

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD**

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New Delhi, dt. 23rd Nov 2017

**Principal Chief Mechanical Engg.,
All Zonal Railways**

**Sub: Unauthorised use of AC Coaches by staff deputed for
on-board services**

It has come to notice that the staff both departmental and contractor who are deputed for various on-board services on the train including OBHS staff, TXR staff, AC coach attendant etc. use AC coaches for their stay purpose during the maintenance and stabling of the train. These staff are also found using the toilet facilities and linen provided in the coaches. Such unauthorized use of coaches results into passenger complaints during the journey of the train and needs to be immediately stopped.

In cases where instructions exist for authorized stay of any staff, the staff should be given proper identity card and staying permission and one specific coach may be nominated for all such staff for this purpose. These staff should not be allowed to use facilities which are meant for passengers only. All other coaches must be vacated by such staff immediately after completion of the journey of the train and the coaches be handed over to the maintenance staff for their work. Action should be taken against any staff found unauthorisedly using coaches and its facilities.


(RL GUPTA)

**ADDL MEMBER/ME
Railway Board**