

GOVERNMENT OF INDIA (BHARAT SARKAR)  
MINISTRY OF TRANSPORT (PARIWAHAN MANTRALAYA)  
DEPARTMENT OF RAILWAYS (RAIL VIBHAG)  
(RAILWAY BOARD)

RBE No. 113/86

No. E (PSA) I-85/JCM/NC/3 New Delhi, Dated 30.5.1986

The General Managers,  
All Indian Railways, CLW, DLW, ICF, Metro Rail, Calcutta.  
Wheel & Axle Plant, Bangalore.

The General Managers (Const.),  
Southern Railway, Bangalore.  
Northeast Frontier Railway, Maligaon.

The Director General, R.D.S.O., Lucknow.

The Chairman, Railway Recruitment Board, Allahabad/Bombay/  
Calcutta/Madras/Muzaffarpur/Secunderabad/Gauhati/Bangalore/  
Patna/Trivendrum/Bhopal/Bhubaneswar/Chandigarh/Ajmer/  
Ahmedabad/Malda/Jammu/Ranchi/Gorakhpur.

The Chief Administrative Officer, Central Organisation  
for Modernisation of Workshops, Railway Office Complex,  
Tilak Bridge, New Delhi.

Additional General Manager, Railway Electrification, Allahabad.

The Principal, Railway Staff College, Vadodra.

The Chief Administrative Officer, MTP (Rlys.), Delhi/Bombay/  
Madras.

The Principal, Indian Railways Institute of Signal Engg.  
and Telecommunications, Secunderabad.

The Principal, Indian Railways Institute of Mechanical &  
Electrical Engineering, Jamalpur.

The Principal, Indian Railways Institute of Advanced  
Technology, Pune.

The Secretary, Railway Rates Tribunal, Madras.

The Railway Liaison Officer, New Delhi.

The Director, Rail Movement, Calcutta.

The Joint Director, Rail Movement, Mughalsarai.

The Chief Mining Adviser, Deptt. of Railways, Dhanbad.

The Joint Director, Iron and Steel, 3-Koilaghat Street,  
Calcutta.

The Chief Administrative Officer, Central Organisation for Freight Operations and Control System for Indian Railways (BG), 9th Floor, 'A' wing, Lok Nayak Bhavan, New Delhi-110003.

The Chief Project Administrator, Central Organisation for operation Information System, Delhi Safdarjung Railway Station, Chankyapuri, New Delhi-110021.

The Chief Administrative Officer, Indian Railways Diesel Components Works, Nabha Road, Patiala.

The Commissioner, Railway Safety, Patiala House, 16-A, Ashok Marg, Lucknow.

Director, Railway Reforms, Lok Nayak Bhavan, New Delhi.

The General Secretary, IRCA, New Delhi.

The Managing Director, IRCON, Palika Bhavan, Ring Road, New Delhi.

The Managing Director, RITES, New Delhi House, Barakhamba Road, New Delhi.

Sub: Simplification of rules and procedures relating to Leave Rules - 1946 Section III, Chapter 7, RI.

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In terms of Rule 738-RI, the leave on half-average pay earned by a Railway servant in respect of each completed year of service is 20 days and accordingly the leave account of each Railway servant is credited with 20 days of leave on half-average pay on the anniversary of each completed year of service vide Board's letter No. E(S) 67/CPC/LE/1 of 29.11.1968. Department of Railways have under consideration, for some time past, the question of allowing the benefit of advance credit of leave on half average pay and devising methods to be followed in regard to crediting of this leave in the leave account of Railway servants.

In partial modification of the above orders it has now been decided that the Railway employees may be allowed the benefit of advance credit of leave on half-average pay by crediting to their leave account on 1st January and 1st July each year as indicated below. These orders will come into effect from 1st Jan. 1986 and are applicable to all railway servants except railway school teachers and allied staff in the vacation departments as mentioned in Board's letter No. E(P&A) I-81/CPC/LE/8 dated 11.12.1981.

1. The account of leave on half average pay of every railway servant except Railway School teachers and other staff mentioned in Board's letter of 11.12.81 referred to above shall be credited with leave on half average pay in advance, in two instalments of ten days each on the first day of January and July of every calendar year.
2. The leave shall be credited to the leave account at the rate of  $5/3$  days for each completed calendar month of service which the railway employee is likely to render in the half-year of the calendar year in which he/she is appointed.
3. The credit for half-year in which the railway servant is due to retire or resigns from service shall be allowed at the rate of  $5/3$  days per completed month upto the date of retirement/resignation.
4. When a railway servant is removed or dismissed or dies while in service, credit of leave on half-average pay shall be allowed at the rate of  $5/3$  days per completed calendar month upto the end of calendar month preceding the calendar month in which the railway employee is removed or dismissed from service or dies while in service.
5. Leave on half average pay under these rules may be granted on medical certificate or on private affairs, provided that in the case of railway employees, not permanently employed, no leave on half average pay shall be granted unless the authority competent to grant leave has reasons to believe that the railway servant will return on its expiry, except in the case of a railway servant who has been declared completely or permanently incapacitated for further service by a medical authority.
6. Railway employees may be allowed the benefit of leave on half average pay for incomplete period of service of 1985 till 31st December 1985 wherever such a situation exists by crediting to their leave account at the rate of  $5/3$  per month on 1st January 1986 alongwith the advance credit of leave. While calculating the completed month of service the month may be rounded off to the next higher if it exceeds more than 15 days. For example, if a railway employee has completed a year's service as on 11.5.85, he may be given the benefit of LHAP from May since it exceeds 15 days to December 1985 for 13 days, viz.,  $5/3 \times 8 = 13\frac{1}{3}$ .

7. This has the sanction of the President and issues the concurrence of the Finance Directorate of the Department of Railways.

*K. Venkatesan*  
(K. Venkatesan)  
Director, Estt (P&A)  
Railway Board.

No. E(P&A) I-85/JCM(NC)/3 New Delhi, dated 30 .6.1986

Copy (with 40 spares) forwarded to ADAI (Rlys.),  
New Delhi.

*K. Venkatesan*  
for Financial Commissioner,  
Railways.

No. E(P&A) I-85/JCM(NC)/3 New Delhi, dated 30 .6.1986

FA & CAOs, All Indian Railways, CLW, DLW, ICF, Metro  
Rail, Calcutta, MTP(R), Delhi/Madras/Bombay.

Wheel & Axle Plant, Bangalore.

NF Railway (C), Maligaon.  
Southern Railway(C), Bangalore.

COFMOW, Railway Office Complex, Tilak Bridge, New Delhi.

Diesel Component Works, Patiala.

Joint Director (Finance), RDSO, Lucknow.

Pay & Accounts Officer, Department of Railways,  
Railway Board, New Delhi.

The Secretary General, Federation of Railway Officers'  
Associations, Deptt. of Railways, Railway Board, New Delhi.

The Officer on Special Duty, Rail Coach Factory (Kapurthala),  
Tilak Bridge, Railway Officers Complex, New Delhi.

*K. Venkatesan*  
(K. Venkatesan)  
Director, Estt (P&A)  
Railway Board.

No. E(P&A) I-85/JCM(NC)/3

New Delhi, Dated .6.1986

1. The General Secretary, NFIR, 3-Chelmsford Road,  
New Delhi (with 25 spares).
2. The General Secretary, AIRF, 4-State Entry Road,  
New Delhi (with 25 spares).
3. Copy to all members of the National Council, Deptt.  
Council and Secretary, Staff Side, National Council,  
13-C, Ferozeshah Road, New Delhi.

*K. Venkatesan*  
for Secretary, Railway Board.

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