

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2024/3/14

New Delhi, dated: 02.05.2024

The General Managers,
All Indian Railways/PUs/RDSO.

[Kind Attn: CPOs/Dy.CPO(G)s]

**Sub: Seniority lists of Group 'B' officers of Printing & Stationery Department
for promotion to Group 'A'/Senior Scale as on 01.01.2023 & 01.01.2024.**

It is requested that seniority lists of Group 'B' officers of Printing and Stationery Department as on 01.01.2023 & 01.01.2024, may be sent to this office for the purpose of holding DPCs for promotion to Group 'A'.

2. While sending the seniority lists, the following may be ensured:-

i) The seniority lists should include all Group 'B' officers who are in service as on 01.01.2024, strictly in the order of their substantive seniority in Group 'B', meaning thereby that the seniority list should include also those Group 'B' officers who are working in Sr. Scale on ad-hoc basis. No separate seniority lists for Group 'B' and Sr. Scale (ad-hoc) should be sent.

ii) The lists should include the following details of the officers: (a) Names of the officers in the order of their seniority; (b) Date of Birth; (c) Category (i.e. whether UR/SC/ST); (d) Present designation; (e) Educational Qualification; (f) Date of appointment in Railway; (g) Group 'B' date; (h) Total length of non fortuitous service in Group 'B' (Class II); and (i) Date from which the officer is working on adhoc basis in Sr. Scale and remarks, if any.

iii) In the case of those Group 'B' officers who have come on transfer on bottom seniority basis, the dates on which the orders for such transfers were issued by the Railway Board or the actual dates on which such officers joined the Railways on bottom seniority, whichever is later, should be their Group 'B' dates, as per instructions contained in Board's letter No. E(GP)2009/1/97 dated 07.01.2013 and 05.02.2019.

iv) The date on which the provisional seniority list was circulated by the Railway/PU may be indicated, along with the number of objections received against the provisional seniority list.

v) Wherever, a Group 'B' officer with a later Group 'B' date is figuring above those with an earlier Group 'B' date, the reasons therefor may invariably be indicated.

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vi) The seniority list should contain a note on "variations from the last seniority list as on 01.01.2013, i.e. names deleted/included, with reasons and changes in seniority position, if any.

vii) The seniority list should contain the certificate that it has been circulated to all concerned and is final. The date on which the seniority list was finalized by the Railway/PU may also be indicated.

viii) The seniority list including the note/certificate, as mentioned above, should be signed by an officer of Sr. Scale level or above.

ix) A 'Nil' statement may be furnished invariably in respect of any department which does not have a Group 'B' cadre in the Railway concerned.

x) Any subsequent changes arising in the Group 'B' seniority lists, especially due to voluntary retirement, permanent absorption in other organizations, death etc., may be intimated to this office immediately so that necessary corrective steps can be taken in time.

3. In this regard attention is invited to Board's letter no. E(GP)2022/1/38 dated 25.10.2022 (RBE No. 132/2022) wherein it was decided that provisions for grant of Reservation to PwBDs, as contained in DoP&T's OM dated 17.05.2022, shall be implemented in respect of "Eight organised Group-'A' Railway Service/Indian Railway Management Services (IRMS)& Miscellaneous Services of Indian Railways, while considering promotions from Group-"B' to Group-"A" posts from the panel year 2022 onwards. Accordingly, if any of the officer(s) figuring in the seniority list as on 01.01.2024 belongs to PwBDs, the same may be incorporated in the seniority list.



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