

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. 2025/F(X)II/10/10

New Delhi, dated 26/08/2025

**The General Managers,
All Indian Railways.**

Sub: Delegation of Power for Procurement of laptops sanctioned in the estimates.

Ref: i) MoF's OM No. 11011(12)/13/2022-Codes-CGA/cno 11900/392 dated 03.01.2023.

ii) Board's letter no. 2023/F(X)-I/33/Misc./4 dated 06-04-2023.

iii) Latest Laptop policy communicated vide Board's letter No. 2011/C&IS/Committee/Laptops/Pt. II dated 09-05-2025.

iv) Board's letter No. 2006/C&IS/OTH/Delegation of Powers/36-Pt. dated 11/09/2012.

v) Board's letter no. No. 2018/Trans Cell/S&T/Go Digital dated 03/10/2019.

There is a doubt in certain quarters whether laptops on additional account can be procured without prior approval of Railway Board if these are part of sanctioned estimate.

2. The matter has been examined. As per existing instructions on the matter, laptops are to be procured as under:

a) Laptops can be provided to the entitled officers as per the ceiling prescribed in letter dated 09-05-2025 referred above.

b) For non-entitled category, laptops can be procured as per delegation of powers contained in Board's letter dated 11-09-2012 amended vide letter dated 03-10-2019 referred above.

c) For procurement of laptops not covered in (a) and (b) above, prior approval of Railway Board will be required even if it is part of the sanctioned estimate.

3. Please acknowledge receipt.

**(Anurag Kapil)
Executive Director Finance (Exp.)
Railway Board**

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