be invited. Representations, which are received within the deadline, should be looked into and corrections made, wherever required. Thereafter, final Voters' list should be published/uploaded on websites. Hard copy of Final Voters' List shall be

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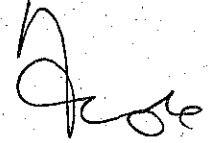
provided to all the contesting TUs.

08. The onus of getting shortcomings in the Voters' list rectified shall be on the individual Railway Servant/Voter concerned and no grievance on this account shall be entertained once the Final Voters' list is published/uploaded.

09. The following time schedule shall be followed:

Last date for publication of draft Voter's list	05.07.2019
Last date for receiving representations	11.07.2019
Last date for disposal of representations	15.07.2019
Publication of final Voter's list	18.07.2019

All the Zonal Railways etc are advised to strictly adhere to these directives to ensure smooth conduct of SBE-2019.



26/6/19

(Alok Kumar)
EDE(IR), Railway Board &
Convener,
Secret Ballot Election Committee