

GOVERNMENT OF INDIA (भारत सरकार)
Ministry of Railways (रेल मंत्रालय)
Railway Board (रेलवे बोर्ड)

File No. PC-VII/2020/HRMS/16

New Delhi, dated: 30.07.2021

**The General Manager,
All Indian Railways & Production Units,
(As per mailing list)**

Sub: - Implementation of various modules of HRMS- reg.

Attention is drawn to this office's letter of even number dated 25.06.2021 vide which all the Field Units were allowed to operate various modules of Human Resource Management System as per manual practice till 31.07.2021 while keeping HRMS as the preferred mode.

2. Progress of various modules of HRMS has been reviewed in Railway Board and it has been decided that:

- (i) The facility of issuance of Privilege Passes in physical mode for serving employees may be resorted to only in exceptional cases where it is felt that issuance of Physical Pass is the only option, **till 31.08.2021**.
- (ii) Post Retirement Complimentary Pass (PRCP) may be allowed to be issued in physical mode while keeping HRMS as the preferred mode.
- (iii) Divyang employees (serving and retirees) may be issued Privilege Passes in physical mode.
- (iv) For the processing of Settlement cases, HRMS may remain the preferred option and all the field units shall make efforts to process all the cases through HRMS Settlement as per the conventional procedure may be resorted to only in cases where processing through HRMS is absolutely not possible.


(Jaya Kumar G)

**Deputy Director, Pay Commission-VII & HRMS
Railway Board**

Copy forwarded to :-

1. The Director General, NAIR, Vadodara.
2. The Director General, RDSO, Lucknow,
3. The General Manager, CORE/Allahabad
4. The General Manager and FA&CAO, Metro Railway
5. PFAs All Indian Railways, PUs, NFR(Const)
6. The CAO and PFA, COFMOW/New Delhi

7. The CAO(Const), MTP(R)/Mumbai
8. The CAO(MTP(R) Chennai
9. The Director, CAMTECH/Gwalior
10. The Director (a) IRIEEN, Nasik, (b) IRICEN, Pune (c) IRIMEE, Jamalpur (d) IRISSET, Secunderabad
11. The Managing Directors RITES, IRCON, CRIS, IRFC, CONCOR, RVNL, DFCCIL, KRCL.
12. The Chairman-cum-Managing Director, Konkan Railway Corporation, New Delhi.
13. The Pay & Accounts Officer, Railway Board, Rail Bhawan, New Delhi.
14. The General Secretary, IRCA/New Delhi.
15. The Commissioner, Railway Safety, Lucknow.
16. Executive Director (Finance), RDSO, Lucknow.
17. The Chairman, RCC Lok Sabha Secretariat, New Delhi.
18. The Chairman, RRT, Chennai.
19. The Chairman, RCT.
20. The Chairman RRB/Ajmer, Ahmedabad, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Calcutta, Jammu, Gorakhpur, Guwahati, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.
21. The Editor, 'Bhartiya Rail'.
22. The Editor, 'Indian Railways'.
23. The Chairman, Passenger Services Committee.
24. The Chairman, Passenger Amenities Committee.
25. The C.A.O. (A) MTP (G)/ Mumbai (B) MTP (G)/Chennai.
26. Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom Consultancy, Shivaji Bridge, New Delhi.
27. The Chief Mining Advisor, Ministry of Railway, Dhanbad.
28. The C.A.O. (Const.), Central Railway, Mumbai.
29. The Liaison Officer, VII CPC, All Indian Railways and PUs/RDSO/Trg. Institutes Metro Railway/COFMOW/CORE/RSC etc.
30. The Director (Movement) Railways/Calcutta.
31. The General Manager, HRMS, CRIS

(Jaya Kumar G)

Deputy Director, Pay Commission-VII & HRMS
Railway Board

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New Delhi, dated: 30.07.2021

Copy forwarded to:-

1. The General Secretary, AIRF, Room No. 253, Rail Bhawan (with 35 spares)
2. The General Secretary, NFIR, Room No. 256 E, Rail Bhawan (with 35 spares)
3. Copy to all members of the National Council, Departmental Council and Secretary Staff Side, National Council, 13-C, Ferozshah Road, New Delhi (with 40 spares)
4. The Secretary General, Federation of Railway Officers' Association.
5. All India SC/ST Railway Employee's Association, Room No. 7, Rail Bhawan.
6. All India O.B.C. Railway Employee's Federation, Room No. 48, Rail Bhawan
7. The Secretary General, AIRPFA, Room No. 256-D, Rail Bhawan.
8. The Secretary General, Indian Railway Promotee Officers Federation

9. The Secretary, Railway Board Secretariat Service, Group 'A' Officers Association.
Room No. 402, Rail Bhawan.
10. The Secretary, RBSS Group 'B' Officers Association.
11. The Secretary, Railway Board Ministerial Staff Association.
12. The Secretary, Non-Ministerial Staff Association (Railway Board).



For Secretary, Railway Board