The General Managers,
All Indian Railways
(including Production Units)

Sub: Observance of the Communal Harmony Campaign
Week from 19th November to 25th November, 2012

A copy of letter No. 5/2/2012-NFCH dated 14/09/2012 from Secretary,
National Foundation for Communal Harmony, addressed to Joint Secretary (Adm.),
Railway Board on the above noted subject, is sent herewith for guidance and
compliance. In this context, the Board desire that all possible steps may be taken at
your end to motivate and involve all the personnel working in your Organisation in
observing the Communal Harmony Campaign Week in a befitting manner as
detailed in the enclosed letter. For this purpose, the arrangements indicated in the
Annexure of the DO letter under reference may also be made to make the
observance of the Communal Harmony Campaign Week, from 19th November to
25th November, 2012 and Flag Day on 23rd November, 2012 a complete success on
the Indian Railways.

Funds collected on the occasion may be sent directly to National Foundation
for Communal Harmony at their address mentioned in the annexure.

Please acknowledge receipt.

DA: As above

Dy. Director Estt. (Genl)
E04-398
The Joint Secretary (Admin.)
Ministry of Railway,
Rail Bhavan,
New Delhi
New Delhi

Subject: Observance of the Communal Harmony Campaign Week from 19-25 November, 2012 and the Flag Day on 23rd November, 2012 of the National Foundation for Communal Harmony materials regarding-

Dear Sir/Madam,

The National Foundation for Communal Harmony (NFCH) observes the Communal Harmony Campaign week every year from 19th November to 25th and the last working day of the week is celebrated as Flag Day of the Foundation. This year the flag day will be on 23rd November, 2012. While the flag day spreads message of communal harmony and national integration, it is also utilized for fund raising to augment the resources of the Foundation to carry on its activities on various schemes and projects as specified in the enclosed Brochure.

2 Besides promotion of communal harmony and national integration through a number of activities, the Foundation provides financial assistance for rehabilitation of those children rendered orphan or destitute in communal, caste, ethnic or terrorist violence under project 'Assist' of the Foundation.

3 The NFCH had received a modest corpus from the Government of India and the interest earned thereon is not adequate to carry forward its expanding activities. Therefore, while observing Communal Harmony Campaign and the Flag Day, the Foundation utilizes the opportunity to augment its resources by raising funds through voluntary contribution in order to sustain and move forward. For this purpose sufficient flag stickers are sent to your organization. The mission to promote communal harmony and national integration merits wholehearted support from all sections of the society. NFCH makes appeal for your active participation to achieve its noble mission.
4 You will appreciate that, having regard to the noble objectives of the Foundation, it would be necessary and appropriate to involve all officers, employees and public at large whole heartedly in the observance of the Communal Harmony Campaign Week for spreading the message of peace and harmony. You are requested to organize intensive campaign for sensitizing all concerned about the need for fostering communal harmony, national integration and fraternity through appropriate fora. A brief report with photographs on the observance of the CHC week would be appreciated.

5 The following material is sent herewith to facilitate observance of the Communal Harmony Campaign week and the Flag Day of the Foundation. Additional material, if required, may be obtained from the Foundation:

<table>
<thead>
<tr>
<th>Material</th>
<th>I</th>
<th>II</th>
<th>III</th>
<th>IV</th>
<th>V</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flag stickers</td>
<td>100</td>
<td>200</td>
<td>300</td>
<td>500</td>
<td>1000</td>
</tr>
<tr>
<td>Posters</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Wrappers for collection box</td>
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<td>2</td>
<td>2</td>
<td>4</td>
<td>4</td>
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<tr>
<td>Brochure of the NFCH</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

6 The Foundation shall be grateful if you kindly issue suitable instructions for observing the Communal Harmony Campaign and the Flag Day in your organisation(s) and also for collection of maximum contribution on voluntary basis. You may take steps as outlined in the enclosed Annexure. All donation to the NFCH are eligible for 100% deduction under section 80G (2) [iii(e)] of the Income Tax Act, 1961. The Permanent Account Number (PAN) of the Foundation is AAATN0562A.

7 It is once again requested that personal interest may be taken to spread the message of peace, communal harmony and national integration and to make the fund raising efforts a grand success.

Yours faithfully,

[Signature]

Lalit Kumar
Secretary

Encl: as above.
Steps to be taken for observing the Communal Harmony Campaign and the Flag Day

The following steps are required to be taken for observance of the Communal Harmony Campaign by the office/organisation:

(i) To do intensive campaign and wide publicity for sensitizing staff and students about the need for fostering communal harmony, national integration and fraternity through cultural programmes, debates, seminars, workshops, essay competition, painting competitions etc.

(ii) To make arrangements for circulation of fund collection boxes – wooden, plastic or metallic boxes may be improvised with suitable openings to insert the donation.

(iii) To select volunteers from amongst staff and students to station themselves at the entrance and other vantage points and go around the institution/school/office buildings on the Flag Day for distribution of flag stickers and collection of voluntary donation.

(iv) To make suitable arrangements for proper security of collection boxes, opening them, counting the amount so collected and sending to NFCH.

(v) Remittance of funds so collected should be made through Demand Drafts/cheque to the Secretary, National Foundation for Communal Harmony, 9th floor, ‘C’ Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003.

(vi) Bank Draft should be sent through registered/ordinary post and not by courier. Alternatively donation can also be made by direct bank transfer from anywhere in India, utilizing the following information:

<table>
<thead>
<tr>
<th>Name of Bank</th>
<th>Central Bank of India</th>
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</thead>
<tbody>
<tr>
<td>Address of the Bank</td>
<td>Khan Market, New Delhi-110003</td>
</tr>
<tr>
<td>Name of A/c holder</td>
<td>National Foundation for Communal Harmony</td>
</tr>
<tr>
<td>Account Number</td>
<td>1065439058</td>
</tr>
<tr>
<td>NEFT/IFSC/RTGS</td>
<td>CBIN0280310</td>
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Or

<table>
<thead>
<tr>
<th>Name of bank</th>
<th>State Bank of India</th>
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<tbody>
<tr>
<td>Address of the Bank</td>
<td>Nirman Bhavan, Maulana Azad Road, New Delhi-110011</td>
</tr>
<tr>
<td>Name of A/c holder</td>
<td>National Foundation for Communal Harmony</td>
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