

भारत सरकार (GOVERNMENT OF INDIA)

रेल मंत्रालय (MINISTRY OF RAILWAYS)

रेलवे बोर्ड (RAILWAY BOARD)

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No. 2020/E(LL)/HER/3

New Delhi, Dated 27.03.2020

**General Managers  
All Zonal Railways, PUs etc  
including Metro Railway,  
Kolkata**


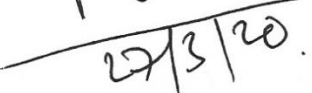
Sub.: Preventive measures to contain the spread of COVID-19 & Guidelines for protection and safety of 'Persons with Disabilities'(Divyangjan).

Ref: Railway Board's letters of even No. dated 22.03.2020; No. 2020/Safety(DM)/6/14 dated 25.03.2020(alongwith its addendum dated 25.03.2020) and Ministry of Personnel, Public Grievances & Pensions' OMs No. 11013/9/2014-Estt(A-III) dated 25.03.2020 and dated 27.03.2020(Copies of OMs enclosed).

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In continuation to Railway Board's letter of even no. dated 22.03.2020 and two referred letters issued by Safety Directorate, please find enclosed two OMs dated 25.03.2020 and 27.03.2020 issued by Department of Personnel and Training, Ministry of Personnel, Public Grievances & Pensions regarding preventive measures to be taken to contain the spread of COVID-19 and ensuring safety of 'Persons with Disabilities'(Divyangjan).

2. It is directed to ensure strict compliance of aforementioned OMs duly keeping in view the directive that while drawing up roster of staff who are required to attend essential services, it should be kept in mind that 'Persons with Disabilities'(Divyangjan), i.e. those covered under 'Rights of Persons with Disabilities Act, 2016', are exempted from such duty.

(Alok Kumar)  
Executive Director Estt(IR)  
Railway Board

F.No. 11013/9/2014 - Estt (A-III)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

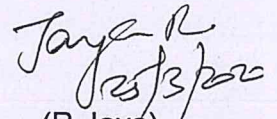
North Block, New Delhi  
Dated 25.03.2020

**OFFICE MEMORANDUM**

**Sub: Preventive measures to contain the spread of COVID19**

Guidelines have been issued by the Ministry of Home Affairs pursuant to a decision to impose a complete lock-down in view of the threat posed by the spread of COVID 19. Certain Offices have been given exemption from the lock-down. Keeping in view the exigencies that have arisen in various Departments not exempted under the guidelines, and in partial modification of this Department OM of even no. 22<sup>nd</sup> March, 2020, the following instructions are issued:

- (i) Heads of Department may draw up a list of staff that are **absolutely necessary** to carry out additional essential services within the Department.
- (ii) The list of such employees may be communicated by email to Sh Eish Singal, Deputy Commissioner of Police (DCP), New Delhi District at the following mail id  
[dcp.nd@delhipolice.gov.in](mailto:dcp.nd@delhipolice.gov.in)  
[dcp-newdelhi-dl@nic.in](mailto:dcp-newdelhi-dl@nic.in)
- (iii) Authorization letter will be issued by the DCP by return mail.
- (iv) Print-out of this authorization letter should be made available to the staff concerned.
- (v) The staff should be instructed to carry a copy of this print-out along with their official ID Cards while coming to the Office.
- (vi) The remaining staff should be asked to work from home.
- (vii) These instructions shall be applicable with immediate effect.

  
(R.Jaya)

Joint Secretary to the Government of India

To

1. All the Ministries/Departments of the Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS (PP)
4. PSO to Secretary(Personnel)
5. Sr.Technical Director, NIC, DoPT

No. 11013/9/2014-Estt. (A.III)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

North Block, New Delhi  
27<sup>th</sup> March, 2020

**OFFICE MEMORANDUM**

**Subject: Preventive measures to contain the spread of COVID19 - Guidelines for protection and safety of Persons with Disabilities (Divyangjan) during COVID-19.**

In continuation of this Department's OM of even no. dated 25.03.2020, all the concerned Ministries/ Departments, while drawing up roaster of staff who are required to attend essential services within their respective Ministry/ Department may keep in mind that employees, who are persons with disabilities (PwD) are exempted.

*G. Jayanthi*

(G. Jayanthi)  
Joint Secretary

To

1. All the Ministries/Departments of the Government of India
2. PMO/Cabinet Secretariat
3. PS to MoS(PP)
4. PSO to Secretary(Personnel)
5. Sr.Technical Director, NIC, DoPT