

Encl. 2

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

7/74
NO.E(NG)I-74PML/102.

New Delhi, dated 6-7-1974.

The General Managers,
All Indian Railways, etc. etc.

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Sub:- Classification for filling up posts of Stenographers on Railways.

Reference Board's letter No.E(NG)I-71PML/42, dated 29.3.72. The Board have reviewed the question of filling up posts of Stenographers in grade Rs.130-300(AS)/Rs.330-560(Rs) and decided that the post of stenographer in this scale should hereafter be filled up in the following manner:-

- (i) 50% vacancies by promotion of Typists knowing stenography;
- (ii) 25% vacancies by promotion of Clerks knowing stenography; and
- (iii) 25% vacancies by direct recruitment through the Railway Service Commission.

~~through the Railway~~ Promotion of Typists/Clerks as Stenographers in scale Rs.330-560(Rs) should be made on the basis of a positive act of selection.

2. The Board have also reviewed the classification of posts of Stenographers consequent upon notification of the Revised Scales of pay and decided that the following classification should be observed;

<u>Existing scale</u>	<u>Revised scale</u>	<u>Classification</u>
Rs.130-300	Rs.330-560	Selection (for rankers).
Rs.210-425	Rs.425-700	Non-selection (subject to their passing the prescribed speed test in Stenography).
Rs.210-425 + Special pay of Rs.30/50 P.M.	Rs.550-750	Selection.
Rs.380-530	Rs.650-960.	To be filled at the discretion of the General Manager from amongst Stenographers in grade Rs.550-750.

Those Stenographers who are working in scale Rs.210-425(AS) with Special Pay of Rs.30/50 P.M. as a regular measure may be allowed to continue in the Revised Scale of Rs.550-750 without being subjected to selection. Also unoperated portion of the panels for post of Stenographer in scale Rs.425-700 (Rs) should be cancelled and promotions made on the basis of seniority-cum-suitability.

Please acknowledge receipt.

DA:-Nil.

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Dwarka Dass
(DWARKA DASS)
Assistant Director, Establishment,
Railway Board.