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Kamlesh Gupta
Adviser (Safety)

भारत सरकार
रेल मंत्रालय, (रेलवे बोर्ड)
नई दिल्ली-११० ००९
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)
NEW DELHI-110001

D.O. No. 2010/Safety(A&R)/26/12(Trg.IRTS)

dated: 29.09.10

Dear Ms. Ashima Singh,

Sub: Modification in Training of IRTS Probationers.

MT has approved the training programme of IRTS Probationers as indicated in the table under the column Recommended Training (Training as suggested by Adviser (Safety)/IRITM). A copy of the recommended training which has been approved by Board is enclosed.

While approving the revised training schedule of IRTS (Probationers), MT has observed that it would be desirable that the IRTS Probationers join by first week of July, so as to ensure the availability of officers at the earliest, as the cadre is presently short of officers. He has further directed that allotment of zones to the IRTS Probationers should be finalized by the end of August. The field training can then be organized in their respective zones allotted to them. Coal area training, steel plant training, suburban and port training will be common for all Probationers.

The Training Directorate will be issuing instructions to IRITM for necessary action. In the meantime I am advising of the above decision for implementation for the IRTS batch presently under training. In case of any query you may like to follow up with AM/T, who is the cadre controller officer.

Best wishes,

Yours sincerely,

Encl: As above.

Ms. Ashima Singh,
Director/IRITM
Lucknow

रेल मंत्रालय Ministry of Railways रेलवे बोर्ड Railway Board नई दिल्ली-११० ००९ नई दिल्ली-११० ००९ Issue with Enclosure
हस्ताक्षर Signature
जारी की तिथि Date of Issue

K Gupta
(Kamlesh Gupta)

D/C

कृपया जारी करें/
दीपचन्द
29.9.10

RECOMMENDED TRAINING OF IRTS (PROB's)

↓ (Duration in weeks)

S.No.	Training Items	Training upto 2006 Exam	Training as recommended by Committee/ Railway Board	Training as suggested by IRITM/ Adviser/ Safety <i>Recommended</i>	Remarks
1.	Joining in IRITM	1	1	1 <i>Training</i>	Will be the same as for other Railway Services
2.	Foundation Course at Railway Staff College, Vadodara	10	10	10	
3	Zonal Railway Training Institute	6	5	6	
4	Operating & Commercial Training at IRITM (total)	16	10	15	
5	Field Training	10	-	7	Covered against respective items
	ASM	1			
	Guard	1			
	Commercial (Booking, Parcel, Goods Shed, Reservation)	2			
	Yard/Loco Shed	1			
	Divisional Control (COA)/Coaching and Freight Stock, VP/VPUs	2			
	PWI, TXR Control				
	Commercial Control				
6	Visit to Core Areas – Suburban, Port, Konkan Railway,	-	2	2	
7	Visit to Core Areas – Foodgrain, POL,	-	2	1	
8	Station Inspection with TIA, DCPM Office (Cash Office)	-	-	1	
9	Traffic Accounts Office	-	-	1	
10	Cement & Fertilizer Sidings, Rail side Warehousing (PFT)	-	-	1	
11	Coal, Steel and Iron Ore loading on SER/ER; Exchange Yard Steel Plant, Coal Sidings; Weigh Bridges	-	-	3	
12	IT Classes by CRIS/CAO(FOIS)	1	2	3	IT Classes by CRIS & CAO/FOIS
13	C&W Depot	-	-	1	
14	DMRC	-	-	1	
15	RCT	-	-	1	

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S.No.	Training Items	Training upto 2006 Exam	Training as recommended by Committee/ Railway Board	Training as suggested by IRITM/ Adviser/ Safety <i>Recommended</i>	Remarks
16	CONCOR	1	..
17	IRCTC * Tourism Packages * Catering – Static/ Mobile/Departmental Policy etc. issues	1	-	1	..
18	On job training as AOM Probationers	--	13	-	Not practicable
19	On Job Training as ACM Probationer	-	13	--	Not practicable
20	Visit to CTIs	4	-	4	CTIs -4 weeks, IRICEN, - One week, IRIMEE, - One week IRISET – two weeks
21	IC Centre of Governance, Panchgani	1	1	1	
22	IIM Training	6+6 = 12	10	4	Separately in IIMs, 2 weeks each on different topics
23	Induction Courses at RSC/BRC	4	2	4	<ul style="list-style-type: none"> • Period recommended by Committee for IRPS/IRAS – 3 weeks • Presently 4 weeks for all services
24	Zonal Attachment	1	-	3	See Note I
25	Project Presentation Review of on Job Training Operating Phase-I & II Exam – IRITM	-	1	1	
26	Project Presentation, Review of On Job Training, Commercial Phase-I & II Exam; IRITM	-	1	1	
27	Project Presentation, Review of Training, Final Exam, Tenders, Military Sidings, Milrail, Military Spls., Military stock on Military a/c, Valediction; IRITM	-	2	3	

4 (Duration in weeks)

S.No.	Training Items	Training upto 2006 Exam	Training as recommended by Committee/ Railway Board	Training as suggested by IRITM/ Adviser/ Safety <i>Recommended</i>	Remarks
28	Railway Board & Parliamentary Attachment	2	1	1	Includes IRCA as in Note II
	TOTAL	69 weeks	Total 76 Weeks	Total 78 weeks	

Note I: Headquarters training is done through a Zonal attachment at the last phase of training. This training may be imparted on the allotted Zonal Railways, if possible. This will consist of items as under:-

Includes items:

- (i) Operating : Freight Control, Emergency Control, Punctuality Cell, T/Tabling Cell, Coaching Stock, Freight/Coaching Offices, ODC Cell
- (ii) Planning : Evaluation of Doubling, New Line/Gauge Conversion Projects, TYard Diagrams, ESP's, SIP's, etc.
- (iii) Operating Safety: SWRs, SRs, Safety Instructions from Board, CRS Inquiry Reports; Safety Circulars/Bulletins.
- (iv) Commercial: Commercial Control, Rates Branch, Outstanding Cell, Claims Office, Refunds Cell, Marketing (R&D Cell)

Note II: Board training includes IRCA attachment as under: -

- (i) IRCA: Documentation at Interchange Points, Work done by JSVs, Vehicle Consist/wagon accountal, Wagon hire charge, Neutral Control/Neutral TXR.

Note III: Part of the ~~filed~~ training on items 5, 7, 8, 9, 10 and 13 may be imparted on any of the Divisions of the Zonal Railway to which the Probationers are allocated.

Note (iv): If the attachment of Zonal railways is done well in advance then Note III is feasible. If not, then IRITM will organize this Training.

Note (v): Out of the period in IRITM, the Probationers will be deputed at least for a 2 day period to a major station/yard where non-interlocked work is going on.

Note (vi): Out of the period in IRITM, the Probationers will be deputed to an Accident site.

Note (vii): Out of the period in IRITM the IRTS (Probationers) will be deputed for 3 days to attend a major Mela site (preferably Kumbh Mela). In case of no such Mela being held during the Training period they may be deputed for Magh Mela, or for the study of clearance of Chhat rush in Delhi area.

Note (viii): In the ZRTI and IRITM Training emphasis be placed on:-

Operating Training:	Signalling systems/procedures
Commercial Training:	Accountal of earnings, cash deposits, Balance Sheet accountal, Error Sheet, TA-2, TIA debits, A/cs Approx. (CA-216) etc.
