The General Managers,
All Indian Railways including
C.L.W., D.L.W., I.C.F. and
Wheel & Axle Paint, Bangalore.

The Director General,
R.D.G.O., Lucknow.

The General Manager,
MTB Railways, Calcutta.

The Chief Project Manager,
Delhi/Madras.

The General Secretary, I.R.C.A.

The C.A.R., M.T.F., Bombay.

Sub: Subletting of railway quarters to outsiders.

Please refer to the instructions contained in the Member Staff's
D.O. Letters No. E(G)79/RI-25 dt. 6.8.75 & 8.10.75. The following action
was indicated:

(i) Where a railway employee has sublet the quarter fully to an out-
sider he should be taken up and eviction proceedings against the
sublettee should be started to get the quarter vacated expeditiously;

(ii) Where a railway employee has sublet a portion of the accommodation
to an outsider on consideration, the same should be got vacated and
allotted to another railway employee; and

(iii) Where a part of the accommodation is shared by the allottee with
another railway employee with due permission from the competent
authority, no action need be taken.

2. It has come to the notice of the Board that on a particular railway
unit, a good number of quarters were unauthorisedly sublet either partly or
fully to the staff of that organisation without administration's prior per-
mission or to outsiders and in such cases pending administrative action
like eviction and D.A.R proceedings, penal/market rent has not been recovered.
The Board observe that this is not a very healthy practice. Board desire
that instructions contained in the above two communications must be followed
strictly. Further the staff violating the above instructions, after warning,
should be charged penal/market rent as the case may be - pending finalisation
of the D.A.R enquiry or eviction proceedings.

Please acknowledge receipt.

(Ch. R. Aggarwal)
Joint Director, Establishment,
Railway Board.