

Government of India (Bharat Sarkar)
Ministry of Railways (Rail Mantralaya)
(Railway Board) 9 ADVINA, 1893

No. E(NG) II71TR/14.

New Delhi, dated 1-10-1971.

The General Managers,
All Indian Railways including
CLW, DLW & IOF. Director General, R.D.S.O., Lucknow.

Sub:- Registration of requests for transfer of
non-gazetted railway servants.

Attention is invited to Railway Board's letter
No. E(NG) II71TR/1 dated 31.3.1971 in which a system of registration
of requests of non-gazetted railway servants desiring transfer
from one division to another or from one Railway to another
Railway at their own request was introduced.

2. There are always some employees who may be desirous
of transfer within the same seniority unit but at a particular
station of their choice, having regard to their family convenience
or educational facilities etc. To mitigate hardship of such
staff, a system of registration of requests in some form,
presumably, exists on the Railways already. The Board desire
that, on Railways where such a system does not exist, a system
of registration of requests for eventual transfer of such
employees to the station of their choice within the seniority
unit may also be introduced; this will satisfy a large number
of employees/organised labour. Where there are certain
unpopular stations, it is necessary to ensure that such stations
will be manned to the authorised strength by laying down a
period of service in such places as a pre-requisite to transfer
to more popular places by registration.

3. The Board desire that mid-session transfers should
be kept down to the minimum required in the interest of
administration.

4. The Board also desire that, while transferring employees
from one station to another the fact that the employee's spouse
is posted at a particular station may also be kept in view.
Similarly, requests for transfer to a station where an employee's
spouse is working may be considered sympathetically, as far as
possible having regard to the administrative convenience and the
merits of each case.

(G.D. Sud)

Assistant Director, Establishment,
Railway Board.

New Delhi, dated 1-10-1971.

No. E(NG) II71TR/14.

Copy to : (with 25 spares)

1. General Secretary, A.I.R.F., 125/E, Babar Road, New Delhi.
2. General Secretary, N.F.I.R., 166/1, Panchsukla Road,
New Delhi.

(V.P. Joshi)

for Secretary, Railway Board

No.E(NG)II71TR/14

New Delhi, dated ~~10~~ 1971.

Copy to:

The Chief Administrative Officer,
Metropolitan Transport Projects,
14, Strand Road, 5th Floor, Calcutta.

The Chief Administrative Officer,
Metropolitan Transport Projects,
2nd Floor, Reservation Office,
Northern Railway,
State Entry Road, New Delhi.

The Chief Administrative Officer,
Metropolitan Transport Projects,
C/O General Manager, Southern Railway, Madras

The Chief Administrative Officer,
Metropolitan Transport Projects,
C/O General Manager, Central Railway, Bombay.

The Chairman, Railway Service Commissions,
Allahabad/Bombay/Calcutta/Madras.

The Principal,

- (i) Railway Staff College, Baroda.
- (ii) Indian Rly. School of Permanent Way.Engg., Poona.
- (iii) Institute of Rly. Signal & Telecommunication, Secunderabad.

The Deputy Director, Rail Movements, Calcutta.
The Joint Director, Iron & Steel, Railway Board, Calcutta.
The Secretary, Railway Rates Tribunal, Madras.
The Joint Director, Transportation (Coal), Rly. Board, Calcutta.
The Railway Liaison Officer, New Delhi.
The General Secretary, IRCA, New Delhi.
The Secretary, Railway Labour Tribunal, Old Station
Building, Ahmedabad.

Commandant R.P.S.F. No.1 Bn. Luding (Assam).
-do- No.2 Bn. P.O. Rajahi Camp, Gorakhpur.
-do- No.3 Bn. Talkatora Road Alambagh, Lucknow.
-do- No.4 Bn. Jalpaiguri, P.O. Bhakhinagar (WB).
-do- No.5 Bn. Mariani Distt. Sibsagar (Assam).
-do- No.6 Bn. Dayabasti, Delhi.
-do- No.7 Bn. Luding (Assam)
-do- No.8 Bn. Mariani Distt. Sibsagar (Assam).


(G.D. SUD)

Assistant Director Establishment,
Railway Board.

Copy to E(REP) I, II, III, E(O) II, E(O) I, Cash-I, II of the
Board's office. Copy also to E(O) III Branch.