

भारत सरकार  
रेल मंत्रालय ( रेलवे बोर्ड )

सं.2005/एच/6-4/112

नई दिल्ली, दिनांक 8.8.2006

मुख्य चिकित्सा निदेशक,  
सभी भारतीय रेलें

**Sub : Availability of Medical Identity Card at the time of processing of reimbursement claims for Medical Expenses.**

While examining the proposals for reimbursement of medical expenses in Board's office, it is observed that Attested copy of Medical Identity Card of employee including the name of their dependents, in many cases, is not available.

Finance Dte. of Railway Board is of the serious view that for reimbursement of medical expenses identification of employee is necessary, but in many cases, it is found that copy of Medical Identity card of employee is not available. In such cases, a written certification by the Officer in Charge of the Unit should be obtained. For family members/dependents, in addition to a written certification by the Controlling Officer of the employee alongwith a certification that the person is included in the declaration given by the employee under the pass rules shall be required.

For processing reimbursement claims of retired employees a valid RELHS CARD is must. Without a valid RELHS Card no reimbursement claim shall be entertained.

*Above instructions should be widely circulated.*

राजीव कुमार जैन  
7-8-06

(डॉ.राजीव कुमार जैन)  
निदेशक (स्वास्थ्य एवं प.क.)  
रेलवे बोर्ड

2/8/06  
10/8/06

राजीव कुमार जैन

o/c