Sub: Process Audit of In-motion Weighbridges over Indian Railways  
Ref: Board’s letter of even number dated 30.03.2021 (Copy enclosed)

Ministry of Railways have awarded the work of ‘Process Audit of In-motion Weighbridges over Indian Railways’ to M/s Quality Council of India (QCI) as per the terms and conditions mentioned in letter under reference. The audit is envisaged for all (both Railway and private) weighbridges of Indian Railways.

It is requested that all necessary assistance may be provided to M/s QCI for the subject Audit of weighbridges.

DA: As above

(Vivek Mohan)  
Director, Mechanical Engineering (Freight)  
Railway Board  
Telephone no. 011-23047448  
Email - dmf@rb.railnet.gov.in

Copy to:

1. PCMEs, PCCMs – All Zonal Railways – for kind information
2. EDTC/R, EDFM- Railway Board
NO: 2017/M(N)/570/82Pt.  

M/s. Quality Council of India  
2nd floor, Institution of Engineers Building  
2 Bahadur Shah Zafr Marg  
New Delhi-110002

New Delhi. Dated: 30.03.2021

Sub: Process Audit of In-motion Weighbridges over Indian Railways.
Ref: i) Offer of M/s. QCI dated 28.09.2020 (copy enclosed)
 ii) This office letter No: 2017/M(N)/570/82 Pt. dated 04.01.2021 calling M/s. QCI for negotiations.
 iii) Revised offer of M/s. QCI dated 17.03.2021 (copy enclosed)

With reference to above, the approval of Ministry of Railways is hereby communicated to award the work of ‘Process Audit of In-motion Weighbridges over Indian Railways’ to M/s. QCI at a cost of Rs. 1,07,80,000 (Rupees One crore seven lakh eighty thousand only) plus applicable GST (18%) totaling to Rs.1,27,20,400 (Rupees One crore twenty seven lakh twenty thousand four hundred only) as per the following terms and conditions:

i) Methodology - be followed as per para IV of M/s. QCI’s original offer at Ref. (i) above.
ii) Plan of Execution - as per para V of M/s. QCI’s original offer at Ref.(i) above.
iii) Deliverables - as per para VI of M/s. QCI’s original offer at Ref.(i) above.
iv) Time lines - as per para VII of M/s. QCI’s original offer at Ref.(i) above.
v) Financials - as under:

<table>
<thead>
<tr>
<th>Process Audit of In-motion weighbridges</th>
<th>800</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total No. of in motion weighbridges to be audited</td>
<td></td>
</tr>
<tr>
<td>Parameter</td>
<td>Per Unit Cost</td>
</tr>
<tr>
<td>Audit Cost Per Man-day</td>
<td>5,000</td>
</tr>
<tr>
<td>Tech Cost (one time)</td>
<td>5,00,000</td>
</tr>
<tr>
<td>QCI Resource Cost</td>
<td>4,500</td>
</tr>
<tr>
<td>Sub-Total</td>
<td></td>
</tr>
<tr>
<td>Admin Cost (12% of the Total Cost)</td>
<td></td>
</tr>
<tr>
<td>Total Cost</td>
<td></td>
</tr>
<tr>
<td>GST (18%)</td>
<td></td>
</tr>
<tr>
<td>Gross Amount (GST included)</td>
<td></td>
</tr>
</tbody>
</table>

vi) Payment Schedule - as under:
<table>
<thead>
<tr>
<th>Stage</th>
<th>Payment % of total contract value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Award of contract</td>
<td>20%</td>
</tr>
<tr>
<td>Completion of field Inspection &amp; submission of draft audit</td>
<td>40%</td>
</tr>
<tr>
<td>/ summary report</td>
<td></td>
</tr>
<tr>
<td>Final detailed report submission</td>
<td>40%</td>
</tr>
</tbody>
</table>

vii) Other terms and conditions:

a) The audit is envisaged for 800 Weighbridges. In case the number of Weighbridges audited are less than 800, pro rata deduction of Rs.10000/- per Weighbridge in basic cost is applicable for final payment to M/s. QCI. However, even if the total number of weighbridges exceed 800, no additional charges would be payable.

b) M/s. QCI would provide actual work flow summary of each resource deployed alongwith names for the audit related work such as questionnaire finalizing, assessor training, on ground execution, data cleaning, analysis & report drafting and preparation of final report. In case the actual resources used are less than the estimated man-days as per the revised offer of M/s. QCI, pro rata deduction in basic cost of man power would be made in the final payment to M/s. QCI.

It is requested that a signed and a stamped copy of this LOA alongwith signed and stamped on each page of the above cited references may be returned to this office as the ‘Agreement Document’ between the Ministry of Railways and M/s. QCI within one week of this letter.

This issues with the concurrence of Finance Directorate of Ministry of Railways.

Digitally signed by MANISH JAIN
Date:Tue Mar 30 12:23:37 IST 2021
Reason:Approved

(Manish Jain)
(Railway Board).
Email: edmef@rb.railnet.gov.in
3rd floor, Room No.323

Rail Bhawan, Raisina Road, New Delhi-110001