

**GOVERNMENT OF INDIA** भारत सरकार  
**MINISTRY OF RAILWAYS** रेल मंत्रालय  
**RAILWAY BOARD** रेलवे बोर्ड

No. E (W)/2010/PS-5-1/11

New Delhi, the 23 July, 2010.

The General Managers  
All Indian Railways & PUs, etc.

**Sub.: Issue of School Passes during vacations- PNM/AIRF Item  
No. 10/10.**

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AIRF, in the aforesaid Item have represented that School Passes are issued after production of vacations certificate which is issued by the educational institutions only 10 to 30 days in advance, resulting in inadequate time for obtaining confirmed train reservation on School Pass. The Federation has requested for replacement of the existing procedure to enable the parents to obtain such passes well in advance for the purpose of obtaining confirmed reservation in trains in respect of their wards.

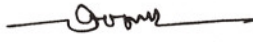
2. In this connection, attention is invited to the provisions contained in Rule-2 (a) & (b) of Scheduled II (Pass on Privilege Account) of Railway Servants (Pass) Rules, 1986 (Second Edition, 1993) which provide as follows:-

(a) The School Certificate should be submitted once a year at the beginning of the academic session. However, where the studies are discontinued, an intimation of the same should immediately be given to the Pass issuing Authorities. A certificate may, however, be insisted in case of doubt as regards continuance of studies.

(b) In those cases, where a pass is issued without production of the School Certificate, the School Certificate should be submitted within a period of one month from the date of the issue of the pass.

3. Board desire that the aforesaid rules should be followed scrupulously.

4. Please acknowledge receipt.

  
(Debasis Mazumdar)  
Joint Director/Establishment(Welfare)  
Railway Board.

Contd.....2/-