भारत सरकार (GOVERNMENT OF INDIA) रेल मंत्रालय (MINISTRY OF RAILWAYS) रेलवे बोर्ड (RAILWAY BOARD)

No.2015/Safety-I/21/1

New Delhi, dated: 16.05.2016

Chief Safety Officer, All Indian Railways.

## Sub: Inspections done by Safety/Non Safety officers and supervisors

Board has received the details of inspection done by Zonal Railway in March'16. It has been observed that the Zonal Railways are putting more emphasis on the number of inspection rather than the content and quality of inspections. Even the complete set of inspection notes when called for by Railway Board could not be made available by one of the Zonal Railways recently.

Following aspects need to be kept in mind while conducting inspections:

- 1) Frequent inspections should be conducted between 00-4:00 hrs
- 2) Safety inspection must have a surprise element built into it most of the times
- 3) Inspection notes should mention specific deficiencies/irregularities rather than using the phrase "found OK".
- 4) Systemic deficiency must be pointed out
- 5) Bad maintenance practices and shortcuts must be highlighted and corrective steps should be taken.
- 6) Inspections must be followed by an inspection note immediately.

Meanwhile, irregularities observed, should be brought to notice of divisional control and officers/Supervisors concerned immediately after the inspection.

It is therefore, requested that each safety audit must be brought to the standards as above and report submitted to Board accordingly.

Prafulla Chandra Director/Safety-I