

संघटन गणराज्य GOVERNMENT OF INDIA
 रेल मंत्रालय MINISTRY OF RAILWAYS
 रेलवे बोर्ड RAILWAY BOARD

No. 2017/Trans/01/Policy

New Delhi, dated: 18-10-2017

The General Manager, All Indian Railways/PUs, NF(C), CORE
 The DG/RDSO/Lucknow
 CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela

Sub: Delegation of Powers to GMs and DRMs

Ref : 1) Minutes of the Meeting of the Board with General Managers (open line) through Video Conference held on 16-09-2017, circulated vide No. 2017/E&R/8(1)/3, New Delhi, Dated 21-09-2017.

2) PED/Transformation's D.O. letter no 2017/Transf.Cell/CRB Review dated 16.09.17 written to General Managers

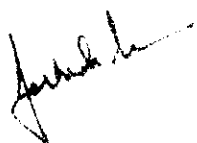
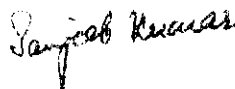
As directed by Board (CRB), a review of the Schedule of Powers (SOP) delegated by Railway Board to the General Managers and by the General Managers to their subordinate units has been carried out by Transformation Cell.

2. Vide letter under reference 2 above, suggestions were invited from GMs for making changes in SOP of GM with regard to financial and administrative powers with a view to improve efficiency in train operations and overall service delivery.

3. Full Board in its meeting held on October 13, 2017 has approved the enhanced delegation of powers on different subjects including Medical matters as detailed in paras A to G below. This revised delegation will supersede earlier instructions on the subjects to the extent indicated below.

A. Delegation of Powers to General Managers

SN	Item & Reference	Existing delegation	Revised delegation
1	Sanctioning of works under PH-17 (Computerization) Ref: Rly Bd letter no F(X)II-2015/P/W/7 dtd 12-06-2017 item no. 39-a-iv-a	GM can sanction new works up to Rs 1 Crore per case for replacement of the over aged IT System. These powers shall be exercised with personal concurrence of FA&CAO and personal approval of GM.	(a) GM can sanction new works and replacement related works of over aged IT assets up to Rs 1 crore per case with finance concurrence. These powers are also delegated to PHOD/CHOD/DRM/CWM as under: PHOD/CHOD - Full Powers DRM/CWM - Rs 25 Lakh per case (b) Zonal Railway are permitted to procure equipment like computer, printer etc for new UTS/PRS as under: GM - Full Powers upto Rs 1 Crore per case with finance concurrence DRM - Full Powers upto Rs 50 Lakh per case with finance concurrence
2	Work for strengthening of LAN under PH-17	GM can sanction Extension/ Up gradation/ Strengthening works up to Rs. 20 Lakh per case.	GM can sanction Extension/ Up gradation/ Strengthening works up to Rs. 20 Lakh per case.

13.6 Payments:

13.6.1 Cash payment should be avoided, unless payment is made through cash imprest

13.6.2 **Stock Items:** Payment to the suppliers may either be made in cash on the spot from cash imprest or through cheque to be issued by Accounts officer. In case of stock items, the cheque/cash payment may be made against a Pay order prepared by the Stores member of the Spot Purchase committee against a proforma invoice. Alternatively normal payment terms through FA&CAO(S) may be followed depending upon the agreed terms & conditions

13.6.3 **Non-stock items:** Payment to the suppliers may either be made in cash on the spot or through cheque to be issued by Accounts officer. In case of cheque/cash payment, the Pay order against a proforma invoice will be prepared by the Indenting department's representative in the Spot Purchase committee. Alternatively, payment through FA&CAO may also be followed depending upon the agreed terms & conditions.

13.6.4 The material purchased will be accounted for as is being done for material received against regular purchase orders. In case of stock items, formal R/Note should be granted. The R/Note should invariably bear respective Pay Order no. & date if paid through Pay order. The POs for Stock items will be fed in iMMS so that R/Note can be generated by iMMS system

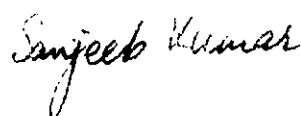
13.6.5 A report of Spot purchase may be put up to the PHOD/CHOD of concerned department by the convener of the committee for information, after completion of Spot Purchase i.e. after the receipt of supplies.

13.6.6 The Spot purchase Committee shall ensure that the purchase is completed within 45 days of appointment of the committee, failing which fresh approval of AGM/PCMM/ CAO(C)/DRM/CWM (as the case may be) should be obtained for purchase of the items through Spot Purchase.

G. MEDICAL MATTERS

1. Sanctioning of advance/reimbursement in case of medical emergency

Authority		To sanction medical advance in emergency		To sanction reimbursement in emergency	
		In Non-referred Govt. Hospital/ Autonomous Body Hospital	In Non-referred non-recognized private hospital	In Non-referred Govt. Hospital/ Autonomous Body Hospital	In Non-referred recognized private hospital
CMS/MD/CMO	Existing Power	NIL	NIL	NIL	NIL
	Revised Power	Rs 1 Lakh per case without annual ceiling	Rs 1 Lakh per case without annual ceiling	Rs 1 Lakh per case without annual ceiling	Rs 1 Lakh per case without annual ceiling
DRM & CWM	Existing Power	Rs 50,000	NIL	Rs 50,000	Rs 25,000



Authority		To sanction medical advance in emergency		To sanction reimbursement in emergency	
		Revised Power	Rs 5 Lakh in each case	Rs 2 lakh in each case	Rs 5 Lakh in each case
CMD	Existing Power	NIL	NIL	NIL	NIL
	Revised Power	Full power	Rs 5 lakh in each case	Full power	Rs 5 lakh in each case
AGM	Existing Power	Full power	Rs 4 lakh in each case	Full power	Rs 5 lakh in each case
	Revised Power	Full power	Rs 10 lakh in each case	Full power	Rs 10 lakh in each case
GM	Existing Power	Full power	Rs 10 lakh in each case	Full power	Rs 10 lakh in each case
	Revised Power	Full power	Full power	Full power	Full power

2. Sanction of Purchase/Work Order of medical items

For Sanction of Purchase/Work Order			
Authority	Subject	Existing Power	Revised Power
CMS/MD /CMO	Power to sanction work contract and Purchase Order for procurement of medical implants such as hearing aid, Bi-Pap/C-Pap and other implants to be purchased for supply/implant to the patients & other hospital related items.	NIL	Rs 5 lakh each item through quotation/ tender subject to annual ceiling of Rs 60 lakh
Sanction of Pathological Radiology Investigations and PET Scans			
Health Unit with one doctor	Pathological & Radiological investigations	An imprest of Rs 5000	An imprest of Rs 30,000/- subject to maximum of Rs 1500/- per investigation.
Health Unit with more than one doctor		An imprest of Rs 10,000	An imprest of Rs 60,000 subject to maximum of Rs 1500 per investigation.
CMS/MD /CMO	Pathological & Radiological investigations	Rs 10,000	Up to Rs15,000 per investigator including CT/MRI.
Engagement of Doctors & Para-medical Staff			
Authority	Subject	Existing Power	Revised Power
DRM /CWM (CAC in PU)	Engagement of doctors as	NIL	DRM – Full Power based on recommendations of the

[Handwritten Signature]

Sanjeeb Kumar

	Contract Medical Practitioners (including part-time dental surgeons).		committee headed by CMS, Sr DPO, Sr DFM, (one member (not below JA Grade) of SC/ST may be co opted if not already on the committee to be nominated DRM/CWM
CMS/MD/CMO	Payment of fee of doctors engaged on case-to-case basis	Rs 500 fee for first patient and Rs 100/- for each subsequent patient	Rs 1000 fee for first patient and Rs 200 for each subsequent patient
First engagement- with approval of GM. Subsequent extensions of engagement by DRM/CWM	Engagement of doctors as Honorary visiting Specialist (HVS).	No power to DRMs	Extension by DRM
CMS/MD/CMO	Engagement of Para-medical Staff on contract basis.	NIL	As per procedure laid down from time to time.

Procedure for recommending/sanction of pathological & CT/MRI investigations and PET Scans:

- Treating doctor to recommend.
- MD/CMO/CMS or any other doctor nominated by MD/CMO/CMS to accord approval.

CMD will have full power without any limitation in respect of pathological investigations & CT/MRI and PET Scan. In respect of PU hospitals the power of CMD powers will be exercised by CMO.

Note: Reimbursement in each case will be governed by the CGHS policy issued from time to time

3. Other medical matters


MEDICAL MATTERS			
	Items	Existing Power	Revised Power
1	Sanctioning Limit for Transplant of Liver	Railway Board Live - Rs 14 Lakh Cadaver - Rs11 Lakh	GM-Full Powers (Subject to CGHS Policy)
2	Sanctioning Of Advance Payment for Transplant of Kidney (CGHS Circular 18-02-2015)	GM- 6.45 Lakh	GM - Full Powers. (Subject to CGHS policy)
3	Powers to CWMs (SAG In charge of major workshops with major Hospitals) for <ul style="list-style-type: none"> • Hiring of ambulances • Medical Reimbursement 	CWM - Nil Power	Powers of CWMs are same as that of DRMs for <ul style="list-style-type: none"> • Hiring of ambulances • Medical Reimbursement
4	Empanelment of Private Hospitals for referral	Power only with Railway Board	GM - Full Powers with finance concurrence
5	Hiring of ambulance / vehicle to transport patient to the hospital in emergency	Nil	ADMO/CMP & above - Full powers to be paid from the cash imprest



Sanjeev Kumar

4. Board has also approved that the powers delegated to Branch Officers in the divisions are also delegated to Station Directors in JA/SG grade. The Administrative Officers deployed in Railway Hospitals in JA/SG will also be considered equivalent to Branch Officers and delegated powers, as applicable to Branch Officers.

5. This issues with the concurrence of Associate Finance of Transformation Cell, Railway Board.


(Jeetendra Singh)
Executive Director (Elect)
Transformation Cell
Railway Board

No. 2017/Trans/01/Policy

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1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways


(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

Copy - As per list enclosed

Copy for information to

1. The Director General, Railway Staff College, Vadodara.
2. The Director, Indian Railway Institute of Civil Engineering, Pune.
3. The Director, Indian Railway Institute of Mechanical and Electrical Engineering, Jamalpur.
4. The Director, Indian Railway Institute of Signal Engineering and Telecommunications, Secunderabad.
5. The Director, Indian Railway Institute of Electrical Engineering, Nasik.
6. The Executive Director, Indian Railways Centre for Advanced Maintenance Technology, Gwalior.
7. The Director, Indian Railway Institute of Transport Management, Lucknow.
8. The Registrar, Railway Claims Tribunal, Delhi.
9. The General Secretary, IRCA, New Delhi.
10. The Chief Commissioner of Railway Safety, Lucknow.
11. The Secretary, Railway Rates Tribunal, Chennai.
12. The Chairman, Railway Recruitment Board, Ahmedabad, Ajmer, Allahabad, Bangalore, Bhopal, Bhubaneswar, Chandigarh, Chennai, Gorakhpur, Guwahati, Jammu & Srinagar, Kolkata, Malda, Mumbai, Muzaffarpur, Patna, Ranchi, Secunderabad and Trivandrum.

Copy to:

1. The Genl. Secy., AIRF, Room No. 248, & NFIR Room No. 256-C, Rail Bhavan
2. The Secy. Genl., IRPOF, Room No. 268, FROA, Room No. 256-D & AIRPFA, Room No. 256-D
Rail Bhavan

Copy to:

1. PS to MR, MOS(S), MOS(G)
2. CRB, FC, ME, ML, MM, MS, MT, SECY, DG (RHS), DG (RPF), DG (Stores), DG(Pers), DG(S&T)
3. All AMs, Advisors & Executive Directors of Railway Board


(Jeetendra Singh)
Executive Director (Elect)
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